

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, May 21, 2013 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, May 21, 2013 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
William Kutz
Steve Hoak
Karen Allgeier
James B. Sarvey
David Ferringier

STAFF

Manager Charles Gable
Superintendent Bob Receski
Mayor Wonderling
Solicitor Jim Dennison
Matt Hasselback –
Code Enforcement Officer
Christine Gunning - Recorder

VISITOR/MEDIA

Judi Anthony
Matthew Triponey
John Pozza
Ken Berlin
Tracy Zents
Mark Lauer

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. Manager Gable had one addition: Member Hynes – PSAB Conference Expenses Reimbursement: \$ 322.32. Member Sarvey moved to approve the bills as presented; seconded by Member Allgeier. Motion carried 7-0.
2. **S&T CD** – Manager Gable stated the CD at S&T Bank is coming due May 30, 2013. Member Hynes made a motion coming from Committee to renew the CD for 12 months at S&T Bank at .30%. Motion carried unanimously 7-0.

PUBLIC COMMENT: None

REPORTS:

Fire Chief – Tracy Zents stated there were two fuel spills. There was a search detail last Saturday morning for two lost canoers; both were recovered successfully. The Brookville Volunteer Fire Department has been helping the Corsica and Falls Creek Volunteer Fire Departments. An aerial will be out of service for a few days beginning May 28, 2013 while it is being repaired.

Superintendent's Report -

Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Code Enforcement -

Code Enforcement Officer Matt Hasselback stated he has been busy contacting Borough residents who have high grass in their yards that needs cut.

Committee Reports

A. Ad Hoc Committee

1. **HBI/Borough Lease Agreement/Leasing of the Park** – Member Hynes stated the Committee is waiting on a recommendation from Solicitor Dennison.

B. Property Committee

1. **3-Year Carpeting Plan for the Borough Complex** – Member Allgeier stated that the Property Committee needs to have a meeting with Superintendent Receski and Manager Gable to discuss the bids. This issue will be discussed in future Borough Council meetings.

Borough Manager's Report

- A. **Resolution 491-13** – Member Allgeier moved to pass Resolution 491-13 regarding the destruction of old financial records no longer needed to be kept on file by law or statute; seconded by Member Hoak. Motion carried 7-0.
- B. **Recap of PSAB Conference** – Members Allgeier and Hynes stated the sessions they attended at the PSAB Conference in Hershey, PA were very helpful. They learned a lot and think the conference was worthwhile.
- C. **Pennsylvania Municipal Managers Association Conference** – Manager Gable stated he will be attending the Pennsylvania Municipal Managers Association Conference in State College May 22nd and 23rd.
- D. **Jefferson County Solid Waste Authority letter** – The Borough received a letter from the Jefferson County Solid Waste Authority asking that they write a letter to our local and state representatives letting them know they want recycling to grow, not close, in Jefferson County. Member Hynes moved to direct Manager Gable to write a letter to the appropriate agencies in support of the Jefferson County Solid Waste Authority; seconded by Member Allgeier. Motion carried 7-0.

Unfinished Business:

1. **Crestwood Mobile Home Park** – Solicitor Dennison reported that this project was approved by the Planning Commission at their last meeting on May 13, 2013. It is now before Council. Site Surveyor Ken Berlin put a road around the middle trailers to alleviate some of the traffic issues.
 - a. Member Hoak moved to approve as recommended by the Planning Commission the amended plans for Crestwood Mobile Home Park. Motion carried unanimously 7-0.
 - b. **Resolution 492-13** – Member Hoak moved to approve Resolution 492-13, the DEP resolution for plan revision for new land development; seconded by Member Allgeier. Motion carried 7-0.

2. **Hetrick Subdivision Plan – Geist Way** – Solicitor Dennison stated the Hetrick Subdivision Plan has been approved by the Planning Commission. Solicitor Dennison stated this plan involves subdividing a single property into two properties for building purposes. The Hetrick Subdivision Plan is now before Council. Member Sarvey moved to approve the Hetrick Subdivision Plan; seconded by Member Allgeier. Motion carried 7-0.
3. **Gold Eagle Subdivision** – Solicitor Dennison stated the Gold Eagle Subdivision was approved by the Planning Commission. Solicitor Dennison stated this is a minor subdivision plan. Recommended changes were made to the plan. It is ready for Council approval. Member Sarvey moved to approve the Gold Eagle Subdivision; seconded by Member Ferringier. Motion carried 7-0.

New Business:

1. **Brookville Volunteer Fire Department Request for Funds** – Member Hoak stated that fire tax funds have arrived. Member Hoak, on behalf of the Brookville Volunteer Fire Department, requested that Council transfer \$32,000.00 from that account to the Brookville Volunteer Fire Department. Member Allgeier moved to approve the Brookville Volunteer Fire Department's request to transfer funds in the amount of \$32,000.00; seconded by Member Hynes. Motion carried 7-0.
2. **Handicapped Parking Space / Street Committee** – Member Kutz stated that the Street Committee is recommending that we change a 'no parking' space in front of Bruce Pierson's office on Pickering Street to a 'handicapped' parking space. Recommendation from the Street Committee was approved unanimously 7-0.

Elected Official Comments:

1. Mayor Wonderling stated that Chief Dworek and himself volunteer their services to help the new Mayor and Police Chief.
2. Manager Gable stated that Walter Dick Park opens this Saturday, May 25, 2013.

Executive Session:

Council entered executive session at 7:48 p.m. to discuss personnel issues. Executive session ended at 8:02 p.m. with no action taken.

CALL FOR ADJOURNMENT:

Member Allgeier moved to adjourn; seconded by Member Kutz.
Motion carried 7-0 at 8:03 p.m.

Borough Manager

