

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, May 7, 2019 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, May 7, 2019 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Ken King
Rick Baughman
Donavan Hoffman

STAFF

Manager Dana D. Schreckengost
Police Chief Vince Markle
Public Works Director -
Dave Vallosio
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer -
Donald Jonischek
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Donna Cooper
Brad Lashinsky
Laken Lashinsky
Annoria Schreckengost
Trina Gonzalez
Lurie Baughman
Bonnie Beck
Alex Oakes
Aly Delp
Rose James
Joy Norwood
John Pozza

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (April 16, 2019):

President Pro-Tem Karen Allgeier moved to approve the minutes of the April 16th meeting as submitted; seconded by Member Dave Ferringer. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** - The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Member Dave Ferringer. Motion carried 6-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statements, and if you have any questions the appropriate people are here to ask.

PUBLIC COMMENT:

- A. Donna Cooper – Recycling Program Update** – Donna Cooper, Director of the Jefferson County Solid Waste Authority, stated she wanted to give an update on how things are going since they made the changeover to their own recycling truck and they are doing the collection on their own now, and they are marketing materials with the Indiana Solid Waste Authority. Donna Cooper thanked Council for the Borough's donation in 2019 for the Rose Township site, and

stated they collected over 117 tons at that site alone in 2018. Donna Cooper stated there are eighteen sites that collect thirteen different materials. Donna Cooper stated they are completely supported by communities and municipalities. Donna Cooper stated they held an electronics and hazardous waste collection this past Saturday from 9:00 A.M. to 3:00 P.M., and they anticipate holding another one in May. Donna Cooper stated they will have a tire collection in the fall. Donna Cooper stated she is running for the Jefferson County Register and Recorder's Office, and if elected she just wanted to try to assure everyone that we will find someone to replace her so the program will stay intact. Reporter John Pozza asked if someone puts recyclables curbside is that included in your numbers? Donna Cooper stated yes.

B. Brad Lashinsky – Penn State DuBois Launchbox Project – Brad Lashinsky, a Business Entrepreneurship Program Director for Northcentral Pennsylvania Launchbox, thanked Council for allowing him to speak about the Penn State DuBois Launchbox Project. Brad Lashinsky stated there are twenty-one campuses within the commonwealth that have a launchbox in them. Brad Lashinsky stated they want to work with entrepreneurs in innovation and traditional entrepreneurs. Brad Lashinsky stated they want to capture the power of partnership and come together as a group to help grow the Northcentral region. Brad Lashinsky stated they want to get storefronts operational again. Brad Lashinsky stated Penn State will be offering entrepreneurship as a minor. Brad Lashinsky stated the Launchbox Project will offer various services including product development, a micro-grant program, competitions, speaker series and events, and mentorship programming. Brad Lashinsky stated the program's funding consists of charitable gifts, in-kind donations, sponsorships, and government and foundation grants. President Phil Hynes asked if they need anything from Council to show they support this. Brad Lashinsky stated at this time just your willingness to cooperate if they have a project occurring in the Borough or even outside the Borough if it pertains to water and sewer. Vice-President Bill Kutz stated this sounds like a great idea. Brad Lashinsky stated they are partnering with Junior Achievement. After some discussion, President Phil Hynes thanked Brad Lashinsky for his comments.

C. Annoria Schreckengost & Jenna Edwards – SMP Home Medical Parking – Borough resident Annoria Schreckengost stated she works at SMP Home Medical, which bought out Medi Home Health on Main Street. Annoria Schreckengost stated most of the people they help are elderly or have mobility issues. Annoria Schreckengost stated a lot of their customers have to park way down the street with oxygen tanks and wheel chairs, and she wondered if they could get better parking that is closer to their store. Annoria Schreckengost stated they are four doors down from the alley between Goodwill, and she knows there is handicapped parking on the Goodwill side of the alley, but not on their side. Annoria Schreckengost stated the patients would have to go out into the street to get to the sidewalk. Annoria Schreckengost stated she does not know if there is a possibility of putting a handicapped spot on the other side so it would be van accessible. Public Works Committee Chairman Bill Kutz stated we have been talking about that, and it is not a guarantee but, there is some trouble getting in

and out of the one by Goodwill. Public Works Committee Chairman Bill Kutz stated we just do not want to put one where you are asking. Public Works Committee Chairman Bill Kutz stated they are concerned it will infringe on other businesses. After some discussion, Annoria Schreckengost stated another issue they have is in the winter the snow gets mound up, and getting to the sidewalks has been an issue for a lot of their customers. President Phil Hynes stated the committee will continue to look at this.

REPORTS:

Chief of Police

- A. **Statistics for April** – Police Chief Vince Markle stated in the month of April the Brookville Police Department received 196 calls for service, wrote 97 citations, 73 warnings, 210 parking tickets, 215 felonies, 106 misdemeanors, and 2 drug arrests.
- B. **Comments** – Police Chief Vince Markle thanked the Brookville Volunteer Fire Company and the Pine Creek Volunteer Fire Department for doing a tremendous job helping us keep our town flowing every time I-80 gets shut down. Police Chief Vince Markle thanked Manager Dana D. Schreckengost for her help over the past several weeks on a couple different issues. Police Chief Vince Markle stated large trucks have been coming to our back streets and tearing out stop signs and smashing curbs, and he wants to thank Public Works Director Dave Vallosio and his guys for their help on getting them estimates right away to get things fixed.

Fire Company – No Report

Director of Public Works – Public Works Director Dave Vallosio stated on December 26th of last year they noticed the boilers were both leaking water onto the floor, which requires our boilers to be replaced. Public Works Director Dave Vallosio stated they are 43 years old, and were installed in 1976. Public Works Director Dave Vallosio stated we have to do asbestos abatement before the new boilers are installed along with a third party final air monitoring being done. Manager Dana D. Schreckengost stated we need a motion for the asbestos removal quote which is \$10,970.00, and a separate motion to advertise for bid the boiler replacement. After some discussion, President Pro-Tem Karen Allgeier moved to authorize, and the Finance Committee will figure out where to get it from, \$10,970.00 for Public Works Director Dave Vallosio to remove the asbestos and the boilers in the basement; seconded by Vice-President Bill Kutz. Motion carried 6-0. President Pro-Tem Karen Allgeier stated her second motion is to allow Manager Dana D. Schreckengost to advertise and put out to bid the replacement of the boilers; seconded by Member Dave Ferringer. Motion carried 6-0.

Zoning/Health Officer – Zoning and Health Officer Emerson Turnbull read his written report (attached).

Code Enforcement Officer – Code Enforcement Officer Donald Jonischek reported he answered several complaints this month, and he sent out fourteen letters of order to abate mostly on East Main Street and Valley Street.

Committee Reports

A. Personnel Committee

1. **Lifeguards** – Personnel Committee Chair Karen Allgeier stated this year we received two-and-a-half applicants for lifeguards at Walter Dick Memorial Park, so we are looking at only having the park open for swimming on weekends to start, and if that does not work for the applicants that we have there will be no swimming at Walter Dick Park this summer. Personnel Committee Chair Karen Allgeier stated the committee would like to move forward and see if Walter Dick Park can be open for swimming on Saturdays and Sundays with the lifeguards that we have applications for. President Phil Hynes stated we do not need to vote on this because it is more of an administrative decision. President Pro-Tem Karen Allgeier stated she and Manager Dana D. Schreckengost just wanted everybody to know what was going on.

B. Public Works Committee

1. **Advertise 2019 Paving** – Public Works Committee Chairman Bill Kutz stated the committee has surveyed the streets of Brookville which overall are in very good shape. Public Works Committee Chairman Bill Kutz made a motion from committee to advertise the street bids. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say ‘aye’. Motion carried 6-0.

Solicitor – No Report

Borough Manager

- A. **Pennsylvania State Association of Boroughs (PSAB) Conference Voting Delegate** – Manager Dana D. Schreckengost stated we need to vote for a voting delegate for the Pennsylvania State Association of Boroughs (PSAB) Annual Conference scheduled for June 9th through the 12th at Hershey Lodge. Manager Dana D. Schreckengost stated we need to have a delegate and an alternate, and in the past our delegate has been President Pro-Tem Karen Allgeier and she was the alternate. Member Rick Baughman moved to keep the same voting delegate and alternate as in the past; seconded by Member Ken King. Motion carried 6-0.
- B. **Right-To-Know Resolution** – Manager Dana D. Schreckengost stated we received an email regarding the Right-To-Know Law from the Borough of West Easton. Manager Dana D. Schreckengost stated they are struggling with the Right-To-Know-Law and how it does not define the words ‘harassment’ and ‘overburden’. Manager Dana D. Schreckengost stated they are also wishing to provide a venue of remedy for a public body to solicit relief from the Office of Open Records to address those who could be organized as a vexatious requester, like someone sitting in prison and harassing the local

Borough by bombarding them with requests so the Borough is not getting anything else done. Manager Dana D. Schreckengost stated we are being presented with a resolution to potentially support West Easton in soliciting that the words 'harassment' and 'overburden' need redefined, and a means of relief from vexatious requesters. Manager Dana D. Schreckengost stated if we decide to move forward with this the resolution number would be 553-19. After some discussion, Member Dave Ferringer moved to adopt Resolution 553-19 and to instruct our voting delegates to support it; seconded by President Pro-Tem Karen Allgeier. Motion carried 6-0.

- C. **Executive Session** – Manager Dana D. Schreckengost requested an executive session for a real estate matter with no action expected.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **2020 Census** – President Pro-Tem Karen Allgeier stated she would like to see us be proactive about the 2020 census. President Pro-Tem Karen Allgeier stated she wondered if President Phil Hynes would allow them to have a small committee so she can meet the census people down at PSAB (Pennsylvania State Association of Boroughs) in June, and then become their contact during the whole process, and to set up meetings to talk to residents about how important it is to turn in their census papers. President Pro-Tem Karen Allgeier stated last time we missed being a CDBG allowed Borough by 76 votes which is 76 residents. President Pro-Tem Karen Allgeier stated that cost us one hundred thousand dollars a year for the last ten years which in the past we used to do upgrades in various parts of the town. President Phil Hynes stated he has no problem appointing a committee. President Pro-Tem Karen Allgeier asked if she could do it for now. President Phil Hynes asked if anyone had any objections, and nobody did.

ELECTED OFFICIAL COMMENTS:

- A. **Alternate Junior Council Member Donovan Hoffman** – Alternate Junior Council Member Donovan Hoffman stated in sports the track and field team will compete in districts on Friday, members of the Youth and Government Club plan to hold a fundraiser during the upcoming primary elections, and Friday, May 3rd and Saturday, May 4th the senior class traveled to Busch Gardens. Alternate Junior Council Member Donovan Hoffman stated the Brookville Prom will be held this Saturday, May 11th and the theme is 'To the Moon and Back', and right now the graduation date is set for June 5th for seniors.
- B. **Mayor Richard Beck** – Mayor Richard Beck stated he echoes Police Chief Vince Markle on the Brookville Volunteer Fire Company, the Pine Creek Volunteer Fire Department, and Public Works Director Dave Vallosio. Mayor Richard Beck stated all their help is appreciated. Mayor Richard Beck thanked everyone who came to the meeting; the public comments and all the visitors.

- C. **Member Rick Baughman** – Member Rick Baughman stated to Public Works Director Dave Vallosio and Member Dave Ferringer, the timing was perfect on the boilers. Member Rick Baughman stated it could have been fall and we would have to be hustling right now. Member Rick Baughman stated it is not a small project. Member Rick Baughman thanked the community for a successful Keep Pennsylvania Beautiful Day. Member Rick Baughman stated the local community responded, and we will continue with it sometime in the future. President Phil Hynes thanked Member Rick Baughman for his efforts on this project.
- D. **Member Ken King** – Member Ken King stated if Public Works Director Dave Vallosio says we need a furnace, we will figure out a way to get him one. Member Ken King asked Police Chief Vince Markle if there were 215 felonies. Police Chief Vince Markle stated yes, we had a couple of big cases. Member Ken King stated in regards to the condition of our streets, Public Works Committee Chairman Bill Kutz said they are in fine shape but National Fuel is tearing the daylights out of them. Member Ken King stated he thinks it was a good idea moving Member Dave Ferringer in between himself and Vice-President Bill Kutz so they can keep him under control.
- E. **Member Dave Ferringer** – Member Dave Ferringer stated he appreciates the people we have in the different offices from Manager Dana D. Schreckengost on down. Member Dave Ferringer stated he thinks our whole staff is doing a good job. Member Dave Ferringer thanked the Baughman's for spending their Saturday downtown.
- F. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier thanked Lurie Baughman for being downtown with her husband, Member Richard Baughman, on Saturday for Clean Up Day. President Pro-Tem Karen Allgeier thanked Police Chief Vince Markle for the last two closings of I-80 which seemed to go very smoothly. President Pro-Tem Karen Allgeier stated she is glad about the census, and hopes we can do what we can do. President Pro-Tem Karen Allgeier told Public Works Director Dave Vallosio his guys are doing a good job, and thanked Member Dave Ferringer for his hard work on the boilers. President Pro-Tem Karen Allgeier thanked everyone for everything they do for the Borough.
- G. **Vice-President Bill Kutz** – Vice-President Bill Kutz stated as always he appreciates what the guys at this table do, and the pretty young lady over there as well.
- H. **President Phil Hynes** – President Phil Hynes stated he would like to thank Council in general for being very proactive these days with the cleanup efforts and addressing the downtown issues. President Phil Hynes stated we seem to be more active as a Council than in recent years. President Phil Hynes stated Thursday, May 9th is the annual Day of Giving for the Redbank Valley Trail. President Phil Hynes stated there are locations at First Commonwealth Bank. President Phil Hynes stated if you want to make a donation on that day, a lot of it will be matched by matching donations. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/ CLARIFICATION:

- A. John Pozza – Targeted Streets for Paving** – Reporter John Pozza asked Public Works Committee Chairman Bill Kutz if he can name the targeted streets for paving. Public Works Committee Chairman Bill Kutz stated most of them are alleys. Manager Dana D. Schreckengost stated they are River Alley, Louis Alley, Bortz Alley, Allenbaugh Run, Water Plant Road, and Thrush Alley. President Phil Hynes stated that is the tentative list, but if the bids come in too high we may have to eliminate one of them.
- B. John Pozza – Litch Field** – Reporter John Pozza asked why Litch Field is not maintained. Member Rick Baughman stated we had a baseball field there, and we had to pay the taxes for the use of the land. Member Rick Baughman stated they raised the taxes until it was not feasible for little league.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 8:03 P.M. to discuss a real estate matter with no action expected. Executive session ended at 8:20 P.M. with no action taken.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Rick Baughman. Motion carried 6-0 at 8:20 P.M.

Borough Manager