

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 2, 2019 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 2, 2019 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley
Brynn Afton –
arrived @ 7:03 P.M.

STAFF

Manager Dana D. Schreckengost
Public Works Director -
Dave Vallosio
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer -
Donald Jonischek
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

David Taylor
Arthur McKinley
Donna Jackson
Sarah Gallagher
Dave Afton
John Pozza
Aly Delp
Rose James
Joy Norwood

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (March 19, 2019):

President Pro-Tem Karen Allgeier moved to approve the minutes of the March 19th meeting as submitted; seconded by Member Dave Ferringer. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** - The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Member Dave Ferringer. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statements, and if you have any questions the appropriate people are here to ask.

PUBLIC COMMENT:

- A. Sarah Gallagher – Laurel Festival Update** – Sarah Gallagher, Vice-President of the Laurel Festival Board, stated they are going to get their permits submitted, but in the process of cleaning we have some things we would like to work out. Sarah Gallagher stated they have some trailers that will take space on Main Street, and we wanted to run that by you and make sure that would be o.k. Sarah Gallagher stated the first one is the ABATE trailer which they had last year. Sarah Gallagher stated it will take about two spaces, and they would like to park that by the Town Square on the lower end by S&T Bank for the majority of the week.

Sarah Gallagher stated the second one is Brennan's Dad which is education on drunk driving. Sarah Gallagher stated they would also like to park all week. Sarah Gallagher stated we feel that we can park that in front of the alley between the Court House and the Town Square where we will have their trailers parked for the stage. Solicitor Jim Dennison stated the Brookville Volunteer Fire Company wanted the alleyway open in case there was a fire in the Court House. Sarah Gallagher stated they had stuff parked in that alley last year with permission. After some discussion, Member Dave Ferringer stated you spoke of putting the one trailer down by S&T Bank but Pinecreek sets up there to sell chicken dinners. Sarah Gallagher stated she believes that is in the process of being planned further down in front of the WRC building. Sarah Gallagher stated the WoodMobile will be in front of the food court Friday afternoon and it will be there for the parade day on Saturday. After some discussion, President Phil Hynes thanked Sarah Gallagher for bringing this in front of Council, and stated it does not sound like Council is ready to vote on this tonight until you clear up some of those issues. President Phil Hynes asked Sarah Gallagher if she would mind doing that and then coming back. Sarah Gallagher said yes. Sarah Gallagher asked for free parking on Sidewalk Sale Friday. President Pro-Tem Karen Allgeier moved to approve free parking on Sidewalk Sale Friday; seconded by Vice-President Bill Kutz. Motion carried 7-0. President Phil Hynes stated we appreciate your efforts, and we are looking forward to it.

- B. Update on Riverwalk** – President Phil Hynes stated he would like to give a brief update on the Riverwalk since some of the representatives are here. President Phil Hynes stated they decided that the DCNR Grant that the Borough had given them permission to apply for for April 10th was not the appropriate grant that they wanted. President Phil Hynes stated the Riverwalk Committee that is here is basically going to look at other grants, possibly coordinating with the county for some grants that might fit into their regional planning. Arthur McKinley stated as the weather improves he is looking forward to having some kind of event where they can invite the Council Members out onto the river banks so they can walk a portion of this and understand better what this project will look like. Arthur McKinley stated they appreciate the support they have had so far from Council, and there is a lot of work to be done. Arthur McKinley stated we are looking at funding and planning, and they are coordinating with the Army Corps of Engineers.

REPORTS:

Chief of Police – President Phil Hynes stated Police Chief Vince Markle is in a training session down the hall. Mayor Richard Beck read Police Chief Vince Markle's report.

- A. Statistics for March** – Mayor Richard Beck stated in the month of March the Brookville Police Department received 188 calls for service, had 50 assists, 105 citations, 28 incidents, 92 warnings, 264 parking tickets, 3 felonies, 20 misdemeanors, 14 drug charges, and 7 summary charges.
- B. PoliceOne Academy Training** – Mayor Richard Beck stated the Officers received 48 PoliceOne training certificates in March.

- C. **Active Shooter Drills** – Mayor Richard Beck stated the Police Department had three active shooter drills. Mayor Richard Beck stated two were in the station, and one was at a local business.
- D. **Employee of the Month** – Mayor Richard Beck stated Justin Miller was employee of the month for March.
- E. **Executive Session** – Mayor Richard Beck stated Police Chief Vince Markle would like to request an executive session for personnel with possible action.

Fire Company – No Report

Director of Public Works – Public Works Director Dave Vallosio stated April first they went back to working their regular hours. Public Works Director Dave Vallosio stated they have begun sweeping the streets, patching potholes, and repairing areas that have been terrorized by the snow plows. Public Works Director Dave Vallosio stated they will pick up leaves at the end of the month. Public Works Director Dave Vallosio stated all work orders are current. President Phil Hynes asked for dates of the leaf pickup. Manager Dana D. Schreckengost stated April 22nd through April 26th.

Zoning/Health Officer – Zoning and Health Officer Emerson Turnbull read his written report (attached).

Code Enforcement Officer – Code Enforcement Officer Donald Jonischek reported there were a couple of complaints about trash on Jared Street, there were trash and brush issues on Middle Street, and there was a paper alley complaint off of Butler and Walnut. Code Enforcement Officer Donald Jonischek stated he asked the owner of the Chinese restaurant on Allegheny Boulevard to put their tin cans and plastic bottles in a shed or something, and the owner said he would take care of it. Member Randy Bartley asked Code Enforcement Officer Donald Jonischek if he had any contact with the property owner at the corner of Erma Circle and Evans. Member Randy Bartley stated he does not know what the Borough Ordinance is on junk cars, but he is getting close to having a junk yard there. Code Enforcement Officer Donald Jonischek stated he would check on it.

Zoning Hearing – President Phil Hynes stated we are now moving into our Zoning Hearing. Solicitor Jim Dennison stated this is a hearing on the rezoning of a few lots down at the corner of Pickering Street and Creek Street and Mabon Street. Solicitor Jim Dennison stated whenever the Borough rezones a property, before they adopt the ordinance they are required to have a hearing to hear statements for or against it. Solicitor Jim Dennison stated we advertised this hearing in the newspaper, posted the properties, and gave notice to the zoning property owners. Solicitor Jim Dennison stated this is changing the zoning where Buffs is located which is now zoned as low density residential which should have been commercial when it was established, and two lots across Pickering owned by Donna Jackson and her family. Solicitor Jim Dennison stated Donna is here today, and she wants to change that to Office Commercial which is the zoning currently down there where Dirty Ehrma's is located and where the At Your Service and the old Reed Milling building are. Solicitor Jim Dennison stated it would

keep it commercial all along Creek Street and Mabon Street for those properties. Solicitor Jim Dennison stated they received one letter from the neighbor on Pickering Street and Manager Dana D. Schreckengost is going to read that. Solicitor Jim Dennison asked Donna Jackson if she wanted to speak to this. Donna Jackson stated she wants to change it to Office Commercial to put a little shop in it, and eventually they might sell food. Donna Jackson stated her son will be living there. Donna Jackson stated they want to bring some business into Brookville. After some discussion, Solicitor Jim Dennison stated this includes Buffs, and they do not have any problem with this. President Pro-Tem Karen Allgeier asked if the decision regarding this was unanimous from the Planning Commission, and Planning Commission Chairman Bill Kutz stated it was. Manager Dana D. Schreckengost read a letter from Janet and William Kelly who own the property at 15 South Pickering Street asking this request be denied, and stating they are worried about devaluation of their property, obstruction of their view of the town, noise, and business parking. Donna Jackson stated she understands their concerns, but they do not want to change it that much, and her son will stay there. Solicitor Jim Dennison asked if anyone else had any comments, and no one did. Solicitor Jim Dennison closed the hearing.

Solicitor

- A. **Ordinance 1103 - Rezoning** – Solicitor Jim Dennison stated the ordinance is Ordinance 1103, and at this point if you want to adopt it we would need a motion. Member Rick Baughman moved to approve the zoning change and adopt Ordinance 1103 Rezoning; seconded by Member Randy Bartley. After some discussion, President Phil Hynes stated this has been properly first and seconded, and asked all Council Member in favor to signify by saying ‘aye’. Motion carried 7-0.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:29 P.M. for a personnel matter with possible action. Executive session ended at 7:37 P.M. with the following action taken:

President Pro-Tem Karen Allgeier moved in anticipation of a resignation at the Police Department that we ask Manager Dana D. Schreckengost to place an ad in the newspaper for a Police Secretary. President Phil Hynes stated that is coming from committee I believe so it would not need a second. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say ‘aye’. Motion carried 7-0.

Borough Manager

- A. **Pennsylvania State Association of Boroughs (PSAB) Annual Conference** – Manager Dana D. Schreckengost stated the Pennsylvania State Association of Boroughs (PSAB) Annual Conference is scheduled for June 9th through the 12th at Hershey Lodge and any Council Members interested in attending should let her know by the May 1st deadline. President Pro-Tem Karen Allgeier, Mayor Richard Beck, and Manager Dana D. Schreckengost indicated they would like to attend.

- B. Executive Session – Real Estate** – Manager Dana D. Schreckengost requested an executive session at the end of the meeting for a real estate matter with no action expected.
- C. Rose Siding Road Bridge** – Manager Dana D. Schreckengost stated we need to discuss the Rose Siding Road Bridge. Manager Dana D. Schreckengost stated this is the only bridge the Borough owns in town, and our engineers brought it to our attention that right now PennDOT is being very favorable in some multimodal grant opportunities. Manager Dana D. Schreckengost stated our engineers feel that the Rose Siding Road Bridge would be a good opportunity for this grant. Manager Dana D. Schreckengost stated the Borough pays the engineering and the contractor up front, and then PennDOT reimburses the Borough for the amount of the actual construction project. Manager Dana D. Schreckengost stated the Borough ends up paying for the engineering fees, but the actual construction cost is reimbursed. Manager Dana D. Schreckengost stated the engineers gave us a ballpark price of one hundred to one hundred and fifty thousand dollars for the construction cost. Manager Dana D. Schreckengost stated the engineering cost that we would not be reimbursed for would be fifteen to thirty thousand dollars. Manager Dana D. Schreckengost stated there are no deadlines on it, but they are saying PennDOT is being very favorable at this time so it is something to consider. After some discussion, President Phil Hynes stated we have had complaints about that bridge. President Phil Hynes stated several residences down there are not getting garbage service because the trucks couldn't go over the weight limit. President Phil Hynes stated the bridge is also a secondary access to the Redbank Valley Trail.
- D. Cash Transfer** – Manager Dana D. Schreckengost stated she needs a cash transfer so she can access some money to pay some bills. Manager Dana D. Schreckengost stated she would like to transfer \$100,000.00 from the PLGIT General Fund to the S&T Bank General Fund. Vice-President Bill Kutz moved to approve Manager Dana D. Schreckengost's request to transfer \$100,000.00 from the PLGIT General Fund to the S&T Bank General Fund; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

Committee Reports

A. Personnel Committee

- 1. Lifeguards** – Personnel Committee Chair Karen Allgeier stated the Personnel Committee has decided that we need to put out an advertisement for this year's lifeguards for Walter Dick Park. Personnel Committee Chair Karen Allgeier stated she would like approval of Council to have Manager Dana D. Schreckengost place the ad. President Phil Hynes asked if that was a recommendation from committee, and Personnel Committee Chair Karen Allgeier stated yes. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 7-0.

UNFINISHED BUSINESS:

- A. **Kayak Launch Project** – President Phil Hynes stated he wanted to bring up the Kayak Launch Project that was authorized by the Borough. President Phil Hynes stated the application for the grant that the Redbank Valley Trail is working on - they did get that grant. President Phil Hynes stated this involves no money from the Borough to complete the project. President Phil Hynes stated they have fallen a little short on the funds needed, and are asking the Borough for use of the Borough's employees to haul the materials from EarthWorx down to the site, and to use our employees to help with the grading. President Phil Hynes asked Public Works Director Dave Vallosio if he had a problem with this, and Public Works Director Dave Vallosio stated no problem. President Pro-Tem Karen Allgeier moved to allow the members of the Public Works Department to assist in the grading, etcetera for the Kayak Launch; seconded by Member Dave Ferringer. Motion carried 7-0.

NEW BUSINESS:

- A. **South Pickering Street Traffic** – Member Randy Bartley stated there are a lot of young children who are targets when people are speeding on South Pickering Street, and he is asking that the Street Committee look into that situation. Public Works Committee Chairman Bill Kutz asked Public Works Director Dave Vallosio if he still has speed humps, and Public Works Director Dave Vallosio stated yes. President Phil Hynes stated the Street Committee will look into this.

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Brynn Afton** – Junior Council Member Brynn Afton stated the Art Club went to the zoo, and the Math Club is going to Kennywood. Junior Council Member Brynn Afton stated they leave Thursday and Friday of next week for Youth in Government.
- B. **Mayor Richard Beck** – Mayor Richard Beck stated Junior Council Member Brynn Afton gave a good report.
- C. **Member Rick Baughman** – Member Rick Baughman thanked Donna Jackson for coming to the meeting.
- D. **Member Randy Bartley** – Member Randy Bartley stated he thinks the handling of the incident today at the Brookville Area High School by the Brookville Police Department was exemplary. Member Randy Bartley commended Sarah Gallagher for coming tonight and filling us in on the Laurel Festival.
- E. **Member Ken King** – Member Ken King stated he is hoping for a very successful Laurel Festival event.
- F. **Member Dave Ferringer** – Member Dave Ferringer stated the snow is gone, and he finds Brookville very unattractive. Member Dave Ferringer stated there is an upcoming blight seminar and he hopes Code Enforcement Officer Donald Jonischek will go to it. Code Enforcement Officer Donald Jonischek stated he will be there. Member Dave Ferringer stated we keep falling behind on blighted properties. Member Dave Ferringer stated it is not fair for

residents of Brookville to lose property value of their own because the people in the property beside you have no interest in taking care of it. Member Dave Ferringer stated he hopes we make a big surge this summer in getting some of the beauty back in Brookville.

- G. President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier reminded everyone about the Brookville Cleanup beginning on April 19th. President Pro-Tem Karen Allgeier stated from 7:00 A.M. to 4:30 P.M. you can come to pick up your special bags. President Pro-Tem Karen Allgeier stated put the bags at your curb, and Advanced Disposal and Wolff Refuse will pick them up. President Pro-Tem Karen Allgeier stated they will have 870 bags to give out. President Pro-Tem Karen Allgeier stated she did a public service announcement about this for Mega Rock. President Pro-Tem Karen Allgeier wished Junior Council Member Brynn Afton good luck when she goes to Harrisburg.
- H. Vice-President Bill Kutz** – Vice-President Bill Kutz stated he appreciates what these people do and their staff, and told Junior Council Member Brynn Afton she is doing a good job.
- I. President Phil Hynes** – President Phil Hynes stated the meeting has been long enough so he will not add to it, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/ CLARIFICATION:

- A. John Pozza – Garbage on I-80 Exit Ramps** – Reporter John Pozza asked who is responsible for cleanup on the I-80 entry and exit ramps. Manager Dana D. Schreckengost stated PennDOT. Reporter John Pozza stated it is deplorable and even a health and safety hazard. Mayor Richard Beck stated it is the state's property. Reporter John Pozza asked if the state decides not to do anything, then nobody lifts a finger? President Pro-Tem Karen Allgeier stated you can call them. Vice-President Bill Kutz stated the snow just broke, it is early in the year, and they have not had a chance to get to it yet.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:55 P.M. to discuss a real estate matter with no action expected. Executive session ended at 8:12 P.M. with no action taken.

ADJOURNMENT:

Member Randy Bartley moved to adjourn; seconded by Member Dave Ferringer. Motion carried 7-0 at 8:12 P.M.

Borough Manager

