

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 2, 2018 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, October 2, 2018 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley
Brynn Afton

STAFF

Manager Dana D. Schreckengost
Public Works Director -
Dave Vallosio
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer -
Donald Jonischek
Solicitor Jim Dennison

VISITOR/MEDIA

Donna Cooper
Joy Norwood
Rose James
Donavan Hoffman
John Pozza
Dave Afton
Larry Pearsall
Jessica Weible
Ryan Pearsall

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

JUNIOR COUNCIL MEMBER:

Manager Dana D. Schreckengost introduced Brynn Afton and Council voted on her as Junior Council Member. President Pro-Tem Karen Allgeier moved to approve Brynn Afton serving as Junior Council Member; seconded by Member Randy Bartley. Motion carried 7-0.

CORRECTIONS/APPROVAL OF MINUTES (September 18, 2018):

Member Rick Baughman moved to approve the minutes of the September 18th meeting as submitted; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the fund level financial statements, and if you have any questions the appropriate people are here to answer them.

PUBLIC COMMENT:

- A. Larry Pearsall - Parking** – Brookville resident Larry Pearsall stated he would like Council to explain to him Borough right of way. Larry Pearsall stated he

received a phone call from Police Chief Vince Markle, and was told he had to have a car moved from the right of way. Larry Pearsall stated his car is back in the woods, and is a licensed, legally Pennsylvania registered vehicle. Larry Pearsall stated it does not involve any traffic problems whatsoever, but he was asked to move it. Larry Pearsall stated he feels that he is being picked on because he is Larry Pearsall. Larry Pearsall stated he needs someone to explain the stipulation as to the right of way, and why they need him to move his car from the right of way that they are not doing anything with at this time. Solicitor Jim Dennison stated this is not something we are going to address at a Council meeting. Larry Pearsall stated he put a call into Solicitor Jim Dennison's office to discuss this. Solicitor Jim Dennison stated he will address this. Solicitor Jim Dennison stated he will get together with Police Chief Vince Markle regarding this and get back to Larry Pearsall.

- B. Donna Cooper – Recycling Program** – Donna Cooper, Director of the Jefferson County Solid Waste Authority, stated she wanted to update the Borough of the changes they made to the drop-off recycling program. Donna Cooper stated they were able to purchase a new recycling truck and new containers for the Rose Township site that is near the Miller Welding property. Donna Cooper stated we needed to do this because we were running into problems with the cost of the recycling program. Donna Cooper stated the Rose Township site is the most heavily used site. Donna Cooper stated they have a total of thirteen sites in Jefferson County, and it cost a little over \$64,000.00 to manage all the sites last year. Donna Cooper stated they are looking for support from all the municipalities to be able to keep this public service program going. Donna Cooper stated she is here tonight asking if the Brookville Borough will consider a thousand dollar donation, or more or less, to go towards this worthwhile public service program. After some discussion, President Phil Hynes stated when we deleted this from the budget it was because we were really strapped at that time. President Phil Hynes stated things have turned around with our financing so he would certainly be willing to consider it. President Pro-Tem Karen Allgeier stated they will bring this up in their next budget meeting.

REPORTS:

Chief of Police

- A. Active Shooter Drill** – Police Chief Vince Markle reported they had an active shooter drill at the Laurel Eye Clinic, and stated he thinks it turned out very well. Police Chief Vince Markle stated there will be more active shooter drills in the future.
- B. September Statistics** – Police Chief Vince Markle stated they had 215 calls for service, wrote 78 citations, gave 66 warnings, wrote 184 parking tickets, had 2 felonies, 14 misdemeanors, 13 summaries, and 6 drug arrests. Police Chief Vince Markle stated throughout this there was a threat at the school. Police Chief Vince Markle stated they caught the individual that he missed the last Borough Council meeting for. Police Chief Vince Markle reported after their active shooter training, while he and his officers were

having a nice peaceful dinner, a local business person came up and threatened to shoot one of his officers and that person was charged.

Fire Company

- A. **Statistics for September** - Ryan Pearsall, Deputy Chief of the Brookville Volunteer Fire Company, reported in September they had 11 runs, including 2 structure fires, 1 activated fire alarm, 2 vehicle fires, 1 natural gas incident, 1 line down, 1 motor vehicle accident, 1 Police Department assist, and 2 EMS assists.
- B. **Safety Training – Crayon Castle** – Ryan Pearsall stated fire safety and extinguisher training was provided to the employees of Crayon Castle.
- C. **Reminders** – Ryan Pearsall reported they would like to remind all residents with the heating season almost upon us to have your furnaces, fireplaces, woodstoves, and any other appliance used to heat your buildings inspected to ensure they are operating properly. Ryan Pearsall reported everyone should change the batteries in their smoke and carbon monoxide detectors.
- D. **Fire Prevention Week** – Ryan Pearsall stated Fire Prevention Week starts on October 7th, and fire departments in the Brookville Area School District are teaming up to get the message out.
- E. **Fire Company Entrance Signs** – Ryan Pearsall stated the Brookville Volunteer Fire Company would like to thank the Borough and Public Works Director Dave Vallosio and his crew for putting up signs to alert the public of the firehouse.
- F. **Diamond Alley Request** – Ryan Pearsall asked if the Borough would consider making Diamond Alley a one-way beside the firehouse because they have had a couple of close calls trying to pull in. After some discussion, President Phil Hynes asked the Street Committee to check this out and talk to Solicitor Jim Dennison about this.

Director of Public Works – Public Works Director Dave Vallosio stated the price of salt has gone up this year to sixty dollars and ninety cents per ton. Public Works Director Dave Vallosio stated he received the McKnight historical marker and post to be put on Main Street, and he will put that up as soon as the one call comes through.

Zoning/Health Officer – Zoning and Health Officer Emerson Turnbull read his written report (attached).

Code Enforcement Officer – Code Enforcement Officer Donald Jonischek reported he had several reports of high grass on East and West Main Street. Code Enforcement Officer Donald Jonischek stated the ones on West Main Street have been taken care of. Code Enforcement Officer Donald Jonischek stated he is trying to put something together to start on East Main for vehicles that are not registered or inspected. Code Enforcement Officer Donald Jonischek stated he wants to work on East Main Street first with junk, trash, and houses that need some kind of repairs. Code Enforcement Officer Donald Jonischek stated he is hoping to at least get rid of the vehicles at this point. Code Enforcement Officer Donald Jonischek stated he had some high grass complaints on

Thompson Street and Mabon Street. After some discussion, President Phil Hynes stated he thinks Council is really aware that blighted properties are a very hot item, and there are a lot of complaints and feedback from the community about it. President Phil Hynes stated he was going to appoint an Ad Hoc committee to investigate possible funding for addressing the blighted properties. President Phil Hynes stated we need one committee where complaints can be dealt with. President Phil Hynes stated we need a committee that can spend time to make recommendations to the rest of Council on what we are going to do about this problem. President Phil Hynes stated we will have Rick Baughman as the Chair of the committee, with Karen Allgeier and Randy Bartley as Members. President Phil Hynes stated the committee will be called the Residential Maintenance Committee. Vice-President Bill Kutz moved to approve making an Ad Hoc committee and naming it the Residential Maintenance Committee with Rick Baughman as Chair and Karen Allgeier and Randy Bartley as Members as presented; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

Committee Reports – No Reports

Solicitor

- A. **Update on River Walk** – Solicitor Jim Dennison stated back in May Arthur McKinley and Dan Moore came to the meeting about the River Walk. Solicitor Jim Dennison stated he looked into the right of ways along the floodway. Solicitor Jim Dennison stated the Borough has a permanent perpetual easement for the floodway and it includes additional language about using and occupying the floodway. Solicitor Jim Dennison stated he thinks the Borough does not actually own the property, but has just about all the rights except ownership to use the floodway. Solicitor Jim Dennison stated he thinks use of it as a River Walk on portions of it would be probably within the Borough's authority to do that. President Pro-Tem Karen Allgeier asked Solicitor Jim Dennison who actually owns it. Solicitor Jim Dennison stated it is called a permanent easement, and so that says the property owner still has some rights, and to be honest it could be an issue, but still the language that is included with the permanent easements is pretty all-encompassing about the Borough's right to use and occupy the right of way. Solicitor Jim Dennison stated we are at the point where you need to figure out what do they want to do, and what property would this all encompass, and begin mapping things out a little bit about what the project would entail. Solicitor Jim Dennison stated some committee should meet with the group that is doing this. President Phil Hynes stated by their next committee meeting he will figure out which committee should be involved with this.

Borough Manager

- A. **Alternate Junior Council Member** – Manager Dana D. Schreckengost introduced and welcomed Donovan Hoffman as the Borough's Alternate Junior Council Member.
- B. **Money Transfers** – Manager Dana D. Schreckengost stated she would like to propose a couple of money transfers.

1. **Liquid Fuels** – Manager Dana D. Schreckengost stated the first would be for the Liquid Fuels Account. Manager Dana D. Schreckengost stated she would like to transfer one thousand dollars from S&T Bank into our PLGIT account so it can earn interest. Vice-President Bill Kutz moved to approve Manager Dana D. Schreckengost's request to transfer one thousand dollars from S&T Bank into our PLGIT account; seconded by Member Randy Bartley. Motion carried 7-0.
 2. **General Fund** – Manager Dana D. Schreckengost stated the second is for the General Fund. Manager Dana D. Schreckengost stated she would like to transfer two hundred thousand dollars from S&T Bank to PLGIT to earn interest. Vice-President Bill Kutz moved to approve Manager Dana D. Schreckengost's request to transfer two hundred thousand dollars from S&T Bank to PLGIT; seconded by Member Randy Bartley. Motion carried 7-0.
 3. **Street Light** – Manager Dana D. Schreckengost stated the third is for the Street Light Fund. Manager Dana D. Schreckengost stated she would like to transfer ten thousand dollars from PLGIT to S&T Bank so it is available to pay the bills. President Pro-Tem Karen Allgeier moved to approve Manager Dana D. Schreckengost's request to transfer ten thousand dollars from PLGIT to S&T Bank as presented; seconded by Member Dave Ferringer. Motion carried 7-0.
- C. **Special Event Permit – Tour de Brookville Bike Ride** – Manager Dana D. Schreckengost stated we have a special event permit for Tour De Brookville Bike Ride this Saturday, October 6th. Manager Dana D. Schreckengost stated it starts and ends on Depot Street. President Pro-Tem Karen Allgeier moved to approve the special event permit for Tour de Brookville Bike Ride as presented; seconded by Member Dave Ferringer. Motion carried 7-0.
- D. **Special Event Permit – WRC Wine/Beer/Food Walk Fundraiser** – Manager Dana D. Schreckengost stated we have a special event permit for WRC. Manager Dana D. Schreckengost stated they are having a wine/beer/food walk fundraiser on November 17th. Manager Dana D. Schreckengost stated it is strictly on WRC's property, they are just notifying us of an increased amount of people and the fact that alcohol will be on the premises. President Pro-Tem Karen Allgeier moved to approve the special event permit for WRC's wine/beer/food walk fundraiser on November 17th as presented; seconded by Vice-President Bill Kutz. Motion carried 7-0.
- E. **North Central Grant** – Manager Dana D. Schreckengost stated she is happy to announce that North Central visited her and we are the recipient of one of their grants. Manager Dana D. Schreckengost stated she applied for an in-kind match grant last year, and we have been awarded fourteen thousand five hundred and eighty two dollars and fifty cents to start the improvements at Walter Dick Park. Manager Dana D. Schreckengost stated we are starting to do the master site plan. Manager Dana D. Schreckengost stated she went through and listed three different things. Manager Dana D. Schreckengost stated we are going to do the healing and serenity garden work, the ADA (Americans with Disabilities Act) accessible ramp at the end of the swinging

bridge, and install new landscaping throughout the park to help add accents and buffer the noise from I-80. Manager Dana D. Schreckengost stated no cash is out of our pocket, just some in-kind work that we will have done and we will see some improvements to Walter Dick Park by the end of next year. Member Rick Baughman stated the bridge across the creek is not safe. President Pro-Tem Karen Allgeier stated she has that to be looked at for Finance as well. Manager Dana D. Schreckengost stated she received several quotes on it, unfortunately the grant we received was not for that purpose and it was not large enough for that purpose. Manager Dana D. Schreckengost stated when North Central was here they talked to her about another grant that may be available for that project that we are going to try for.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Declaration of Halloween** – Mayor Richard Beck stated Halloween will be on Wednesday, October 31st with the parade starting at 5:30 P.M. followed by trick-or-treating to 8:00 P.M.

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Brynn Afton** – Junior Council Member Brynn Afton introduced herself and thanked Council for this opportunity.
- B. **Mayor Richard Beck** – Mayor Richard Beck congratulated Brynn Afton, and thanked Donna Cooper for coming to tonight's meeting.
- C. **Member Rick Baughman** – Member Rick Baughman thanked Code Enforcement Officer Donald Jonischek and Health and Zoning Officer Emerson Turnbull for their efforts.
- D. **Member Randy Bartley** – Member Randy Bartley stated he was at a 911 Center when the police were conducting the live shooter drill at Laurel Eye Clinic, and it was conducted very professionally. Member Randy Bartley asked if they were building a handicap ramp to a bridge which we cannot use. Manager Dana D. Schreckengost stated nobody has inspected the bridge and said it is unsafe.
- E. **Member Ken King** – Member Ken King welcomed the Junior Council Members, and stated he hopes we can find a way to donate something to the recycling program.
- F. **Member Dave Ferringer** – Member Dave Ferringer welcomed the Junior Council Members, and stated he hopes they find it interesting. Member Dave Ferringer stated hopefully going forward we can take care of blighted properties, and maintain Brookville so we can have some pride.
- G. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier congratulated the Junior Council Members, thanked Chief Markle and his force for their very busy September, told Public Works Director Dave Vallosio he is doing a good job, stated she is glad she does not have Code Enforcement Officer Donald Jonischek's or Health and Zoning Officer Emerson Turnbull's jobs, and thanked Larry Pearsall for his comments.

President Pro-Tem Karen Allgeier stated the Pumpkin Roll will be held at 1:00 P.M. on Sunday, November 4th at the top of Pickering Hill, and thanked the Brookville Volunteer Fire Company and everyone else who helped put it together.

- H. **Vice-President Bill Kutz** – Vice-President Bill Kutz thanked the Junior Council Members and stated he hopes they learn a lot.
- I. **President Phil Hynes** – President Phil Hynes thanked everyone for attending and stated the Towns and Trails Regional Coalition meeting will meet on October 18th at Chateau d’Argy which is the old Galbraith Furniture store from 7:00 P.M. to 8:30 P.M. President Phil Hynes stated we have been trying to promote Brookville as a trail town. President Phil Hynes stated this is the fifth meeting this coalition will have, and there will be refreshments. President Phil Hynes stated the purpose of this meeting is to promote the Redbank Valley and Armstrong trails, seek to promote, benefit, and connect the towns and trails, and they would like everyone to attend. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **John Pozza -Homeless Person** – Reporter John Pozza asked Police Chief Vince Markle if he received a call in the last week or so about a homeless person allegedly camping out by the reservoir off of Pine Street. Police Chief Vince Markle indicated he had not. John Pozza stated you may want to look into that.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Vice-President Bill Kutz. Motion carried 7-0 at 7:55 P.M.

Borough Manager

