

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, May 19, 2020 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, May 19, 2020 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Richard Beck  
Phil Hynes  
Karen Allgeier  
Randy Bartley  
Ken King – via Zoom  
Todd Gumphier  
David Taylor

**STAFF**

Manager Dana D. Schreckengost  
Police Chief Vince Markle  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Nick LaBelle – via Zoom  
Austin Steele  
Dan Steele  
Tamie Steele  
Brooke Long

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (May 5, 2020):**

Vice-President Karen Allgeier moved to approve the minutes of the May 5<sup>th</sup> meeting as submitted; seconded by Member David Taylor. Motion carried 6-0.

**FINANCIAL REPORTS:**

- A. Review/Approve Accounts Payable** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Manager Dana D. Schreckengost stated there is one addition; Wex Bank for \$568.68 for the police gas card. Vice-President Karen Allgeier moved to approve the bills as amended; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.
- B. Fund Level Financial Statements** - President Phil Hynes stated you have the financial reports and if there are any questions the appropriate people are here to answer them.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police**

- A. Full-time Police Officer** – Police Chief Vince Markle stated he would like to ask Council to make a motion to take Officer Austin Steele from part-time to full-time. Police Chief Vince Markle stated he has met all the criteria as far as testing, physical fitness, the written portion, the psychological, the medical, and the background check. Police Chief Vince Markle stated he received a letter from the Civil Service Commission recommending that he be moved

into the full-time position. Vice-President Karen Allgeier made a motion to move Officer Austin Steele from part-time to full-time with the Brookville Police Department effective immediately; seconded by Member David Taylor. Motion carried 6-0. Mayor Richard Beck swore in Officer Austin Steele.

### **Committee Reports:**

#### **A. Public Works Committee**

1. **2020 Paving** – President Phil Hynes stated we want to put out the paving bids, and Manager Dana D. Schreckengost will go over what we have. Manager Dana D. Schreckengost stated we will have three options this year, and each option is adding on to the option above it. Manager Dana D. Schreckengost stated option one which is the base starts with Taylor Street, Beech Avenue, Sphere Street, Baughman Way, Franklin Avenue, and 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> which are the alleys that extend from Taylor Street to Euclid Avenue. Manager Dana D. Schreckengost stated option two is all of option one plus Forrest Alley, and option three is all of option two plus High Street. Manager Dana D. Schreckengost stated the reason we do options is if prices come in different than what we had anticipated. Manager Dana D. Schreckengost stated if we so choose we will put those out for bid and see what the prices come in at. Manager Dana D. Schreckengost stated we will open the bids on June 2nd and award to the appropriate option to the appropriate paving company as our choosing. After some discussion, Vice-President Karen Allgeier moved to approve advertising the 2020 Paving Project as presented; seconded by Member David Taylor. Motion carried 6-0.

### **Solicitor**

- A. **Ordinance 1105, Ordinance 1106 for Rezoning and the Pension Ordinance** – Solicitor Jim Dennison stated those ordinances are coming up at the next meeting.
- B. **Smalls/Alley** – Solicitor Jim Dennison stated the question came up raised by the Smalls on that alley and he has a conflict on that so he asked Attorney Jeff Gordon if he would handle that on behalf of the Borough and he said that he would.
- C. **Code Enforcement** – Solicitor Jim Dennison stated he has been working on some Code Enforcement matters with Manager Dana D. Schreckengost and Police Chief Vince Markle and he is very happy with how things are going. Solicitor Jim Dennison stated they really stepped up the game and things are finally being resolved. Solicitor Jim Dennison stated if there are issues, make sure they get to Manager Dana D. Schreckengost.

### **Borough Manager**

- A. **Advertise Electric Bike** – Manager Dana D. Schreckengost stated in late fall we had tried to advertise the Brammo electric bike, which was a police officer's bike, and we did not have any bids come back that met the minimum bid requirement. Manager Dana D. Schreckengost stated at that time we had

tabled it until April, and in April we were shut down due to the Coronavirus. Manager Dana D. Schreckengost stated we are now bringing it back to the table to re-advertise, and the new minimum bid is set at two hundred and fifty dollars. Manager Dana D. Schreckengost stated if we are interested in re-bidding that, she would need a motion to go to advertisement again. Vice-President Karen Allgeier moved to re-advertise the Brammo electric bike as presented; seconded by Member Todd Gumphier. Motion carried 6-0.

- B. Re-pay Temporary Interfund Loan(s)** – Manager Dana D. Schreckengost stated she has some temporary loan transfers she would like to move back. Manager Dana D. Schreckengost stated we made these at the very end of 2019. Manager Dana D. Schreckengost stated she would like to move one thousand dollars from the S&T Bank Street Light Fund to the S&T Bank General Fund to repay our December 4<sup>th</sup> of 2019 temporary loan. Second Vice-President Randy Bartley made a motion to approve moving one thousand dollars from the S&T Bank Street Light Fund to the S&T Bank General Fund to repay the December 4<sup>th</sup> of 2019 temporary loan; seconded by Vice-President Karen Allgeier. Motion carried 6-0. Manager Dana D. Schreckengost stated she would like to move five thousand dollars from the S&T Bank Street Light Fund to the S&T Bank General Fund to repay our December 30<sup>th</sup> of 2019 temporary loan. Member David Taylor made a motion to approve moving five thousand dollars from the S&T Bank Street Light Fund to the S&T Bank General Fund to repay the December 30<sup>th</sup> of 2019 temporary loan; seconded by Vice-President Karen Allgeier. Motion carried 6-0.
- C. Executive Session – Personnel** – Manager Dana D. Schreckengost requested an executive session for a personnel matter with action expected.

#### **UNFINISHED BUSINESS:**

- A. Council Vacancy** – President Phil Hynes stated the unfinished business we are moving into is appointing the Council vacancy that is open because of Rick Baughman's departure from the Borough. President Phil Hynes stated we advertised this in the Jeffersonian Democrat, on Facebook, and on the website. President Phil Hynes stated as of today we have three responses which Manager Dana D. Schreckengost will read. Manager Dana D. Schreckengost read letters from John Blazosky, Bradley Welsh, and Lucy Ames and stated that all three applicants live in the Borough. President Phil Hynes stated he will open it up to nominations. Second Vice-President Randy Bartley nominated Lucy Ames. After some discussion, President Phil Hynes made a motion to vote by ballot; seconded by Member David Taylor. Motion carried 6-0. Mayor Richard Beck tabulated the votes and stated every candidate received two votes. Mayor Richard Beck stated he votes for Lucy Ames. President Phil Hynes stated Mayor Richard Beck broke the tie and voted for Lucy Ames. Manager Dana D. Schreckengost stated she will notify Lucy Ames first thing in the morning.

**NEW BUSINESS:** None

**MEDIA QUESTIONS/COMMENTS/CLARIFICATION:**

- A. **Nick LaBelle – Spelling** – Reporter Nick LaBelle asked how Lucy Ames spells her name. Manager Dana D. Schreckengost stated Lucy L-U-C-Y Ames A-M-E-S.

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:20 p.m. to discuss a personnel matter with action expected. Executive session ended at 8:00 p.m. with the following action taken:

Vice-President Karen Allgeier moved to hire Manager Dana D. Schreckengost and Police Chief Vince Markle as Code Enforcement Officers with their services being retroactive to May 1, 2020; seconded by Member David Taylor. Motion carried 6-0.

**ADJOURNMENT:**

Vice-President Karen Allgeier moved to adjourn; seconded by Second Vice-President Randy Bartley. Motion carried 6-0 at 8:02 P.M.

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Borough Manager