

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, September 17, 2019 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, September 17, 2019 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Bill Kutz
Dave Ferringer
Ken King
Rick Baughman
Randy Bartley

STAFF

Manager Dana D. Schreckengost
Solicitor Jim Dennison

VISITOR/MEDIA

Rose James
Aly Delp
Joy Norwood
Robert McLaughlin
Trina Gonzalez
Annoria Schreckengost

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (September 3, 2019):

Member Dave Ferringer moved to approve the minutes of the September 3rd meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Review/Approve Accounts Payable** – The current bills were presented for approval. Vice-President Bill Kutz moved to approve the bills as submitted; seconded by Member Dave Ferringer. Motion carried 6-0.

PUBLIC COMMENT: None

REPORTS:

Committee Reports – No Reports

Solicitor – No Report

Borough Manager

- A. Engineering Cost Proposal** – Manager Dana D. Schreckengost stated we have an engineering cost proposal for the Marlin Street area. Manager Dana D. Schreckengost stated this would be to help determine what some of the stormwater potential issues are up there. Manager Dana D. Schreckengost stated there is a layout in your packet. Manager Dana D. Schreckengost stated survey and base mapping would be \$3,550.00, construction drawings and specifications would be \$5,450.00, bidding if required would be \$700.00, bringing you a total estimated cost of services at \$9,700.00. Manager Dana D.

Schreckengost stated that does not include anything such as printing, etcetera that would be billed at cost. Manager Dana D. Schreckengost stated there is one meeting included with the cost of development of the construction drawings. Manager Dana D. Schreckengost stated Council needs to decide if they would like to move forward with any of that proposal to work on the Marlin Street corridor. After some discussion, Member Rick Baughman moved to approve doing the base map only for right now; seconded by Member Randy Bartley. Motion carried 6-0.

- B. CD Investment Update** – Manager Dana D. Schreckengost stated at the last meeting we discussed that we had a CD maturing, and it went out to the Finance Committee. Manager Dana D. Schreckengost stated no uniform decision was made. Manager Dana D. Schreckengost stated we had three different rates. Manager Dana D. Schreckengost asked if we are looking for a full Council decision at this point. President Phil Hynes stated we have three different opinions on this so he guesses we will turn it over to Council. Manager Dana D. Schreckengost stated the maturing CD was \$157,455.46, and the three options are; PLGIT where the rates change on a seven day basis and today's rates are 2.24%, First Commonwealth has a six month CD for one point seven percent, or nine months at one point six five percent, and S&T Bank has a six month CD at one point seven percent, and a twelve month CD at one point six percent. After some discussion, Member Rick Baughman made a motion to move the maturing CD of \$157,455.46 to PLGIT as presented; seconded by Vice-President Bill Kutz. Motion carried 6-0. Manager Dana D. Schreckengost stated she will monitor that and let Council know if those rates drop significantly.

- C. Cash Transfers** – Manager Dana D. Schreckengost stated we need to do some cash transfers.

- 1. Library Fund** – Manager Dana D. Schreckengost stated for the Library Fund she would like to transfer \$1,000.00 from PLGIT to S&T Bank so we can transfer more of that money to the library itself. Vice-President Bill Kutz moved to approve transferring \$1,000.00 for the Library Fund from PLGIT to S&T Bank as presented; seconded by Member Randy Bartley. Motion carried 6-0.
- 2. General Fund S&T Bank Account to Capital Fund S&T Bank Account** – Manager Dana D. Schreckengost stated she would like to transfer \$5,000.00 from the General Fund S&T Bank account to the Capital Fund S&T Bank account per the 2019 budget. Vice-President Bill Kutz moved to approve transferring \$5,000.00 from the General Fund S&T Bank account to the Capital Fund S&T Bank account per the 2019 budget as presented; seconded by Member Randy Bartley. Motion carried 6-0.
- 3. General Fund S&T Bank Account to General Fund PLGIT Account** – Manager Dana D. Schreckengost stated she would like to transfer \$50,000.00 from the General Fund S&T Bank account to the General Fund PLGIT account to gain a higher interest rate. Vice-President Bill Kutz moved to approve transferring \$50,000.00 from the General Fund

S&T Bank account to the General Fund PLGIT account as presented; seconded by Member Randy Bartley. Motion carried 6-0.

4. **General Fund S&T Bank Account to PLGIT Reserves** – Manager Dana D. Schreckengost moved to transfer \$10,000.00 from the General Fund S&T Bank account to the PLGIT reserve account per the budget. Vice-President Bill Kutz moved to approve transferring \$10,000.00 from the General Fund S&T Bank account to the PLGIT reserve account per the budget as presented; seconded by Member Randy Bartley. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

MEDIA QUESTIONS/COMMENTS/CLARIFICATION:

- A. **Joy Norwood – The Next Step** – Reporter Joy Norwood asked what the next step is after the hearing tonight. President Phil Hynes stated the engineering proposal with our phase one plan will be submitted to the Army Corps of Engineers for their approval along with the master plan of phase two for their comments. President Phil Hynes stated it will be a full engineering study that is presented to them
- B. **Annoria Schreckengost – Quality of Life** - Brookville resident Annoria Schreckengost asked at the last meeting the quality of life code was discussed. Annoria Schreckengost asked can residents look at that, and how do you go about changing ordinances. Solicitor Jim Dennison stated he thinks it is still under consideration. Solicitor Jim Dennison stated after they get along further in the process you would be able to have copies of what they are considering to do. Solicitor Jim Dennison stated it is advertised in the paper before they adopt it. Member Randy Bartley stated what we spoke about at the last meeting is something that is strictly under consideration by Council right now, and it is not even near coming to a vote. President Phil Hynes stated a lot of our existing ordinances already address these issues. President Phil Hynes stated this would just be an amendment to the existing ordinances.

ADJOURNMENT:

Member Randy Bartley moved to adjourn; seconded by Member Dave Ferringer. Motion carried 6-0 at 7:25 P.M.

Borough Manager

