

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, December 17, 2019 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, December 17, 2019 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Richard Beck  
Phil Hynes  
Bill Kutz  
Karen Allgeier  
Rick Baughman

**STAFF**

Manager Dana D. Schreckengost  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Todd Gumphre  
Vince Markle  
Nick LaBelle  
Aly Delp  
Joy Norwood

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag. President Phil Hynes stated before we start he would like to ask for a brief moment of silence for Chuck Nelson who was the Fire Police Captain in Pine Creek who passed away this last week.

**CORRECTIONS/APPROVAL OF MINUTES (December 3, 2019):**

President Pro-Tem Karen Allgeier moved to approve the minutes of the December 3<sup>rd</sup> meeting as submitted; seconded by Vice-President Bill Kutz. Motion carried 4-0.

**FINANCIAL REPORTS:**

- A. Review/Approve Accounts Payable** – The current bills were presented for approval. Manager Dana D. Schreckengost stated there was one addition; \$2,898.00 for Dennison Law Office for general services. Vice-President Bill Kutz moved to approve the bills as amended; seconded by President Pro-Tem Karen Allgeier. Motion carried 4-0.

**PUBLIC COMMENT:** None

**REPORTS:**

**Committee Reports** - None

**Solicitor**

- A. Ordinance 1104 – 2020 Taxes** – Solicitor Jim Dennison stated he has the Tax Ordinance number 1104 for taxes for the year 2020. Solicitor Jim Dennison stated it has been advertised and posted. Solicitor Jim Dennison stated it is adopting a total millage of sixteen point nine one five, and a real estate tax of thirty-six mills on the occupation tax, fifty-two dollars local services, and the

five dollar per capita tax. President Pro-Tem Karen Allgeier moved to approve Ordinance 1104 as stated in the record by Solicitor Jim Dennison; seconded by Member Rick Baughman. Motion carried 4-0.

### **Borough Manager**

- A. **Open Electric Bike Bids** – Manager Dana D. Schreckengost stated we were to open the electric bike bids this evening however we did not receive any. Manager Dana D. Schreckengost stated she recommends to allow re-advertisement and dropping the minimum bid to five hundred dollars. Vice-President Bill Kutz moved to approve re-advertising the electric bike, and to drop the minimum bid to five hundred dollars; seconded by President Pro-Tem Karen Allgeier. Motion carried 4-0.
- B. **Reorganization Meeting – Monday, January 6, 2020** – Manager Dana D. Schreckengost stated reminder we have the reorganization and regular meeting on the first Monday in January at 7:00 P.M.
- C. **CD** – Manager Dana D. Schreckengost stated we have a CD that is maturing next week on the 23<sup>rd</sup> for ten thousand and ninety dollars and twenty-four cents. Manager Dana D. Schreckengost stated she recommends putting it in PLGIT Prime. Manager Dana D. Schreckengost stated their rate currently is one point seven eight. Manager Dana D. Schreckengost stated at the start of the new year we can look at how much we have sitting in PLGIT, and see if we want to move any of those over to CD's at a local bank. President Pro-Tem Karen Allgeier moved to approve putting the CD that is maturing on the 23<sup>rd</sup> for ten thousand and ninety dollars and twenty-four cents into PLGIT Prime as presented; seconded by Vice-President Bill Kutz. Motion carried 4-0.

**UNFINISHED BUSINESS:** None

### **NEW BUSINESS:**

- A. **Bagged Parking Meters** – Member Rick Baughman stated the holiday season is here, and he appreciates the efforts of the people who put the meter covers downtown. Member Rick Baughman stated he noticed one time when he drove down Main Street, it was almost parked full. Member Rick Baughman stated he was contacted by a downtown business, and the parking he saw was his employees. Member Rick Baughman stated he does not know that for a fact, but that is what he was told. Member Rick Baughman stated he has noticed since then that when he goes down Main Street it has been almost parked full. Member Rick Baughman stated his personal feeling is this is a shame and this is not its intended purpose. Member Rick Baughman stated it is to bring customers into the shops and stores. Member Rick Baughman stated he has no idea what to do about this. Solicitor Jim Dennison stated he thinks it comes down to the employers, not just the retailers, but all the service employees. Solicitor Jim Dennison stated you have to continue to park off Main Street if you can. Solicitor Jim Dennison stated employers have to police this if we want to continue this. President Phil Hynes suggested that a

letter be sent to the employers regarding this. President Pro-Tem Karen Allgeier stated maybe this is something we can look at in the new year for next year. President Pro-Tem Karen Allgeier stated we are kind of at a point where we cannot do anything now, but maybe that is something that should be on our agenda moving forward looking towards next Christmas and how we address this issue.

**MEDIA QUESTIONS/COMMENTS/CLARIFICATION:**

- A. **Joy Norwood** Reporter Joy Norwood asked if the real estate millage was sixteen point nine one five. Manager Dana D. Schreckengost stated that is the total real estate, so the real estate, fire, and street light combined is sixteen point nine one five. Manager Dana D. Schreckengost stated the municipal real estate tax itself is fourteen point two nine, fire protection is one point five, library is point two two five, street lighting is point nine, and that is what totals the sixteen point nine one five. Reporter Joy Norwood stated so the only one that went up was for fire. Manager Dana D. Schreckengost stated if you are comparing apples to apples the general real estate tax went up because we have eliminated the debt service tax. Manager Dana D. Schreckengost stated it got encompassed into the real estate tax because we still have that debt service, however we pay it off in November. Manager Dana D. Schreckengost stated since we have one month without it, we cannot have a debt service tax as a true debt service tax. President Phil Hynes stated but the overall amount is point three for the fire. Manager Dana D. Schreckengost stated the overall that increased was the fire increase.

**ADJOURNMENT:**

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Vice-President Bill Kutz. Motion carried 4-0 at 7:13 P.M.

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Borough Manager

