

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 15, 2019 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, October 15, 2019 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Bill Kutz
Karen Allgeier
Dave Ferringer
Rick Baughman
Randy Bartley

STAFF

Manager Dana D. Schreckengost
Solicitor Jim Dennison

VISITOR/MEDIA

Rose James
Aly Delp
Joy Norwood
Emerson Turnbull
Donald Jonischek

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (October 1, 2019):

Member Dave Ferringer moved to approve the minutes of the October 1st meeting as submitted; seconded by Member Rick Baughman. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Review/Approve Accounts Payable** – The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted; seconded by Member Randy Bartley. Motion carried 6-0.

PUBLIC COMMENT: None

REPORTS:

Committee Reports

A. Finance Committee

1. **2020 Budgets** – Finance Committee Chair Karen Allgeier stated there is no tax increase for the Street Light Fund, and it balanced as it usually does. Finance Committee Chair Karen Allgeier stated they have not requested any additional funding for the Library Fund, so it remains the same as last year. Finance Committee Chair Karen Allgeier stated the Walter Dick Budget is sort of set in stone, and we are only allowed to take the fifteen hundred dollars annually out of that fund. Finance Committee Chair Karen Allgeier stated there is a change in the Fire Fund Budget. Finance Committee Chair Karen Allgeier stated the firemen requested a point three mil increase so they can save up for a new truck. Finance

Committee Chair Karen Allgeier stated the Liquid Fuels Budget is based on the information provided by the Liquid Fuels people to Manager Dana D. Schreckengost. Finance Committee Chair Karen Allgeier stated the General Fund is out there for you to look at, and Manager Dana D. Schreckengost has put some notes on the side for you so that you can see how she calculated certain things and what items are for that were not part of the budget last year, like project design for the Rose Siding Road bridge. Finance Committee Chair Karen Allgeier stated the debt interest will be paid off in 2020 on the equipment that we borrowed money for. Finance Committee Chair Karen Allgeier stated the budget is balanced. Finance Committee Chair Karen Allgeier stated please review it, and get back to the Finance Committee with any questions or comments you have. President Phil Hynes stated the process now would be we are now releasing from out of committee the budget for review to the rest of Council, and at the next meeting we should vote to put it on display to the public, and then have a final vote before the end of the year. President Phil Hynes thanked the Finance Committee and Manager Dana D. Schreckengost in particular for putting together a very good budget. Vice-President Bill Kutz stated he appreciates that everything is balanced.

Solicitor – No Report

Borough Manager

- A. **Act 98 Funds** – Manager Dana D. Schreckengost stated she wanted to let Council know that we received Act 98 Funds. Manager Dana D. Schreckengost stated we received some of these about five years ago. Manager Dana D. Schreckengost stated Act 98 is the insurance fund where the insurance company gives us money to hold until improvements to the property that has been damaged start coming to light. Manager Dana D. Schreckengost stated there was a recent fire on Hiawatha Street that is a Paul Gray property, so the insurance company has turned over \$7,000.00 of Act 98 funds. Manager Dana D. Schreckengost stated we have ordinances in place that already tell us how to handle that. Manager Dana D. Schreckengost stated she created a PLGIT fund called Act 98 and those funds will sit in that fund until Mr. Gray has made enough improvements to the property that he can withdraw those funds from us.
- B. **Resolution 554-19 – Police Pension Contributions** – Manager Dana D. Schreckengost stated we have Resolution 554-19 for the Police Pension contributions. Manager Dana D. Schreckengost stated the Police Pension is fully funded at this point in time, so every year the actuary makes the recommendation for us to put the lower limit on the police contributions which happens to be one point zero three percent. Manager Dana D. Schreckengost stated the resolution states we are making the recommendation that the Police Pension plan members contribute one point zero three percent for the year 2020. President Pro-Tem Karen Allgeier moved to approve

Resolution 554-19 as presented; seconded by Vice-President Bill Kutz.
Motion carried 6-0.

- C. **Repository Sale** – Manager Dana D. Schreckengost stated we received another repository sale certificate. Manager Dana D. Schreckengost stated this is for lot 49 in Crestwood Circle. Manager Dana D. Schreckengost stated it is a fifty dollar bid for the trailer. Manager Dana D. Schreckengost stated these are the properties we do not own, but once they are in repository, ourselves, the County Commissioners, and the school district must approve the bids. Member Randy Bartley moved to approve the repository sale certificate for fifty dollars for lot 49 in Crestwood Circle; seconded by Vice-President Bill Kutz. Motion carried 6-0.
- D. **Special Event Permit – Pumpkin Roll** – Manager Dana D. Schreckengost stated we have a special event permit for the Pumpkin Roll being sponsored by PATHS. Manager Dana D. Schreckengost stated the Pumpkin Roll is scheduled for Sunday, November 3rd at 2:00 P.M. and is to be held rain or shine. Manager Dana D. Schreckengost stated we do not have their certificate of insurance, and they have told her they are working on it. Manager Dana D. Schreckengost stated if this is to be approved, she would recommend it be approved contingent on us receiving that certificate of insurance. Member Randy Bartley moved to approve the special event permit for the Pumpkin Roll contingent on us receiving the certificate of insurance; seconded by President Pro-Tem Karen Allgeier. Motion carried 6-0.
- E. **Cash Transfer** – Manager Dana D. Schreckengost stated she needs to do a cash transfer to pay some electric bills. Manager Dana D. Schreckengost stated she needs to transfer ten thousand dollars out of the Street Light PLGIT account to the Street Light S&T Bank account. President Pro-Tem Karen Allgeier moved to approve transferring ten thousand dollars from the Street Light PLGIT account to the Street Light S&T Bank account as presented; seconded by Vice-President Bill Kutz. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

MEDIA QUESTIONS/COMMENTS/CLARIFICATION: None

COMMITTEES MEETING AFTER ADJOURNMENT:

President Phil Hynes stated this is our abbreviated meeting night in which we have committee meetings. President Phil Hynes stated the only committee scheduled to meet tonight is the Residential Maintenance Committee, and that will occur following this meeting.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Vice-President Bill Kutz. Motion carried 6-0 at 7:10 P.M.

Borough Manager