

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, August 6, 2019 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, August 6, 2019 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Richard Beck  
Phil Hynes  
Bill Kutz  
Karen Allgeier  
Dave Ferringier  
Ken King  
Rick Baughman  
Randy Bartley

**STAFF**

Manager Dana D. Schreckengost  
Police Chief Vince Markle  
Public Works Director -  
Dave Vallosio  
Zoning & Health Officer -  
Emerson Turnbull  
Code Enforcement Officer -  
Donald Jonischek  
Recorder Christine Gunning  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Briane Daugherty  
Noreen McMurtry  
Arthur McKinley  
Rose James  
Joy Norwood  
Aly Delp

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (July 16, 2019):**

President Pro-Tem Karen Allgeier moved to approve the minutes of the July 16<sup>th</sup> meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** - The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statements, and if you have any questions on the status of the budget the appropriate people are here.

**PUBLIC COMMENT:**

- A. Arthur McKinley - Riverwalk** – Brookville resident Arthur McKinley stated he has heard from people on Council that they did not see a lot of support for the Brookville Riverwalk. Arthur McKinley stated he has collected over two hundred signatures of support for the Brookville Riverwalk. Arthur McKinley stated he would like to revisit the TreeVitalize Grant which was turned down in the July meeting. Arthur McKinley stated he had said HBI was supporting that grant and was going to provide fifty percent matching funds and volunteers. Arthur McKinley stated he got the local forestry people to do a site inspection, and had three quotes from area nurseries. Arthur McKinley stated he had four versions of

the grant request sent to President Phil Hynes and Manager Dana D. Schreckengost and asked for comments. Arthur McKinley stated he made it pretty clear that this is a twenty-twenty grant for next year, so if for some reason we got denied the ability to plant trees or something on Borough land then we would not apply for the grant. Arthur McKinley stated the grant people told us that would not penalize us, so that was disappointing but the good news is the Gwin, Dobson, and Foreman Town Engineer Plan is moving forward. Arthur McKinley stated he is asking as a stakeholder and the originator of this project that he be involved in working with Gwin, Dobson, and Foreman. Arthur McKinley stated he called Gwin, Dobson, and Foreman and they told him the Borough has forbidden them to talk to him until the plan is done. Manager Dana D. Schreckengost stated we are waiting on the Preliminary Plans because they had to do all of the elevations for your true proposal. Manager Dana D. Schreckengost stated had your original engineer done those, that would not have needed to be done. Manager Dana D. Schreckengost stated you are going to be taken into consideration, and we are going to have meetings with the engineers. Manager Dana D. Schreckengost stated we have to wait for the Elevation Plans to come back and what is truly possible. Manager Dana D. Schreckengost stated some of the things that you proposed are not even possible, such as a gravel path. Manager Dana D. Schreckengost stated this is the plan the engineers are working on, and as soon as we receive those documents Council will review them and then you will be invited to attend a private meeting with the engineers, a Council committee, and myself to discuss the plans with the engineers. President Phil Hynes stated you will have your input. After some discussion, President Phil Hynes stated he is appointing a committee made up of himself, Member Randy Bartley, and Vice-President Bill Kutz to meet with Arthur McKinley and the engineer when we get the plans. President Phil Hynes stated we are trying to move forward with this.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for July** – Police Chief Vince Markle stated in the month of July the Brookville Police Department received 211 calls for service, wrote 112 traffic citations, 82 warnings, 267 parking tickets, 8 misdemeanors, 7 summaries, 3 DUI's, and a PoliceOne training.
- B. Executive Session** – Police Chief Vince Markle requested an executive session for a personnel matter with action expected.

### **Fire Company**

- A. Written Report** - Manager Dana D. Schreckengost read Fire Chief David Miller's written report (attached).
- B. Weather Siren** – Manager Dana D. Schreckengost stated the Brookville Volunteer Fire Company is asking if the Borough can fund a portion of or all of \$750.00 for a weather siren. President Pro-Tem Karen Allgeier moved to approve the Borough paying \$750.00 for a weather siren for the Brookville

Volunteer Fire Company; seconded by Member Randy Bartley. Motion carried 7-0.

**Director of Public Works** – Public Works Director Dave Vallosio stated the Army Corps is coming this month sometime to do their two-year inspection of the Flood Control. Public Works Director Dave Vallosio stated his crew has been busy rebuilding storm inlets, and grading the alleys that are going to be paved. Public Works Director Dave Vallosio stated they took a wall out in the playroom in the Borough Complex to enlarge it.

**Zoning/Health Officer** – Zoning and Health Officer Emerson Turnbull read his written report (attached).

**Code Enforcement Officer** – Code Enforcement Officer Donald Jonischek reported he had a complaint at 58 Hastings Street for dog feces and barking, and trash complaints on Litch and Rebecca. Code Enforcement Officer Donald Jonischek stated a house on Valley Street was given an order to abate, and they have cleaned up the trash and removed the weeds. Code Enforcement Officer Donald Jonischek stated 93 Pine Street was condemned, and we will see what the owner does now.

## **Committee Reports**

### **A. Street Committee**

1. **Carrier Alley Request** – Street Committee Chairman Bill Kutz stated the two ladies here tonight came to the last meeting and wanted to know if they can pave Carrier Alley. Street Committee Chairman Bill Kutz stated the Street Committee looked at it, and yes you can do it. Street Committee Chairman Bill Kutz stated it is your property. Street Committee Chairman Bill Kutz stated you have a slope there that will go to your neighbor's garage, so you should try to redirect it to the storm drain. Briane Daugherty stated that answers one part of the question, but the other part was the storm drain itself and if we could bury it deeper or do something else. Street Committee Chairman Bill Kutz stated she should get together with Public Works Director Dave Vallosio so he can see it. Member Dave Ferringer stated he looked at that with Public Works Director Dave Vallosio, and they are trying to come up with a solution. Solicitor Jim Dennison stated they do not have to come back to Council, they can just work with Manager Dana D. Schreckengost and Public Works Director Dave Vallosio.

**Solicitor** – No Report

## **Borough Manager**

### **A. Cash Transfers**

1. **General Fund** – Manager Dana D. Schreckengost stated for the General Fund she would like to transfer \$100,000.00 from S&T Bank to PLGIT. Member Randy Bartley moved to approve Manager Dana D.

Schreckengost's request to transfer \$100,000.00 in the General Fund from S&T Bank to PLGIT; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

2. **Street Light Fund** – Manager Dana D. Schreckengost stated for the Street Light Fund she would like to transfer \$10,000.00 from S&T Bank to PLGIT. President Pro-Tem Karen Allgeier moved to approve Manager Dana D. Schreckengost's request to transfer \$10,000.00 in the Street Light Fund from S&T Bank to PLGIT; seconded by Member Randy Bartley. Motion carried 7-0.

3. **Library Fund** – Manager Dana D. Schreckengost stated for the Library Fund she would like to transfer \$1,000.00 from S&T Bank to PLGIT. President Pro-Tem Karen Allgeier moved to approve Manager Dana D. Schreckengost's request to transfer \$1,000.00 in the Library Fund from S&T Bank to PLGIT; seconded by Member Randy Bartley. Motion carried 7-0.

- B. Pennsylvania State Association of Boroughs (PSAB) Fall Leadership Conference** – Manager Dana D. Schreckengost stated the fall PSAB Leadership Conference is in State College from October 11<sup>th</sup> to the 13<sup>th</sup>. Manager Dana D. Schreckengost stated if anyone would like her to R.S.V.P. them or get them a hotel room, please let her know. Member Dave Ferringer stated the spring conference for one of our committee members cost \$872.00 for the conference and the hotel alone. Member Dave Ferringer stated that does not count meals and gas if not shared. Member Dave Ferringer stated it easily could be a thousand dollars each time they go, and that is two thousand dollars a year for a member to go. Member Dave Ferringer stated a member that has been here for ten to fifteen years could spend twenty to thirty thousand dollars to go to these conferences, and the majority of this is online. Member Dave Ferringer stated he does not feel the need as a taxpayer and a steward for the people of Brookville that members need to go twice a year. After some discussion, President Phil Hynes stated there are two conferences a year, and it is under the Borough Code that members are allowed to go. President Phil Hynes stated this job is one where you get no training, and you are in charge of a very large budget. President Phil Hynes stated we are representing tax payers, and he does not think it is feasible to do that without some input and training. President Phil Hynes stated he for one does not think it is a waste of money at all.

- C. Police Pension 2020 Minimum Municipal Obligation (MMO)** – Manager Dana D. Schreckengost stated the Police Pension 2020 MMO is estimated to be \$81,585.00 and this comes from the pension actuary. Member Randy Bartley moved to approve the Police Pension 2020 MMO which is estimated to be \$81,585.00; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

- D. Real Estate Repository Sale Bid** – Manager Dana D. Schreckengost stated we received a real estate repository sale bid in the amount of fifty dollars for a trailer in Crestwood Circle. Member Randy Bartley moved to approve the real estate repository sale bid in the amount of fifty dollars for a trailer in

Crestwood Circle; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. **Quality of Life Ordinance** – Member Dave Ferringier stated he and Manager Dana D. Schreckengost have compiled an ordinance to adopt for quality of life, and everyone has copies of this. Member Dave Ferringier stated he would appreciate it if we could all review this, and see if we can pass an ordinance that will work for Brookville. Member Dave Ferringier stated we need more input and asked Code Enforcement Officer Donald Jonischek for his input. Member Dave Ferringier stated what we have does not work. Member Dave Ferringier stated this does away with warnings and covers much more than grass. President Phil Hynes asked Council to look at it, and stated we will keep it on the agenda.

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:41 P.M. to discuss a personnel matter with action expected. Executive session ended at 7:56 P.M. with the following action taken:

President Pro-Tem Karen Allgeier moved to hire Mark Humes as a part-time Police Officer at the contract rate effective immediately; seconded by Member Ken King. Motion carried 7-0.

**ELECTED OFFICIAL COMMENTS:**

- A. **Member Rick Baughman** – Member Rick Baughman stated the Jefferson County Solid Waste Authority will be having a tire collection on Saturday, September 7<sup>th</sup> from 9:00 A.M. to 1:00 P.M. at the Goodwill parking lot in Falls Creek. Member Rick Baughman stated we recently approved putting bike racks on Main Street, and our ordinance says you cannot ride bikes on sidewalks so we will need to fix that. President Phil Hynes stated that is pretty common knowledge in trail towns. President Phil Hynes stated he does not know of any trail town that allows bicycles on sidewalks. President Phil Hynes stated it is an obvious safety issue, so we would enforce that ordinance.
- B. **Member Randy Bartley** – Member Randy Bartley stated he looks forward to reading the engineer's report.
- C. **Vice-President Bill Kutz** – Vice-President Bill Kutz stated ladies, make sure we have your phone numbers so we can get back to you. Vice-President Bill Kutz stated we appreciate what all you guys do.
- D. **President Phil Hynes** – President Phil Hynes stated the Kayak Launch that the Redbank Valley Trail has put in is now finished, and there will be a photo op for the media on Friday at 11:00 A.M. President Phil Hynes asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/ CLARIFICATION:** None

**ADJOURNMENT:**

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Randy Bartley. Motion carried 7-0 at 8:01 P.M.

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Borough Manager