

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, March 24, 2020 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, March 24, 2020 at 7:00 P.M. with the following in attendance:

<u>COUNCIL MEMBERS</u>	<u>STAFF</u>	<u>VISITOR/MEDIA</u>
Richard Beck	Manager Dana D. Schreckengost	None
Phil Hynes	Solicitor Jim Dennison	
Karen Allgeier – via phone		
Rick Baughman		
Ken King		
Todd Gumphier – via phone		
Randy Bartley		

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. Manager Dana D. Schreckengost stated tonight will be a brief meeting, and no press is present. Manager Dana D. Schreckengost stated a recording of the meeting will be shared with the press. Manager Dana D. Schreckengost stated we do have quorum; there are four Council Members in the room. President Phil Hynes led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (March 3, 2020):

Member Rick Baughman moved to approve the minutes of the March 3rd meeting as submitted; seconded by Member Randy Bartley. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Review/Approve Accounts Payable** – The current bills were presented for approval. Manager Dana D. Schreckengost stated there was one addition; Wex Bank for \$957.79. Member Ken King moved to approve the bills as amended; seconded by Member Randy Bartley. Motion carried 6-0.
- B. Fund Level Financial Statements Summary** – President Phil Hynes stated you have the Financial Statements Summary, and if you have any questions the appropriate people are here to answer them.

PUBLIC COMMENT: None

REPORTS:

Committee Reports

- A. Census Committee** – Census Committee Chairman Phil Hynes stated he hopes everyone has seen the billboard that has been up for the census. Census Committee Chairman Phil Hynes stated the Census Committee allocated one

thousand dollars to help cover the cost of the billboard in our last meeting. Census Committee Chairman Phil Hynes stated the cost of the billboard for three months was nine hundred dollars. Census Committee Chairman Phil Hynes stated we have one hundred dollars left and the Committee would like to use that money to run further ads in some of the local publications.

Solicitor

- A. **Authorizing Borough Manager to Act During Emergency** – Solicitor Jim Dennison stated he thinks that since Borough Council will not be meeting very often, we need to make sure Manager Dana D. Schreckengost has the authority to carry on business of the Borough maybe at a little higher level than what she has in the past. Solicitor Jim Dennison stated he thinks Manager Dana D. Schreckengost needs to be authorized by Council to conduct the business of the Borough as she sees fit. After some discussion, Member Rick Baughman moved to give Manager Dana D. Schreckengost important and upcoming temporary emergency powers to act without prior Council approval; seconded by Member Randy Bartley. Motion carried 6-0.
- B. **Ordinance 1105 and Ordinance 1106 - Rezoning** – Solicitor Jim Dennison stated we have had that zoning hearing, and sometime we need to figure that out. Solicitor Jim Dennison stated he would like to proceed with that, and he would like to send notices to everyone again. Solicitor Jim Dennison stated this is something he can work on with Manager Dana D. Schreckengost. Solicitor Jim Dennison stated he would hate to hold up Beverage Air from what they are doing and the other people. Solicitor Jim Dennison stated maybe we could have it advertised that people participate by Facebook or by some means without being here, but Council will have to be here at least as a quorum in order to do it. President Phil Hynes asked if we need a court reporter for that. Solicitor Jim Dennison stated you do not need a stenographer for that.

Borough Manager

- A. **Declaration of Disaster Emergency** – Manager Dana D. Schreckengost stated in your packets you have a copy of the Declaration of Disaster Emergency. Manager Dana D. Schreckengost stated this is the same thing that she and the Mayor signed, except when they signed it it was only good for seven days. Manager Dana D. Schreckengost stated if Council passes this, this will open up the Borough to potentially federal funding indefinitely as anything that is related to the COVID-19 pandemic. Vice-President Karen Allgeier moved to adopt the Declaration of Disaster Emergency; seconded by Member Randy Bartley. Motion carried 6-0.
- B. **Repository Sale Bid** – Manager Dana D. Schreckengost stated we have a repository sale bid for a trailer in the Crestwood Trailer Park. Manager Dana D. Schreckengost stated it is a fifty dollar bid for a trailer in the Crestwood Trailer Park, and we would need a motion if we are willing to accept that. Member Rick Baughman moved to accept the repository sale bid in the

amount of fifty dollars for a trailer in the Crestwood Trailer Park; seconded by Member Randy Bartley. Motion carried 6-0.

UNFINISHED BUSINESS:

- A. **Payment for Damaged Curb** – Mayor Richard Beck asked if they made any progress on contacting the insurance company to fix that curb by his house. Manager Dana D. Schreckengost stated she was discussing that with Police Chief Vince Markle, and she does not think it went to insurance but to restitution instead. Manager Dana D. Schreckengost stated Police Chief Vince Markle was following up on that through the court system. Manager Dana D. Schreckengost stated regardless of whether it gets paid or not, we will still fix it we just need nice weather.

NEW BUSINESS:

- A. **Vacant Council Seat** – President Phil Hynes stated we have a vacant council seat, and the Borough Code gives Council full discretion as to how they handle this. President Phil Hynes stated it does not have to be advertised. President Phil Hynes stated we have had several people suggest an interest in it. President Phil Hynes stated he would like to try to fill this seat as soon as possible, and he is open to any motions at this point from Council. Member Randy Bartley nominated David Taylor to fill the vacant seat on Brookville Borough Council until the next Municipal election; seconded by Vice-President Karen Allgeier. President Phil Hynes asked if there were any other nominations, and there were none. President Phil Hynes asked for a roll call vote. President Phil Hynes stated there is a motion on the table to appoint David Taylor to the vacant Council seat until the next Municipal election. Member Randy Bartley stated yes, Member Rick Baughman stated yes, President Phil Hynes stated yes, Member Ken King stated yes, Vice-President Karen Allgeier stated yes, and Member Todd Gumpher stated yes. Motion carried 6-0.
- B. **Vacancy on Planning Commission** - President Phil Hynes stated there is an opening on the Planning Commission. President Phil Hynes stated Bill Kutz was the representative Council to the Planning Commission, and he did an excellent job. President Phil Hynes recommended that David Taylor be appointed to that position. Member Ken King moved to appoint David Taylor to the Planning Commission; seconded by Member Randy Bartley. Motion carried 6-0.

MEDIA QUESTIONS/COMMENTS/CLARIFICATION: None

ADJOURNMENT:

Member Randy Bartley moved to adjourn; seconded by Vice-President Karen Allgeier.
Motion carried 6-0 at 7:20 P.M.

Borough Manager