

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, January 2, 2018 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, January 2, 2018 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Karen Allgeier
Bill Kutz
Dave Ferringer
Ken King
Rick Baughman
Dalynn Park

STAFF

Manager Dana D. Schreckengost
Mayor Richard Beck
Police Chief Jason Brown
Public Works Director -
Dave Vallosio
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer –
Donald Jonischek
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Randy Bartley
John Pozza
Rose James
Scott Shindledecker
Sandra Snyder

SWEARING IN OF NEW MEMBERS:

Mayor Richard Beck swore in Brookville Borough Council Members Bill Kutz and Ken King.

CALL TO ORDER – Reorganizational Meeting:

Mayor Richard Beck called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

ELECTION OF OFFICERS:

- A. President of Council** – Mayor Richard Beck called for nominations for President of Brookville Borough Council. Member Bill Kutz nominated Member Phil Hynes as President of Brookville Borough Council. Mayor Richard Beck asked that all Council Members in favor to signify by saying ‘aye’. The motion to nominate Member Phil Hynes for President of Brookville Borough Council carried 6-0.
- B. Vice-President of Council** – Mayor Richard Beck called for nominations for Vice-President of Brookville Borough Council. President Phil Hynes nominated Member Bill Kutz as Vice-President of Brookville Borough Council. Mayor Richard Beck asked all Council Members in favor to signify by saying ‘aye’. The motion to nominate Member Bill Kutz for Vice-President of Brookville Borough Council carried 6-0.
- C. President Pro-Tem of Council** – Mayor Richard Beck called for nominations for President Pro-Tem of Brookville Borough Council. Vice-President Bill Kutz nominated Member Karen Allgeier as President Pro-Tem of Brookville Borough

Council. Mayor Richard Beck asked all Council Members in favor to signify by saying 'aye'. The motion to nominate Member Karen Allgeier for President Pro-Tem of Brookville Borough Council carried 6-0.

CALL TO ORDER – Regular meeting – Newly Elected President Presides
President Phil Hynes thanked Council for voting him in.

CORRECTIONS/APPROVAL OF MINUTES (December 19, 2017):

President Pro-Tem Karen Allgeier moved to approve the minutes of the December 19th meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Manager Dana D. Schreckengost stated she would like to point out there are three pages of accounts payable. Manager Dana D. Schreckengost stated you have a 2017 list, a 2018 list, and an additional list from 2018. President Pro-Tem Karen Allgeier moved to approve the bills as submitted and the 2018 bills as amended; seconded by Member Dave Ferringer. Motion carried 6-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated if anyone has any questions regarding the financial statements, he and Manager Dana D. Schreckengost can answer them.

PUBLIC COMMENT:

- A. Sandra Snyder – Open Seat on Brookville Borough Council** – Brookville resident Sandra Snyder asked if Council will accept applications for the open seat on Council. Manager Dana D. Schreckengost stated we have not gotten there yet, but at Council's will we will be. Vice-President Bill Kutz stated more than likely that will be what happens. Manager Dana D. Schreckengost stated she has to wait on Council to make a motion. Manager Dana D. Schreckengost stated we have to wait for the person to resign from that seat. Manager Dana D. Schreckengost stated one Council Member has two positions right now and he has not officially announced his resignation at this time.

REPORTS:

Chief of Police

- A. Statistics for December** – Police Chief Jason Brown reported in the month of December officers at the Brookville Police Department responded to 1,242 calls for service, wrote 55 reports, made 49 traffic contacts, filed no felony charges, 13 misdemeanor charges, and 14 summary charges.
- B. Notice of Resignation** – Police Chief Jason Brown stated in accordance with his contract, he is giving his forty-five day notice of his resignation. Police Chief Jason Brown stated his last day of work for the Borough will be February 16th. Police Chief Jason Brown stated he was offered and has accepted a position with the Monroe County Florida School District, and he feels this is an opportunity he cannot afford to pass up. Police Chief Jason Brown thanked Council and the Borough for this opportunity. Police Chief

Jason Brown stated it has been an honor to represent the Borough and lead this department for the past four years. Police Chief Jason Brown stated he will miss Brookville. President Phil Hynes thanked Police Chief Jason Brown, and wished him well in his new position.

Fire Company – Written Report (Attached)

Director of Public Works – Public Works Director Dave Vallosio stated his crew started shift work on December 31st, and have been doing winter road maintenance ever since. President Phil Hynes asked if Public Works Director Dave Vallosio's crew was getting a lot of overtime hours. Public Works Director Dave Vallosio stated there were some over the holidays.

Zoning/Health Officer – No Report

Code Enforcement Officer – No Report

Committee Reports - New Committees Need Assigned

Solicitor

- A. **Police Chief Jason Brown** – Solicitor Jim Dennison congratulated Police Chief Jason Brown on his new endeavor in the Florida Keys, and stated he will be visiting him. Solicitor Jim Dennison stated he has enjoyed working with Police Chief Jason Brown over the past four years. Police Chief Jason Brown thanked Solicitor Jim Dennison, and stated it has been a pleasure.

Borough Manager

- A. **Commission/Board Reappointments** – Manager Dana D. Schreckengost stated we have some commission and board reappointments to take care of this evening.
 - 1. **Planning Commission** – Manager Dana D. Schreckengost stated first we have the Brookville Planning Commission. Manager Dana D. Schreckengost stated this is a five year term and in the past it has been Bill Kutz. President Pro-Tem Karen Allgeier moved to reappoint Vice-President Bill Kutz to the Planning Commission for a five year term; seconded by Member Dave Ferringer. Motion carried 6-0.
 - 2. **Zoning Hearing Board** – Manager Dana D. Schreckengost stated next we have the Zoning Hearing Board. Manager Dana D. Schreckengost stated we have Judi Anthony who has served in the past. Manager Dana D. Schreckengost stated Judi Anthony is willing to serve again. Manager Dana D. Schreckengost stated this is a five year term. President Pro-Tem Karen Allgeier moved to approve Judi Anthony for an additional five year term on the Zoning Hearing Board; seconded by Member Dave Ferringer. Motion carried 6-0.
 - 3. **Shade Tree Commission** - Manager Dana D. Schreckengost stated next we have the Shade Tree Commission with a five year term. Manager

Dana D. Schreckengost stated Cindy Turnbull is available for reappointment. President Pro-Tem Karen Allgeier moved to reappoint Cindy Turnbull to a five year term on the Shade Tree Commission; seconded by Member Dave Ferringer. Motion carried 6-0.

4. **Code Enforcement Appeal Board** – Manager Dana D. Schreckengost stated there is an opening on the Code Enforcement Appeal Board. Manager Dana D. Schreckengost stated it was previously Greg Bazylak. Manager Dana D. Schreckengost stated while he is willing to re-serve we feel there is a conflict of interest, and at this time we will leave that seat open. Manager Dana D. Schreckengost stated it is a five year term if anyone is interested in that position.
 5. **Police Civil Service Commission** – Manager Dana D. Schreckengost stated next is the Police Civil Service Commission. Manager Dana D. Schreckengost stated this is a six year term, and Judi Anthony has expired and she is willing to renew her term. President Pro-Tem Karen Allgeier moved to approve Judi Anthony for another six year term on the Police Civil Service Commission; seconded by Member Dave Ferringer. Motion carried 6-0.
 6. **Council Vacancy Board** – Manager Dana D. Schreckengost stated we have the Council Vacancy Board. Manager Dana D. Schreckengost stated this is a one year term, and Judi Anthony has served in the past and is willing to serve again. President Pro-Tem Karen Allgeier moved to approve Judi Anthony to another one year term on the Council Vacancy Board; seconded by Vice-President Bill Kutz. Motion carried 6-0.
- B. **New Bank Signature Cards** – Manager Dana D. Schreckengost stated since Council has a new President, Vice-President, and Pro-Tem President we will need new bank signature cards for all banks that we do business with and all CD's. Manager Dana D. Schreckengost stated she needs a motion to create new bank signature cards with our new elected official's names. President Pro-Tem Karen Allgeier moved to allow Manager Dana D. Schreckengost to create new bank signature cards with our new elected official's names; seconded by Member Dave Ferringer. Motion carried 6-0.

UNFINISHED BUSINESS:

- A. **Ken King – Resigning for the Two Year Term on Brookville Borough Council** – Member Ken King stated he would like to serve on the four year term and resign for the two year term on Brookville Borough Council. President Pro-Tem Karen Allgeier moved to accept Ken King's resignation for the two year term on Brookville Borough Council; seconded by Member Dave Ferringer. Motion carried 6-0. Solicitor Jim Dennison stated Council has thirty days from tonight to fill the vacancy on Brookville Borough Council. President Pro-Tem Karen Allgeier stated she would like to see brief letters from the applicants stating why they want to serve the two year term on Council, and President Phil Hynes agreed with this. President Phil Hynes stated the deadline is January 15, 2018 and the letters must be received by mail.

NEW BUSINESS:

- A. Motion Accepting Police Chief Jason Brown's Resignation** – President Phil Hynes stated he needs a motion to accept Police Chief Jason Brown's resignation. President Pro-Tem Karen Allgeier stated with regret she moved to accept Police Chief Jason Brown's resignation effective today with his last day being February 16, 2018; seconded by Vice-President Bill Kutz. Motion carried 6-0.
- B. Sandra Snyder** – President Pro-Tem Karen Allgeier asked Sandra Snyder if she had any questions. Sandra Snyder stated no, everything was answered. Sandra Snyder stated she heard from several people, and hopefully they will come through and send a letter. Sandra Snyder stated people who are not interested in running for an election and going through the campaign process, but have an interest in serving on Council, so if we get the word out right away, maybe we can encourage somebody to do it.

ELECTED OFFICIAL COMMENTS:

- A. Junior Council Member Dalynn Park** – Junior Council Member Dalynn Park stated they just got back to school from Christmas break, and she will have more at the next meeting.
- B. Mayor Richard Beck** – Mayor Richard Beck thanked everyone for coming to the meeting. Mayor Richard Beck wished Police Chief Jason Brown the best and stated he will be missed.
- C. Member Rick Baughman** – Member Rick Baughman stated this is his first meeting, and expressed his appreciation to the community for supporting him in the election. Member Rick Baughman thanked Police Chief Jason Brown for his service.
- D. Member Ken King** – Member Ken King thanked Police Chief Jason Brown for his service. Member Ken King thanked everyone who voted for him for Brookville Borough Council. Member Ken King thanked Public Works Director Dave Vallosio and his crew for doing a fine job on our streets.
- E. Member Dave Ferringer** – Member Dave Ferringer wished Police Chief Jason Brown good luck in the Florida Keys, and stated he is sure he will enjoy it down there.
- F. Vice-President Bill Kutz** – Vice-President Bill Kutz told Police Chief Jason Brown that he appreciates that the amount of drugs in this community has been greatly reduced, and stated you guys have kicked some butt. Vice-President Bill Kutz stated you have made Brookville one of the kinder and gentler places, and it is, thank you. Police Chief Jason Brown stated you have a great group of guys. Member Dave Ferringer asked Police Chief Jason Brown which officers are still out. Police Chief Jason Brown stated Officer Turnbull is back to full duty, and Officer Hollobaugh is still in a holding pattern and as soon as something changes he will let us know.
- G. President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier thanked everyone who voted her back in, and thanked Council for voting her

to be President Pro-Tem. President Pro-Tem Karen Allgeier wished Police Chief Jason Brown fair winds and following seas.

- H. President Phil Hynes** – President Phil Hynes stated Police Chief Jason Brown has done a good job and we hate to see him go. President Phil Hynes thanked Council for voting him in. President Phil Hynes stated we will be appointing new committees and moving forward from there. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. John Pozza- Police Chief Jason Brown** – Reporter John Pozza stated he thinks everyone knows in the four years Police Chief Jason Brown has been here he has really accomplished a lot in our community. Reporter John Pozza stated Police Chief Jason Brown has been very approachable, and has always been fair but firm. Reporter John Pozza stated Police Chief Jason Brown is held in high regard with everyone here and he will be missed.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Vice-President Bill Kutz. Motion carried 6-0 at 7:26 P.M.

Borough Manager