

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, December 3, 2019 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, December 3, 2019 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Richard Beck  
Phil Hynes  
Bill Kutz  
Karen Allgeier – via phone  
Dave Ferringer  
Ken King  
Rick Baughman  
Randy Bartley  
Taylor Reitz

**STAFF**

Manager Dana D. Schreckengost  
Police Chief Vince Markle  
Public Works Director -  
Dave Vallosio  
Zoning and Health Officer -  
Emerson Turnbull  
Code Enforcement Officer -  
Donald Jonischek  
Recorder Christine Gunning  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Dick Boozer  
Todd Gumphier  
Ken Beldin  
Nick LaBelle  
Aly Delp  
Joy Norwood  
Jenn McNeil  
Bob Lewis  
Joyce Reitz

**SWEARING IN OF ALTERNATE JUNIOR COUNCIL MEMBER:**

Mayor Richard Beck swore in Brookville resident Taylor Reitz as an Alternate Junior Council Member on Brookville Borough Council. Mayor Richard Beck stated as an Alternate Junior Council Member Taylor Reitz is not able to vote on any issues or attend any executive sessions.

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (November 19<sup>th</sup>, 2019):**

Member Dave Ferringer moved to approve the minutes of the November 19<sup>th</sup> meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** - The current bills were presented for approval. Member Dave Ferringer moved to approve the bills as submitted; seconded by Vice-President Bill Kutz. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Financial Statements Summary, and the appropriate people are here if there are questions.

## **PUBLIC COMMENT:**

- A. Dick Boozer – Commendations** – Dick Boozer, Brookville resident and Officer of the Brookville Eagles 983, stated he would just like to bring up the status of what he hears around Brookville on what Council, the police department, fire company, public works, and zoning have been doing. Dick Boozer stated he is speaking from hearing from several business owners, property owners, and residents. Dick Boozer stated we want to thank all of you for doing an excellent job. Dick Boozer stated the police department has been getting praises from everybody and we appreciate that Chief Markle. Dick Boozer stated Dave Vallosio and public works, he has heard nothing but great reports about your crew and what they have been doing around Brookville. Dick Boozer stated Emerson Turnbull, Don Jonischek, Christine, and Jim Dennison all of the efforts that you have been putting in here to keep Brookville up and running, everybody appreciates it. Dick Boozer stated the Members of Council he applauds all of them for doing what you are doing. Dick Boozer stated you are all doing one heck of a job, and Merry Christmas. President Phil Hynes thanked Dick Boozer for his comments, and thanked him for all of his efforts with the Laurel Festival and Brookville Eagles 983.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for November** – Police Chief Vince Markle stated in the month of November the Brookville Police Department received 193 calls for service, wrote 116 traffic citations, 109 warnings, and 215 parking tickets. Police Chief Vince Markle stated there were 3 drug arrests, 45 misdemeanors, 13 summaries, and 2 DUI's.
- B. Signs** – Police Chief Vince Markle stated they would like to post signs around the Brookville Borough Complex stating 'no firearms past this point' because there have been some issues in other locations and he thinks it would be beneficial to our Borough Complex. Member Randy Bartley moved to approve posting signs banning fire arms in the Borough Complex; seconded by Vice-President Bill Kutz. Motion carried 7-0. Police Chief Vince Markle stated in town we have signs that state parking is prohibited on Tuesdays and Thursdays from 7:00 P.M. to 5:00 A.M. during the winter months so they can plow. Police Chief Vince Markle stated we also have signs in place that state parking is prohibited Monday through Wednesday from 7:00 P.M. to 5:00 A.M. to get the streets cleaned. Police Chief Vince Markle stated they would like to let the public know we are going to start enforcing those signs.
- C. Weight Room** – Police Chief Vince Markle thanked Public Works Director Dave Vallosio and his crew for helping them put in a new weight room for the police department.
- D. Snow Ordinance/ Parking Violation Ordinance** – Member Randy Bartley asked what the penalty is for ignoring the snow ordinance. Police Chief Vince Markle stated he believes it goes to the Vehicle Code, and they would give one of our original parking tickets to start with. Member Dave Ferringer stated if it falls under the Parking Violation Ordinance, he had a new tenant move in the

first of November and everybody knows where he lives in town. Member Dave Ferringer stated when we wrote this ordinance he thinks we had great intent, unfortunately this happened to a tenant of mine, but that is not the point. Member Dave Ferringer stated the point is where it was at; at the end of Franklin Avenue beyond Church Street. Member Dave Ferringer stated they had been there since the first of November, three people, so three people for our Census per se and they got a fifty dollar fine because their wheels were parked on the sidewalk on one side. Member Dave Ferringer stated they were not covering the whole sidewalk. Member Dave Ferringer stated half the tire was on the sidewalk and they got a fifty dollar fine. Member Dave Ferringer stated he agrees with the ordinance that was in place, but he knows of another incident where a resident of Richards Street for twenty-five years put in a forty-two inch sidewalk and they wrote two tickets there which is one hundred dollars at Christmastime. Member Dave Ferringer stated since they started implementing the parking other than when it is quite visible on East Main and West Main where he thinks there is more of a problem with people walking by. Member Dave Ferringer stated he would like it if they could revisit this. Member Dave Ferringer stated warnings might have gone a long way too in this instance. Member Dave Ferringer stated he thinks the police do an outstanding job, but was this the intent when we wrote this ordinance? Member Dave Ferringer stated he did not think it was necessary to do this.

#### **Fire Company – No Report**

#### **Borough Engineer**

- A. **Grant Application** – Borough Engineer Ken Beldin from Gwin, Dobson, and Foreman stated he wanted to give Council an update on a couple of items that are going on in the Borough. Borough Engineer Ken Beldin stated he would start with a possible grant application through the Department of Community and Economic Development through the Commonwealth Financing Agency. Borough Engineer Ken Beldin stated Manager Dana D. Schreckengost requested that they go ahead and start the paperwork on that. Borough Engineer Ken Beldin stated there are some drainage issues along Elm Drive, Marlin Street, and Daugherty Street that should be addressed. Borough Engineer Ken Beldin stated there are pipes going underneath the house, and he thinks that is a huge concern if something were to go wrong for the Borough. Borough Engineer Ken Beldin stated there has been some localized flooding there that they have been trying to fix, and what we would like to do instead of a patchwork fix to this, do a more global approach to this situation to try to get that water out of people's yards, off the street, and conveyed in the proper manner. Borough Engineer Ken Beldin stated he did some estimates and the total project cost including construction, administration, and engineering costs is estimated to be \$408,203.25. Borough Engineer Ken Beldin stated there is an eighty-five percent grant to the Borough if they were to receive it, and the remaining fifteen percent in the amount of \$61,230.52 would be on the Borough to pay as a matching fund to that. Engineer Ken Beldin stated the

Borough needs to do a letter of ownership saying the Borough owns, will own and maintain that facility, a matching funds letter stating that the matching funds he just stated would come from the General Fund, and a resolution that would have to be passed by majority vote saying the Borough wants to apply for the grant. Vice-President Bill Kutz asked regarding the ownership letter, do we own that? Solicitor Jim Dennison stated no, and his only comment on what Borough Engineer Ken Beldin said around the application is it should say the Borough owns portions of it. After some discussion, President Phil Hynes stated if we get the eighty-five percent grant, we did not budget for the fifteen percent, but there are other sources and we can shift money around if needed I believe but we would have to take a good look at that. Engineer Ken Beldin stated the grant application that we would be submitting now is due December 13<sup>th</sup>. President Pro-Tem Karen Allgeier asked if the match can be in-kind with labor. Engineer Ken Beldin stated he does not know, and he would have to look into that. After some discussion, President Phil Hynes asked if the drains under some of the houses would be eliminated. Engineer Ken Beldin stated yes, those would be cut off and conveyed differently ultimately getting to the same point. Member Randy Bartley asked why the Borough drains only go halfway up Elm Drive. Engineer Ken Beldin stated at approximately halfway up it looks like, just off of a PennDOT map, where you receive your Liquid Fuels money, it stops there and becomes private. Solicitor Jim Dennison stated he thinks it is a Borough street the whole way. Solicitor Jim Dennison stated the problem is right now coming off Elm Drive there are a couple storm drains that take it back into the stream and makes the stream overflow. Solicitor Jim Dennison stated he looked at the basic plan and he thinks that would eliminate a lot of the flow to that creek and bring it further downstream. Borough Engineer Ken Beldin stated it would reduce it. President Phil Hynes stated unfortunately we are under a deadline to apply for the grant. Vice-President Bill Kutz moved to apply for the grant that Borough Engineer Ken Beldin advised us, to approve the resolution to make the application, to do a letter of ownership, and to conditionally approve doing a matching funds letter with matching funds in the amount of \$61,230.52 pending how the Borough will get funds to do the match; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

- B. Riverwalk** – Borough Engineer Ken Beldin stated we had some discussions on the Riverwalk. Engineer Ken Beldin stated Manager Dana D. Schreckengost gave them permission to upload that to the Army Corps of Engineers, and that will occur this week.

**Director of Public Works** – Public Works Director Dave Vallosio stated leaf pickup in the Borough will end on Friday. Public Works Director Dave Vallosio stated the salt bins are full, and the plow trucks are ready. Public Works Director Dave Vallosio stated all work orders are current.

**Zoning/Health Officer** – Zoning and Health Officer Emerson Turnbull read his written report (attached).

**Code Enforcement Officer** – Code Enforcement Officer Donald Jonischek stated he had one collapsed garage on Walnut and Cherry Street that he is working on. Code Enforcement Officer Donald Jonischek stated he met with a guy that wants to buy 93 Pine Street and explained everything that needs done to it to avoid condemnation, and he seems to be changing his mind. Code Enforcement Officer Donald Jonischek stated he will contact the owner of the property, and hopefully he will tear it down. Code Enforcement Officer Donald Jonischek stated there is work being done on the old library, and he is working on gathering up old vehicles in town. Code Enforcement Officer Donald Jonischek stated he spent a lot of time on Pennsylvania Avenue. Code Enforcement Officer Donald Jonischek stated she is a hoarder and there is trash everywhere. Code Enforcement Officer Donald Jonischek stated he contacted Annette at the aging service, but the woman on Pennsylvania Avenue will not accept any help.

**Committee Reports** - No Reports

**Solicitor** – No Report

**Borough Manager**

- A. **Resolution 557-19 – Auditor for 2019 Accounts** – Manager Dana D. Schreckengost stated we have Resolution number 557-19 to set the auditors for the 2019 accounts. Manager Dana D. Schreckengost stated the name is getting ready to change, but it is the same firm we have been using out of DuBois, they are switching over to Troxell and Associates. Member Randy Bartley moved to approve Resolution 557-19 as presented; seconded by Rick Baughman. Motion carried 7-0.
- B. **Strategic Planning Request for Proposal (RFP)** – Manager Dana D. Schreckengost stated Council you have had a five-year plan study for a couple of weeks now. Manager Dana D. Schreckengost stated she wanted to know if they have any input on that, or if not she would like to get the dates updated in that and then possibly put that out for advertisement at our next meeting. Member Randy Bartley moved to approve updating the dates in the five-year plan study and possibly putting it out for advertisement at the next meeting; seconded by Member Rick Baughman. Motion carried 7-0.
- C. **Reorganization Meeting – Monday, January 6, 2020** – Manager Dana D. Schreckengost stated it is advertised, and our first meeting in January is on Monday, January 6<sup>th</sup>. Manager Dana D. Schreckengost stated on Monday, January 6<sup>th</sup> at 7:00 P.M. we will have the Reorganization Meeting and then it will immediately follow with our standard first meeting of the year.
- D. **Penelec Planned Power Outage** – Manager Dana D. Schreckengost stated Penelec is having a planned power outage on Thursday, December 5<sup>th</sup> from 1:00 P.M. to 8:00 P.M. for the East Main Street area. Manager Dana D. Schreckengost stated those customers should be notified by Penelec.
- E. **Cash Transfers**
  1. **Temporary Loan** – Manager Dana D. Schreckengost stated for some electric bills she would like to give a temporary loan from the S&T Bank

General Fund to the S&T Bank Street Light Fund for one thousand dollars. Vice-President Bill Kutz moved to approve the temporary loan from the S&T Bank General Fund to the S&T Bank Street Light Fund for one thousand dollars; seconded by Member Randy Bartley. Motion carried 7-0.

2. **Street Light** – Manager Dana D. Schreckengost stated she would like to transfer one hundred dollars from the PLGIT Street Light Fund to the S&T Bank Street Light Fund to help pay the bills for that. President Pro-Tem Karen Allgeier moved to approve transferring one hundred dollars from the PLGIT Street Light Fund to the S&T Bank Street Light Fund as presented; seconded by Member Randy Bartley. Motion carried 7-0.

- F. **2012 Brammo Electric Bike** – Manager Dana D. Schreckengost stated in your packets you have a proposed advertisement to put out for bid the 2012 Brammo electric bike. Manager Dana D. Schreckengost stated the minimum bid will be one thousand dollars, and it will be advertised that we will receive bids in the police department and in the Borough Complex until 4:30 P.M. on December 17<sup>th</sup>. Manager Dana D. Schreckengost stated we will open the bids at the Council meeting on December 17<sup>th</sup>. Member Randy Bartley moved to approve putting the 2012 Brammo electric bike out for bid as presented; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ELECTED OFFICIAL COMMENTS:**

- A. **Alternate Junior Council Member Taylor Reitz** – Alternate Junior Council Member Taylor Reitz stated she has some comments about the high school. Alternate Junior Council Member Taylor Reitz stated winter sports have started. Alternate Junior Council Member Taylor Reitz stated there are thirty kids on the swim team and they have a new head coach. Alternate Junior Council Member Taylor Reitz stated there will be a Youth in Government soup and bake sale December 7<sup>th</sup> at the YMCA, and the Debate Club had a successful viewing of the Democratic Debate Party where kids watch what the candidates had to say and talked about it. Alternate Junior Council Member Taylor Reitz stated the Brookville musical was very successful, and there is a band concert tomorrow at 7:00 P.M. so be there or be square. President Phil Hynes stated good job and thanked Alternate Junior Council Member Taylor Reitz.
- B. **Mayor Richard Beck** – Mayor Richard Beck congratulated Taylor Reitz on being Brookville Borough Council's Alternate Junior Council Member, and thanked Dick Boozer for coming to the meeting.
- C. **Member Rick Baughman** – Member Rick Baughman thanked Dick Boozer for his comments.
- D. **Member Randy Bartley** – Member Randy Bartley thanked Code Enforcement Officer Donald Jonischek for being so proactive on the situation

on Pennsylvania Avenue, and welcomed Alternate Junior Council Member Taylor Reitz.

- E. **Member Ken King** – Member Ken King thanked Code Enforcement Officer Donald Jonischek for doing good work, thanked Dick Boozer for his comments, told Public Works Director Dave Vallosio his crew has been doing a fantastic job with the leaves, and told Police Chief Vince Markle his officers are at work and present everywhere and that is a good thing.
- F. **Member Dave Ferringer** – Member Dave Ferringer welcomed Alternate Junior Council Member Taylor Reitz. Member Dave Ferringer stated this will probably be his last meeting so he wants to thank Council and the voters of Brookville who have put up with him for twelve years. Member Dave Ferringer stated he commends everyone at the table over there for great work. Member Dave Ferringer stated being more involved you get to understand the workings a little better, and he thinks we have made great strides in the last number of years. Member Dave Ferringer stated he appreciates everyone and thank you
- G. **President Pro-Tem Karen Allgeier** – President Phil Hynes stated he did not think anyone could hear President Pro-Tem Karen Allgeier, and she stated she cannot talk too well so she made no comments.
- H. **Vice-President Bill Kutz** – Vice-President Bill Kutz stated he hopes President Pro-Tem Karen Allgeier is feeling better, welcomed Alternate Junior Council Member Taylor Reitz, and thanked Dick Boozer for his comments. Vice-President Bill Kutz thanked Member Dave Ferringer for his service, thanked him for being on Council, and stated he has been very helpful.
- I. **President Phil Hynes** – President Phil Hynes told Member Dave Ferringer he has been a good Councilman, and thanked him for his service. President Phil Hynes asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**ADJOURNMENT:**

Vice-President Bill Kutz moved to adjourn; seconded by Member Dave Ferringer.  
Motion carried 7-0 at 7:41 P.M.

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Borough Manager

