

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, February 20, 2018 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, February 20, 2018 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Karen Allgeier
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley
Dalynn Park

STAFF

Manager Dana D. Schreckengost
Mayor Richard Beck
Police Chief Vince Markle
Public Works Director -
Dave Vallosio
Code Enforcement Officer -
Donald Jonischek
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Dick Boozer
Sandy Snyder
Rose James
Scott Shindledecker
Joy Norwood
John Pozza

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (February 6, 2018):

Member Dave Ferringer moved to approve the minutes of the February 6th meeting as submitted; seconded by Member Randy Bartley. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Randy Bartley moved to approve the bills as submitted; seconded by Member Ken King. Motion carried 6-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated if anyone had questions about the financial statements summary in the agenda packet, Manager Dana D. Schreckengost and President Pro-Tem Karen Allgeier are available.

PUBLIC COMMENT:

- A. Dick Boozer – Laurel Festival** – Dick Boozer, Brookville resident and Officer of the Brookville Eagles 983, stated he was here to give an update on the Laurel Festival. Dick Boozer stated they understood last year there were not enough electrical boxes for the food court. Dick Boozer stated there are eight boxes, and they will suffice the sixteen vendors. Dick Boozer stated this should be enough for what we have planned for the festival this year. Dick Boozer stated they wanted to put up Pennsylvania Laurel Festival flags on Main Street, but there is not enough room. Dick Boozer stated they are checking with the County Commissioners to see if they can use the Court House, and asking merchants if they can put them in their windows. Dick Boozer stated their banners say

‘Western Pennsylvania Laurel Festival’ so they cannot use them and they will have to get new ones. Dick Boozer stated they have sent out a request for donations to different businesses. Dick Boozer stated the festival will begin with the Laurel Pageant on Saturday, June 9th, and the actual festival beginning June 16th. Dick Boozer stated there will be various days including an Arts Day, a Senior Citizens Day, a Family Day, a Heritage Day, and a Manufacturing Day. Dick Boozer stated the Brookville Eagles donated \$5,000.00 to use however they see fit. Dick Boozer stated they appreciate Council’s support. President Phil Hynes stated we are glad the committee is getting on this early in the year. Dick Boozer stated the people on our committee are doing all the work, and he really appreciates their hard work. President Phil Hynes thanked Dick Boozer for the update.

REPORTS:

Chief of Police – President Phil Hynes stated we are going to skip the Chief of Police report until later in the meeting after an executive session.

Director of Public Works – Public Works Director Dave Vallosio stated in February so far they used 65 hours of overtime for winter road maintenance. Public Works Director Dave Vallosio stated when they are not doing that, they are servicing the lawn tractors and street sweepers, getting ready for spring. President Phil Hynes asked how our salt supply is, and Public Works Director Dave Vallosio stated the bin is full.

Zoning/Health Officer – President Phil Hynes stated Zoning and Health Officer Emerson Turnbull is still having health issues and could not attend tonight’s meeting.

Code Enforcement Officer – Code Enforcement Officer Donald Jonischek reported he checked the two properties on Madison Street that he was questioned about at the last meeting. Code Enforcement Officer Donald Jonischek stated he is not sure which ones he was talking about, but there are three abandoned houses on the upper side of the street that he thinks are all empty. Code Enforcement Officer Donald Jonischek stated the other one was up at the church on Pickering Street and Church Street. Code Enforcement Officer Donald Jonischek stated he spoke to Mrs. Orris and they are in the process of getting someone to tear that building down. President Phil Hynes thanked Code Enforcement Officer Donald Jonischek for following up on that.

Committee Reports - None

Solicitor – No Report

Borough Manager

- A. Brookville Municipal Authority Board Member** – Manager Dana D. Schreckengost stated coming from the Brookville Municipal Authority, they are making a recommendation for a new appointment. Manager Dana D. Schreckengost stated it was with regrets they accepted the resignation of Board Member David Love. Manager Dana D. Schreckengost stated in that

place they have made the recommendation of Roger Shaw to fill David Love's spot. President Pro-Tem Karen Allgeier moved to approve appointing Roger Shaw to fill David Love's place on the Brookville Municipal Authority Board; seconded by Member Dave Ferringier. Motion carried 6-0.

B. Industrial Appraisal – Manager Dana D. Schreckengost stated next we need to discuss the Industrial Appraisal. Manager Dana D. Schreckengost stated it was brought to her attention with the recent insurance quotes that we are going through that she cannot find the last time we updated the Industrial Appraisal. Manager Dana D. Schreckengost stated a formal quote for an entire Industrial Appraisal is of \$3,630.00, and if we have them update it every year there is an annual fee of \$345.00. President Phil Hynes stated we are required every ten years to update this appraisal. President Phil Hynes stated he would like some information on when we actually had one done. President Phil Hynes stated he thinks we need it, but wonders if we need to do it this year or next year, because we really have not budgeted for it. After some discussion, Member Randy Bartley moved to table this topic until the next Borough Council Meeting; seconded by President Pro-Tem Karen Allgeier. Motion carried 6-0.

C. Tax Assessor Appointment – Manager Dana D. Schreckengost stated the new Tax Collector, Sally Allgeier, is asking to be appointed as a Tax Assessor as well. Manager Dana D. Schreckengost stated this is exactly what we did with Vickie Storey. Manager Dana D. Schreckengost stated the Tax Assessor gets paid five dollars per hour for their work between May 1st to July 15th. President Pro-Tem Karen Allgeier moved to appoint our current Tax Collector, Sally Allgeier, to be Tax Assessor; seconded by Member Randy Bartley. Motion carried 6-0.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:15 P.M. to discuss a personnel issue with action expected. Executive session ended at 7:48 P.M. with the following action taken:

President Pro-Tem Karen Allgeier moved to approve the contract between the Borough of Brookville and the new Police Chief Vince W. Markle as amended; seconded by Member Ken King. Motion carried 6-0.

President Phil Hynes welcomed Police Chief Vince Markle, and Mayor Richard Beck swore him in.

REPORTS CONTINUED:

Chief of Police – Police Chief Vince Markle thanked Council for putting him in this position, and stated he looks forward to the challenges. Police Chief Vince Markle stated he would also like to thank Mayor Richard Beck for helping to get him into this position and getting him ready for this day. Police Chief Vince Markle asked Council for the authorization to hire part-time officers. President Pro-Tem Karen Allgeier moved to allow Police Chief Vince Markle to hire up to three part-time officers; seconded by Member Randy Bartley. Motion carried 6-0.

Police Chief Vince Markle stated this is his second day on the job, and he will have a more detailed report at the next Borough Council meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Pennsylvania State Association of Boroughs (PSAB) Annual Conference** – President Pro-Tem Karen Allgeier stated the PSAB Annual Conference will be in June. President Pro-Tem Karen Allgeier stated as President of the Borough Councils Association of PSAB she is requesting that she be allowed to attend the conference. Mayor Richard Beck also expressed interest in attending. President Pro-Tem Karen Allgeier moved to approve that Mayor Richard Beck and herself attend the PSAB Annual Conference in June; seconded by Member Rick Baughman. Motion carried 6-0.
- B. **Council Meeting Frequency** – President Phil Hynes stated we have had discussions over the years about whether we have one or two meetings a month. President Phil Hynes stated in looking at the strict wording of the Sunshine Act we should be advertising committee meetings. President Phil Hynes stated he has discussed this with most of Council, and he is proposing the first meeting of the month be a working session where we vote on items, and the second session of the month will start off with Council as a whole to discuss any issues beforehand but not take any action, and then convene into committee meetings on that night that would be properly advertised so the public could attend if they have an issue. President Phil Hynes stated Council does not need to vote on this tonight. Member Ken King stated he thinks it is worth a try, and if it does not work, we can go back to business as usual. President Phil Hynes stated he wants Council to consider this. After some discussion, Member Randy Bartley moved to table this topic until the next Brookville Borough Council meeting; seconded by President Pro-Tem Karen Allgeier. Motion carried 6-0.

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Dalynn Park** – Junior Council Member Dalynn Park stated she has two events that she is inviting Council and the public to. Junior Council Member Dalynn Park stated on February 28th our Youth in Government Club is holding a dinner debate at the Y.M.C.A. Junior Council Member Dalynn Park stated this club will be serving a spaghetti dinner, and they will also be presenting the bills they are taking to Harrisburg as part of a Youth in Government Convention. Junior Council Member Dalynn Park stated you can call the school or Y.M.C.A. for tickets. Junior Council Member Dalynn Park stated the Drama Club will have a spring play entitled ‘The Seussification of Romeo and Juliet’ on March 15th and 16th at the high school auditorium at 7:00 P.M.
- B. **Mayor Richard Beck** – Mayor Richard Beck thanked everyone for coming to tonight’s meeting and for their input. Mayor Richard Beck congratulated Vince Markle on becoming Chief of Police.

- C. **Member Rick Baughman** – Member Rick Baughman stated he was sorry to see that Mr. Boozer left, because he wanted to thank him for his work on the Laurel Festival. Member Rick Baughman welcomed new Police Chief Vince Markle.
- D. **Member Randy Bartley** – Member Randy Bartley congratulated Vince Markle on becoming our new Chief of Police. Member Randy Bartley stated Police Chief Vince Markle does a superb job with the D.A.R.E. kids. Member Randy Bartley stated he is a member of the Laurel Board, and you are going to be amazed. Member Randy Bartley stated we have a lot of energizer bunnies on that board that are just going crazy. Member Randy Bartley stated the only thing that can get in our way would be the weather.
- E. **Member Ken King** – Member Ken King welcomed new Police Chief Vince Markle, and stated President Phil Hynes is doing a fine job.
- F. **Member Dave Ferringer** – Member Dave Ferringer welcomed new Police Chief Vince Markle. Member Dave Ferringer stated he is excited about Brookville. Member Dave Ferringer stated times have changed and we need to change with it, along with possibly different hours for different meetings to make the public aware of what is going on. Member Dave Ferringer stated he is excited about the upcoming years.
- G. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier congratulated Vince Markle on becoming our new Chief of Police, and thanked Junior Council Member Dalynn Park for her update. President Pro-Tem Karen Allgeier stated she attended the Pennsylvania Society of Association Executives (PASAE) Laurel Awards last Thursday night. President Pro-Tem Karen Allgeier stated our video ‘Borough Government’ won the award for best educational video of the year. President Pro-Tem Karen Allgeier stated we were very proud down at PSAB with winning that award. President Pro-Tem Karen Allgeier stated she was given ten copies of that video to take to the school so every Civics teacher have a copy of it, and additional copies will be given to Manager Dana D. Schreckengost so every new Junior Council Member will have a copy of it so they can know how Borough Government works. President Pro-Tem Karen Allgeier thanked the public for coming and being a part of what we do here.
- H. **President Phil Hynes** – President Phil Hynes stated Vice-President Bill Kutz is in Florida enjoying the weather down there, and welcomed new Chief of Police Vince Markle. President Phil Hynes stated he did not mean to open a can of worms with this committee thing but was really trying for some transparency, and to abide by the Sunshine Law. President Phil Hynes stated that is what we are going to try to do with this Council. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Dave Ferringer. Motion carried 6-0 at 8:13 P.M.

Borough Manager