

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, March 4, 2014 @ 7:00 P.M.**

The Brookville Borough Council met in Council Chambers on Tuesday, March 4, 2014 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Karen Allgeier  
Steve Hoak – Via Skype  
Clarinda Darr  
William Kutz  
David Ferringier

**STAFF**

Manager Charles Gable  
Solicitor Jim Dennison  
Superintendent Bob Receski  
Mayor Richard Beck  
Chief Jason Brown  
Fire Chief Jim Lipuma  
Health Officer & Zoning &  
Code Enforcement Officer -  
Emerson Turnbull  
Recorder Christine Gunning

**VISITOR/MEDIA**

Judi Anthony  
Matt Triponey  
John Pozza

**CALL TO ORDER:**

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (February 4<sup>th</sup> & 18<sup>th</sup>)**

President Pro Tem Allgeier moved to approve the minutes; seconded by Member Kutz. Motion carried 7-0.

**FINANCIAL REPORTS:**

1. **Approval of Expenditures** – The current bills were presented for approval. Member Hynes moved to approve the bills as submitted; seconded by President Pro-Tem Allgeier. Motion carried 6-0 with Member Hoak abstaining because he did not have all the bills before him since he is attending this meeting via Skype.

**PUBLIC COMMENT:**

None

**REPORTS:**

**Chief of Police** – In an effort to save money by refurbishing vehicles ourselves, Chief Brown reported we are getting an estimate at A-1 Auto for a new engine for vehicle number 3. Chief Brown stated on February 26<sup>th</sup> a meth lab in Belgiumtown was taken down through the work of our officers, the vice unit from the Punxsutawney State Police, and the Jefferson County Drug Task Force, and additional mobile meth labs are being charged. Chief Brown reported five full time officers will be attending a clinic next Tuesday on current manufacturing methods of meth amphetamine.

**Fire Chief** – Fire Chief Lipuma reported there were 36 calls in the month of February that averaged 12 firefighters per call. Fire Chief Lipuma reported there were 3 structure fires, 9 vehicle accidents, 1 line down, 4 automatic fire alarms, 2 fuel spills and 2 natural gas incidents. Fire Chief Lipuma stated Engine #2 will be going out of service for two months to get repaired. Fire Chief Lipuma reported these repairs should cost \$40,000.00. Fire Chief Lipuma stated the Brookville Volunteer Fire Company purchased a 2008 Expedition to get their people to and from classes. Fire Chief Lipuma reported Community Days will take place August 20<sup>th</sup> – 23<sup>rd</sup> at the Jefferson County Fairgrounds. Fire Chief Lipuma also stated the Brookville Volunteer Fire Company sent out their annual donation letter.

**Superintendent's Report** - Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

**Zoning and Code Enforcement Officer** – Zoning and Code Enforcement Officer Emerson Turnbull distributed his written report, and stated he would be glad to answer any questions.

**Solicitor** – Solicitor Dennison stated he had nothing to report.

## **Committee Reports**

### **A. Personnel Committee**

1. **Employee Health and Wellness Programs** – Personnel Committee Chairman Allgeier reported this project is ongoing because she is waiting for the loss prevention representative to set meeting times.

### **B. Property Committee**

1. **Brookville Volunteer Fire Company – Lease Administration Building** – Property Committee Chairman Ferringer stated the Brookville Volunteer Fire Company is no longer interested in the lease agreement for the Administration Building. Solicitor Dennison stated he will find out what the Borough can do with the Administration Building.

### **C. Community Resources Committee**

1. **DCNR Grant** – Community Resources Committee Chairman Darr stated she attended a DCNR conference in Clarion with President Pro-Tem Allgeier. Member Ferringer was unable to attend. Community Resources Committee Chairman Darr stated the DCNR grant would be used to construct a dog park or a splash park in Brookville, and the DCNR grant application is due by 4:00 p.m. on April 16, 2014. Member Hoak met with Community Resources Committee Chairman Darr and President Pro-Tem Allgeier to discuss this project. President Blazosky stated this project was to be looked at by the Community Resources Committee which includes Chairman Darr, Member Ferringer and President Pro-Tem Allgeier. Chairman Darr stated they were advised to develop a site development plan through Nichols & Slagle Engineering which would cost \$1,800.00 for a study for one park, or \$3,000.00 for studies for both parks. President Blazosky stated things are vandalized too quickly and that we can't watch and protect these parks. Member Kutz stated

it is hard to vote on this project without knowing how much it will cost. Member Hynes stated there are a series of DCNR grants we could apply for, and that we should take our time. Chairman Darr stated the DCNR demands a feasibility study be done, and asked for enough money to do a feasibility study; \$1,800.00 for one, \$3,000.00 for two. At President Blazosky's request, Council voted with a show of hands 4-3 with Chairman Darr, Member Hoak and President Pro-Tem Allgeier dissenting, to have this issue tabled to go to the Community Resources Committee.

2. **Community Forum Update** – Community Resources Committee Chairman Darr recommended the Borough acquire a Main Street Membership with Works in Progress, and went over some of the benefits of its membership. Chairman Darr stated there is a \$250.00 membership fee. Vice-President Hynes moved to approve acquiring a Main Street Membership for \$250.00; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

### **Borough Manager**

#### **A. Correspondence**

1. **2013 Police Pension Audit** – Manager Gable stated the 2013 Police Pension Audit shows the 2013 Police Pension is well funded.
2. **Chamber of Commerce Golf Outing** – Manager Gable reported the Brookville Area Chamber of Commerce 2014 Golf Tournament will be held Friday, May 9<sup>th</sup> at the Pinecrest Country Club, and it is open to the public.
3. **Manufacturers & Business Association – Board of Governors Election** – Manager Gable asked Council if they wanted to cast a vote in the Manufacturer & Business Association's Annual Election for Governor of that Association. Council chose not to cast a ballot.
4. **PSAB Conference Reminder** – Manager Gable stated he will be attending the Pennsylvania State Association of Boroughs annual conference with Member Darr, Vice-President Hynes, and President Pro-Tem Allgeier on Wednesday, April 9<sup>th</sup> at the Penn Stater in State College. Manager Gable stated if any other Council Members wish to attend, they should let him know.
5. **FEMA Status – POTUS Disaster Declaration (June 2013)** – Manager Gable reported he has heard nothing new regarding the Borough's FEMA Status, and that this issue is ongoing.
6. **IT Update** – Manager Gable stated the new website is up and running.
7. **Emergency Management Protocols** – Manager Gable stated we should revisit our emergency response plan this summer.

### **UNFINISHED BUSINESS:**

- A. **Voting Delegate to PSAB Conference** – Vice-President Hynes moved to nominate President Pro-Tem Allgeier as the delegate to the Pennsylvania State Association of Boroughs annual conference being held Wednesday, April 9<sup>th</sup> at the Penn Stater in State College; seconded by Member Kutz. Motion carried 7-0.

**NEW BUSINESS:**

- A. **Chief Administrative Officer** – President Pro-Tem Allgeier moved to appoint Mr. Gable as the Chief Administration Officer for the uniform and non-uniform pension plans under resolution 198-214; seconded by Member Hoak. Motion carried 7-0.

**ELECTED OFFICIAL COMMENTS:**

- A. **Mayor Beck** – Mayor Beck stated cameras and equipment that were taken down from Allegheny Boulevard near the interchange and later put in what used to be the kitchen downstairs (the storage room by the back door) are missing. Superintendent Receski stated all the equipment is gone. Chief Brown stated he can't find the equipment. Solicitor Dennison stated the Borough owns that equipment. President Blazosky asked Chief Brown to call former Chief Dworek to see if he knows anything about this issue.
- B. **Member Kutz** – Member Kutz requested an Executive Session to discuss personnel matters with no action expected.

**MEDIA QUESTIONS/COMMENTS/CLARIFICATION:**

Judi Anthony asked Fire Chief Lipuma why the Brookville Volunteer Fire Company is no longer interested in the lease agreement for the Administration Building. Fire Chief Lipuma stated that after 13 weeks of waiting, they decided to find other facilities to have their training at.

**EXECUTIVE SESSION:**

Council entered Executive Session at 8:24 p.m. with no action expected. Executive Session ended at 8:40 p.m. with no action taken.

**CALL FOR ADJOURNMENT:**

Council President Pro-Tem Allgeier moved to adjourn; seconded by Council Member Hoak. Motion carried 7-0 at 8:40 p.m.

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Borough Manager

