

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Wednesday June 3, 2020 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Wednesday, June 3, 2020 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Richard Beck
Phil Hynes
Karen Allgeier
Randy Bartley
Ken King
Todd Gumphier
David Taylor
Lucy Ames

STAFF

Manager Dana D. Schreckengost
Police Chief Vince Markle
Fire Chief Chris Henry
Public Works Director -
Dave Vallosio
Zoning & Health Officer -
Emerson Turnbull
Code Enforcement Officer –
Vince Markle
Solicitor Jim Dennison

VISITOR/MEDIA

Dave Smail
Pastor Ben Austin
Nick Labelle – via Zoom

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (May 19, 2020):

Vice-President Karen Allgeier moved to approve the minutes of the May 19th meeting as submitted; seconded by Member David Taylor. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Karen Allgeier moved to approve the bills as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Financial Statements Summary, and the appropriate people are here if there are questions.

PUBLIC COMMENT:

- A. Dave Smail – Paper Alley** – Dave Smail stated he is here to follow up on an email he sent to five of the seven Borough Council Members on April 20th. Dave Smail stated he and his wife are in the process of starting the construction of a house in the Borough on the west side of Walnut Street off of an unnamed alley with the Richard Bowser property to the north. Dave Smail stated tentatively construction is to start early in July. Dave Smail stated prior to construction their contractor feels that the road needs a stone base put in. Dave Smail stated in the Borough records it is technically a paper alley which as he understands, the

Borough does not need to make improvements to it or to maintain it. Dave Smail stated at this point, he is not asking for any maintenance, but he would like the Borough to consider putting a stone base in there so the construction vehicles can go in there. Dave Smail stated it is a soft alley and he is fearful that with the amount of truck traffic there will be an issue. President Phil Hynes stated there was a conflict of interest regarding this with our solicitor so we turned the matter over to Jeff Gordon to get an opinion on where we stand legally as far as the paper alley goes. Manager Dana D. Schreckengost stated Jeff Gordon said that it is strictly a paper alley and the Borough has not maintained it for a period of ten years or longer, and the general public has not used it for a period of twenty-one years, then it reverts back to the property owners on either side so they own fifty percent to the center of the alley. Manager Dana D. Schreckengost stated it is a paper alley and Council can do as they wish at that point. After some discussion, President Phil Hynes thanked Dave Smail for bringing the issue to Council's attention. President Phil Hynes asked Council to consider this so we can vote if we will make any kind of exception by the next meeting.

- B. Pastor Ben Austin – Police Policies** – Pastor Ben Austin commended Police Chief Vince Markle and the Brookville Police Department for their excellent service to this community. Pastor Ben Austin asked given the events of the last couple of weeks, what policy is on file for racial awareness training and for what constitutes excessive force? Mayor Richard Beck stated he discussed this with Police Chief Vince Markle and he will let him talk about this. Police Chief Vince Markle stated our department has had use of force training, and we also have policies in place. Police Chief Vince Markle stated we also have a force continuum in place. Police Chief Vince Markle stated we treat no one any different. Police Chief Vince Markle stated we have dealt with a vast variety of people, races, etcetera and we have never had complaints or anything like that filed against us. Police Chief Vince Markle stated we are very lucky to have the department that we have, and all the guys are well aware that once the arrest is made or the resistance ends, that the force stops. Police Chief Vince Markle stated he appreciates Pastor Ben Austin bringing that forward.

REPORTS:

Chief of Police

- A. Statistics for May** – Police Chief Vince Markle stated they had 155 calls for service, 32 citations, 20 warnings, 134 parking, 9 misdemeanors, and 8 summaries. Police Chief Vince Markle stated things are starting to get back to normal.
- B. Child Predator Sting Operation** – Second Vice-President Randy Bartley asked about the Child Predator Sting Operation, and Police Chief Vince Markle stated every one of those were found guilty, and none were thrown out or dismissed.

Fire Chief – Fire Chief Chris Henry read his written report (attached). Fire Chief Chris Henry stated they ordered a new engine to replace their 1995 with delivery expected sometime between next June and July and the cost was \$466,000.00. Vice-President

Karen Allgeier asked how much grant money they found for their new truck. Fire Chief Chris Henry stated none of it will be under grant money. Fire Chief Chris Henry stated the truck was paid for through their finances.

Director of Public Works – Public Works Director Dave Vallosio stated due to the Coronavirus they have been limited in some of the things they are doing. Public Works Director Dave Vallosio stated they have mainly been working on the parks. Public Works Director Dave Vallosio stated after we open the bids tonight they will start prepping the streets for paving.

Zoning and Health Officer – Zoning and Health Officer Emerson Turnbull read his written report. Member David Taylor asked if IHOP is going into the TA. Zoning and Health Officer Emerson Turnbull stated IHOP has a permit to go there, but they have not said if they are coming for sure.

Code Enforcement – Code Enforcement Officer Vince Markle stated he and Manager Dana D. Schreckengost have been very busy and this past month they have done 60 notifications, 20 grass, 24 vehicles removed from the Borough, 22 properties cleaned up, and 1 pool filled in. Code Enforcement Officer Vince Markle stated we had the interstate ramps cleaned and we are getting signs posted out there for littering and fines.

Committee Reports - None

Solicitor

A. Ordinance 1105 and Ordinance 1106– Rezoning and the Pension

Ordinance – Solicitor Jim Dennison stated we will be doing the rezoning ordinances and the pension ordinance at the next meeting.

B. Zoning Violation Notices – Solicitor Jim Dennison stated he worked with Manager Dana D. Schreckengost and Police Chief Vince Markle on some zoning violation notices and regular notices. Solicitor Jim Dennison stated he is happy with how things are going. Solicitor Jim Dennison stated if you see things around town that need attention let him know, or let Manager Dana D. Schreckengost or Police Chief Vince Markle know, and we will take care of it.

Borough Manager

A. Subdivision – Melba Lane – Manager Dana D. Schreckengost stated we have a subdivision of Melba Lane which is an Alan King property. Manager Dana D. Schreckengost stated Alan King is simply portioning off part of that property to go with the house. Manager Dana D. Schreckengost stated it passed through the Planning Commission with recommendations to add water and sewer lines. Member David Taylor moved to approve Alan King’s plan for a subdivision of Melba Lane; seconded by Vice-President Karen Allgeier. Motion carried 6-0 with Member Ken King abstaining due to a conflict of interest.

- B. 2020 Paving Bids** – Manager Dana D. Schreckengost opened the 2020 Paving Bids. After some discussion, Vice-President Karen Allgeier moved to have an executive session for a legal matter with action expected; seconded by Member David Taylor. Motion carried 7-0.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:45 P.M. to discuss a legal matter with action expected. Executive session ended at 7:53 P.M. with the following action taken:

Second Vice-President Randy Bartley made a motion to award the 2020 Paving Project to Hager Paving of Strattanville for option two at \$155,975.80; seconded by Vice-President Karen Allgeier. Motion carried 7-0. President Phil Hynes stated the bid has been awarded pending review of the figures.

- C. Electric Bike Bids** – Manager Dana D. Schreckengost stated we received one electric bike bid from Jim Allgeier for six hundred dollars which meets the minimum requirement of two hundred and fifty dollars. Second Vice-President Randy Bartley moved to accept the electric bike bid from Jim Allgeier for six hundred dollars; seconded by Member David Taylor. Motion carried 6-0 with Vice-President Karen Allgeier abstaining.
- D. New House in the Borough** – Manager Dana D. Schreckengost stated we have another new house being built in the Borough on A Street, and it needs approved for a formal address. Manager Dana D. Schreckengost stated the county has suggested the address of 166 A Street. Second Vice-President Randy Bartley moved to approve the formal address of 166 A Street for the new house being built on A Street; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

UNFINISHED BUSINESS:

- A. Census Update** – Census Committee Member Karen Allgeier stated she gave Council some documentation, including a map that shows the two Census areas in the Borough of Brookville, 9504 and 9505, with their boundary lines. Census Committee Member Karen Allgeier stated Heather Conrad, our Census representative in Ridgway, said our response rate for 9504 is sixty-one point four percent versus the 2010 response rate of seventy-seven point six percent. Census Committee Member Karen Allgeier stated in 9505 the response rate is fifty-five point six percent versus the 2010 response rate of seventy-nine point four percent. Census Committee Member Karen Allgeier stated some reasons for this are they did not send everyone a paper ballot, and also COVID happened so we could not do the outreach to help seniors enter their information in the computer. After some discussion, President Phil Hynes stated the billboard they got for the Census is there until the end of June, and we will have to let them know if we want to extend that or not. Member David Taylor asked what they charge per month for that, and President Phil Hynes stated somewhere between three hundred and five hundred dollars. Member David Taylor stated he thinks it is money well

spent. Census Committee Member Karen Allgeier stated she agrees. Member Ken King stated there were rumors flying around town that people should not do the Census, and that bad things would happen like they would have to go to jury duty or that it is a scam. Census Committee Member Karen Allgeier asked everyone to take the Census, and stated it means dollars here and it also impacts the school district's funding.

- B. Historic District Markers** – Member David Taylor stated about a year ago Manager Dana D. Schreckengost got information from the Pomeroy Foundation that is committed to cultural resource preservation, and they have a marker program. Member David Taylor stated HBI made application. Member David Taylor stated it is for the Historic District, and typically they award one marker but they approved two.

NEW BUSINESS:

- A. Revised Council Committees** – President Phil Hynes stated he gave every Council Member a revised Council Committees list. President Phil Hynes stated he tried to give everyone at least one Chairmanship. President Phil Hynes stated if anyone has any objections to what committees they are on he will be glad to listen.

ELECTED OFFICIAL COMMENTS:

- A. Mayor Richard Beck** – Mayor Richard Beck stated he would like to thank all the committees and Council for all the good work they have done through this pandemic.
- B. Member David Taylor** – Member David Taylor stated just a comment and thank you and well done to Police Chief Vince Markle and Mayor Richard Beck for answering Ben Austin's questions. Member David Taylor stated he thought that was very nicely done.
- C. Member Lucy Ames** – Member Lucy Ames thanked Council for selecting her to be on Council and stated she will do her very best. Member Lucy Ames stated she has three grants to put forth that will be helpful to our small businesses. Member Lucy Ames stated the first one is the Non-profit Pennsylvania Thirty Day Fund which is for small businesses with three to thirty employees. Member Lucy Ames stated more information is available on the website at <https://pa30dayfund.com/>. Member Lucy Ames stated the second one is a five thousand dollar grant that is available through FedEx that will be awarded to two hundred small businesses. Member Lucy Ames stated more information is available on the website at <https://www.fedex.com/en.../support-small-business-grants.html>. Member Lucy Ames stated the third is called Hello Alice from Verizon and it is offering ten thousand dollars which is being distributed immediately to small business owners that were impacted by the Coronavirus pandemic. Member Lucy Ames stated more information is available on the website at <https://businessforall.helloalice.com/>. Member Lucy Ames stated she works with a lot of small businesses, and our businesses downtown have suffered due to COVID-19. Member Lucy Ames stated she thought it would be a nice

gesture of Council to offer free parking on Main Street June 4th through July 5th. Vice-President Karen Allgeier moved to approve free parking on Main Street June 4th through July 5th; seconded by Member Todd Gumpher. Motion carried 7-0.

- D. Member Todd Gumpher** – Member Todd Gumpher stated congratulations Lucy and welcome aboard, and thanked the gentlemen over there for their hard work during the pandemic.
- E. Member Ken King** – Member Ken King stated he wants to thank our firemen for all they do, and commend our new code enforcement team.
- F. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley welcomed Member Lucy Ames, and stated he is impressed with the Brookville Volunteer Fire Company's ability to finance that truck in that manner.
- G. Vice-President Karen Allgeier** – Vice-President Karen Allgeier congratulated Member Lucy Ames, and stated she would like to present Junior Council Member Donavan Hoffman with a certificate at the first meeting in July to thank him for his time with us.
- H. President Phil Hynes** – President Phil Hynes complimented Council on having two new Members who have already contributed in their first meeting here and stated he thinks we made some good choices. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. Nick LaBelle** – Reporter Nick LaBelle stated he will pass along the free meter information, and asked if the bid for paving went to Hager for Option 2. Manager Dana D. Schreckengost stated that is correct.

ADJOURNMENT:

Vice-President Karen Allgeier moved to adjourn; seconded by Second Vice-President Randy Bartley. Motion carried 7-0 at 8:25 P.M.

Borough Manager

