

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, February 5, 2019 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, February 5, 2019 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley
Brynn Afton

STAFF

Manager Dana D. Schreckengost
Police Chief Vince Markle
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer -
Donald Jonischek
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Arthur McKinley
Dave Afton
Ryan Pearsall
Joy Norwood
Rose James
John Pozza

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (January 2, 2019):

Member Dave Ferringer moved to approve the minutes of the January 2nd meeting as submitted; seconded by Member Randy Bartley. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Randy Bartley moved to approve the bills as submitted; seconded by Vice-President Bill Kutz. Motion carried 6-0.

PUBLIC COMMENT:

- A. Arthur McKinley – Riverwalk Update** – Arthur McKinley stated at a previous Brookville Borough Council meeting he proposed the Riverwalk, and he has been engaged in preliminary planning since then. Arthur McKinley stated Brookville has been gifted with three rivers; North Fork, Sandy Lick, and Redbank. Arthur McKinley stated the Brookville Riverwalk would be a public/private partnership between the Borough and Historic Brookville, Inc. Arthur McKinley stated it would be a five foot wide grass and gravel path on Borough owned land. Arthur McKinley stated the path would be about two and a half miles, and the Borough controls all the land except for three parcels. Arthur McKinley proposed having a centerpiece monument. Arthur McKinley stated we need to formally designate right of way and easements for the Riverwalk. Arthur McKinley stated we need to finalize a budget and begin a grant search and fundraising. Mayor Richard Beck asked how they will keep four wheelers off the path. President Phil Hynes

stated we would just have to try to enforce the rules. Arthur McKinley stated the trail would be designed for walking and bicycle riding. Solicitor Jim Dennison stated he thinks this is a Borough project. President Phil Hynes stated we need to remember this is preliminary, and we have not budgeted for this in this year. Arthur McKinley stated this project cannot move forward without the Borough actually creating a right of way. Arthur McKinley stated the Borough is in the driver's seat. Arthur McKinley stated you have to talk to engineers, figure out costs, get organized, and raise some money. Arthur McKinley stated there are all kinds of money out there if we want to go after grants and things like that. President Phil Hynes stated you need to plan before you apply for grants. Vice-President Bill Kutz stated we do not want to get into a situation where we need to raise taxes to do this. President Phil Hynes stated he thinks Council has indicated they are behind this project. After some discussion, President Phil Hynes stated he had a discussion with Manager Dana D. Schreckengost, and she said she can contact the Army Corps and get some preliminary feelings from them and then see how much we do have to involve the engineer. Arthur McKinley stated he filled out a form. Manager Dana D. Schreckengost stated send the form over and she can take a look at it. President Phil Hynes stated we will have Manager Dana D. Schreckengost talk to the Army Corps and see what is involved, and that will give Council time to look over things and see where we want to go as far as engineering involvement.

REPORTS:

Chief of Police

- A. Agreement with Municipalities in Jefferson County** – Police Chief Vince Markle stated he is asking that Council give approval to sign into an agreement with all the municipalities in Jefferson County. Police Chief Vince Markle stated we currently have existing memorandums of agreement with each one, but we want to get it all into one. Manager Dana D. Schreckengost stated it is a true new agreement with all of the Boroughs in the county, and it adds Sykesville. Member Randy Bartley moved to approve the agreement between the Brookville Police Department and the surrounding police departments as presented; seconded by Member Dave Ferringer. Motion carried 6-0.
- B. Statistics for January** – Police Chief Vince Markle stated in the month of January the Brookville Police Department received 186 calls for service, had 40 assists, 72 traffic violations, 19 incidents, 54 warnings, 151 parking tickets, 35 felonies, 19 misdemeanors, 5 drug arrests, and 6 summary offenses.
- C. PoliceOne Academy Training** – Police Chief Vince Markle stated his Officers received 95 PoliceOne training certificates.
- D. Human Trafficking** – Police Chief Vince Markle stated they arrested five men for human trafficking. Police Chief Vince Markle stated one of those individuals came to our town to trade drugs for a fifteen year old girl. Police Chief Vince Markle stated a second individual was actually coming to purchase a fifteen year old girl.
- E. Officer of the Month** – Police Chief Vince Markle reported Officer Mickey Stormer was Officer of the Month for January.

- F. Executive Session** – Police Chief Vince Markle requested an executive session for a personnel matter with action expected.
- G. Award for Robert Hetrick** – Police Chief Vince Markle stated he had an award made for Robert Hetrick. Police Chief Vince Markle stated on December 23, 2018 Mr. Hetrick was travelling in the area of Progress Street and observed a motor vehicle accident. Police Chief Vince Markle stated Mr. Hetrick got out of his vehicle and held the patient's spine. Police Chief Vince Markle stated the car was rocking back and forth. Police Chief Vince Markle stated Officer Turnbull asked Mr. Hetrick to switch places with him, but Mr. Hetrick refused and kept holding the patient's spine and put his life in danger for someone he did not know. Police Chief Vince Markle stated he wanted to make a note of his bravery and his being a good citizen of Brookville.
- H. Commending the Brookville Police Department** – Member Randy Bartley commended the Brookville Police Department for their extremely impressive undercover internet predator sting. Member Randy Bartley stated he has heard nothing but great comments from Venango County down through Clarion County. President Phil Hynes stated we have been getting a lot of media attention which is great for the Borough. Police Chief Vince Markle stated he has to give Officer Turnbull kudos. Police Chief Vince Markle stated six or eight months ago we sent him to that F.B.I. training to manipulate computers. Police Chief Vince Markle stated he did a great job and paid attention, and he is definitely putting good information out there.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:43 P.M. to discuss a personnel matter with action expected. Executive session ended at 7:50 P.M. with the following action taken:

Member Dave Ferringer moved to let Police Chief Vince Markle hire a part-time police officer; seconded by Member Rick Baughman. President Phil Hynes stated the motion is to allow Police Chief Vince Markle to hire a part-time police officer, whose name will not be disclosed until we run it past him. President Phil Hynes stated Council is aware of the person's identity and qualifications. President Phil Hynes asked all Council Members in favor to signify by saying 'aye'. Motion carried 6-0.

Fire Company – Ryan Pearsall, Deputy Chief of the Brookville Volunteer Fire Company, had to leave the meeting and gave his report to Manager Dana D. Schreckengost.

- A. Statistics** – Manager Dana D. Schreckengost stated in January the Brookville Volunteer Fire Company responded to 21 alarms including; 2 structure fires, 1 vehicle fire, 3 AFA, 2 carbon monoxide, 1 natural gas, 6 MBA's, 2 trees down, 2 transfers, and 2 EMS assists.
- B. Buffer Box** – Manager Dana D. Schreckengost stated Jefferson County's 911 is in the process of making a buffer box. Manager Dana D. Schreckengost stated these are for the areas that would be a line call. Manager Dana D.

Schreckengost stated they would only be for the incidents on a street, not a building.

- C. **Cascade System** – Manager Dana D. Schreckengost stated the Cascade System, which is the breathing air system, was recently serviced and certified.
- D. **Insurance Information** – Manager Dana D. Schreckengost stated they gave her the insurance information needed for our yearly quote.

Director of Public Works – No Report

Zoning/Health Officer – Zoning and Health Officer Emerson Turnbull stated he had nothing to report.

Code Enforcement Officer – Code Enforcement Officer Donald Jonischek reported he issued forty-two reminders to remove snow, and stated he did not pressure them too much because of the extremely cold weather.

Committee Reports – No Reports

Solicitor

- A. **Rezoning Update** – Solicitor Jim Dennison stated this topic will be discussed next month.

Borough Manager

- A. **Money Transfers** – Manager Dana D. Schreckengost stated we have some money transfers to make.
 - 1. **Street Light Fund** – Manager Dana D. Schreckengost stated first we have the Street Light Fund. Manager Dana D. Schreckengost stated she would like to move five thousand two hundred dollars from PLGIT to S&T Bank. Vice-President Bill Kutz moved to approve Manager Dana D. Schreckengost's request to move five thousand two hundred dollars from PLGIT to S&T Bank for the Street Light Fund; seconded by Member Randy Bartley. Motion carried 6-0.
 - 2. **Library Fund** – Manager Dana D. Schreckengost stated next is the Library Fund. Manager Dana D. Schreckengost stated she would like to move two thousand dollars from S&T Bank to PLGIT. Member Dave Ferringer moved to approve Manager Dana D. Schreckengost's request to move two thousand dollars from S&T Bank to PLGIT for the Library Fund; seconded by Vice-President Bill Kutz. Motion carried 6-0.
 - 3. **General Fund** – Manager Dana D. Schreckengost stated next is the General Fund. Manager Dana D. Schreckengost stated she would like to move twenty thousand dollars from S&T Bank to PLGIT. Member Randy Bartley moved to approve Manager Dana D. Schreckengost's request to move twenty thousand dollars from S&T Bank to PLGIT for the General Fund; seconded by Member Dave Ferringer. Motion carried 6-0.
 - 4. **Fire Fund** – Manager Dana D. Schreckengost stated she would like to move five thousand dollars from S&T Bank to PLGIT for the Fire Fund.

Member Randy Bartley moved to approve Manager Dana D. Schreckengost's request to move five thousand dollars from S&T Bank to PLGIT for the Fire Fund; seconded by Member Dave Ferringier. Motion carried 6-0.

- B. New Address Assigned** – Manager Dana D. Schreckengost stated the county has reached out to us. Manager Dana D. Schreckengost stated Mr. d'Argy needed an address for one of his buildings down on Hunts Alley. Manager Dana D. Schreckengost stated the county has assigned 349 Hunts Alley if the Borough approves that. Member Dave Ferringier moved to approve the county assigning 349 Hunts Alley to one of Mr. d'Argy's buildings as presented; seconded by Vice-President Bill Kutz. Motion carried 6-0.
- C. Franklin Avenue Stormwater Project** – Manager Dana D. Schreckengost stated the Brookville Municipal Authority received a small water and wastewater grant to do a water and wastewater project on Franklin Avenue. Manager Dana D. Schreckengost stated in the past the Borough has tried to tie in with those projects to save money for stormwater. Manager Dana D. Schreckengost stated the engineers have put together a plan to replace a portion of a stormwater line along Franklin Avenue. Manager Dana D. Schreckengost stated you are looking at approximately one inlet being replaced and two hundred and fifty feet of linear line. Manager Dana D. Schreckengost stated this will go out into the bid with the project, and should cost around fifteen to eighteen thousand dollars. Manager Dana D. Schreckengost stated we do have money in the budget for this line item, and the Stormwater Committee is in agreement for this. Member Randy Bartley moved to approve replacing a portion of a stormwater line along Franklin Avenue as presented; seconded by Member Rick Baughman. Motion carried 6-0.
- D. Special Event Permit – Friends of the Flag** – Manager Dana D. Schreckengost stated we have a special event permit for the annual Friends of the Flag on June 2nd. Manager Dana D. Schreckengost stated it leaves from the Firemans Club and parades through town. Manager Dana D. Schreckengost stated all of the appropriate authorized officials have signed off other than Council. Manager Dana D. Schreckengost stated they have their certificate of insurance. Member Dave Ferringier moved to approve the special event permit for Friends of the Flag on June 2nd as presented; seconded by Vice-President Bill Kutz. Motion carried 6-0.
- E. Liquid Fuel Funds – New Dump Truck** – Manager Dana D. Schreckengost stated we received some good news. Manager Dana D. Schreckengost stated back in November we applied at the county level for some of their Liquid Fuel Funds to potentially go toward the dump truck. Manager Dana D. Schreckengost stated we put the application in for eleven thousand dollars, and we were awarded five thousand dollars. Manager Dana D. Schreckengost stated the county will give us five thousand dollars to go towards the new dump truck. Manager Dana D. Schreckengost stated at this time we need to find out how to finance the rest of that. Manager Dana D. Schreckengost stated there is a loan/grant program through USDA that can help offset that

cost. Manager Dana D. Schreckengost stated this is all through USDA that just reopened. Member Dave Ferring asked if that has to be spent this year, and Manager Dana D. Schreckengost stated yes. After some discussion, Member Randy Bartley moved to allow Manager Dana D. Schreckengost to pursue with the USDA grant/loan application; seconded by Vice-President Bill Kutz. Motion carried 6-0.

- F. **Statement of Ethics Forms** – Manager Dana D. Schreckengost stated Council has their Statement of Ethics forms. Manager Dana D. Schreckengost stated they are due back to her by the beginning of May, and please keep in mind you are filling them out for 2018.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **John Pozza – Franklin Avenue Stormwater Project** – Reporter John Pozza asked where on Franklin Avenue does the stormwater line need to be replaced. Vice-President Bill Kutz stated it starts by the Lutheran Church and goes down over the hill to Water Plant Road.

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Brynn Afton** – Junior Council Member Brynn Afton stated the Youth in Government program at the school shows students the workings of the government at the state level. Junior Council Member Brynn Afton stated about six hundred students across the state participate in this. Junior Council Member Brynn Afton stated Politics and Pastries is scheduled for February 27th and tickets are twelve dollars.
- B. **Mayor Richard Beck** – Mayor Richard Beck thanked everyone who came to the meeting tonight. Mayor Richard Beck thanked Arthur McKinley for the update on the Riverwalk, and thanked Brynn Afton for doing a great job as Junior Council Person.
- C. **Member Rick Baughman** – Member Rick Baughman stated there is a statewide activity called Keep Pennsylvania Beautiful, and he thinks this might be something for Council to look at and be a part of. Member Rick Baughman stated instead of being the guy who is hollering about the snow, maybe be up front and show we are willing to start the process and lead by example.
- D. **Member Randy Bartley** – Member Randy Bartley thanked Arthur McKinley for keeping them up to date on the Riverwalk Project, and for his hard work on it.
- E. **Member Ken King** – Member Ken King commended Arthur McKinley for all of his efforts, and stated he believes it is going to be a good thing for the community. Member Ken King commended Police Chief Vince Markle and his Police Department, and stated this trafficking is very troubling.

- F. Member Dave Ferringer** – Member Dave Ferringer stated the Riverwalk and Rails to Trails are drawing people to the Borough which is a nice thing. Member Dave Ferringer stated he really hopes that the whole Council can get behind cleaning this Borough up so we can be proud of when people come in. Member Dave Ferringer stated he would like to see us enforce our codes. Member Dave Ferringer stated it takes away property values. Member Dave Ferringer stated he hopes we will really address that this year.
- G. Vice-President Bill Kutz** – Vice-President Bill Kutz stated Junior Council Member Brynn Afton gave a great report, told Police Chief Vince Markle he was doing a great job, and told Arthur McKinley it was obvious he put a lot of work into that project and he appreciates it.
- H. President Phil Hynes** – President Phil Hynes thanked everyone for attending tonight's meeting.

ADJOURNMENT:

Member Dave Ferringer moved to adjourn; seconded by Member Randy Bartley.
Motion carried 6-0 at 8:15 P.M.

Borough Manager