

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday December 1, 2020 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, December 1, 2020 at 7:00 P.M. with the following in attendance:

<u>COUNCIL MEMBERS</u>	<u>STAFF</u>	<u>VISITOR/MEDIA</u>
Mayor Richard Beck	Manager Dana Rooney	Brian Smith
Phil Hynes	Police Chief Vince Markle	Chad Horner
Karen Allgeier – via phone	Code Enforcement Officer -	Joyce Reitz
Randy Bartley	Vince Markle	Alex Nelson
Ken King	Solicitor Jim Dennison	Larry McGuire
Todd Gumpher		
David Taylor		
Taylor Reitz		

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (November 3, 2020):

Member David Taylor moved to approve the minutes of the November 3rd meeting as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Member Randy Bartley moved to approve the bills as submitted; seconded by Member Todd Gumpher. Motion carried 6-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Financial Statements Summary, and the appropriate people are here if you have any questions.

PUBLIC COMMENT:

- A. Brian Smith and Chad Horner – Reserved Parking on Barnett Street** – Brian Smith stated he wanted to stop by and introduce himself. Brian Smith stated he is State Representative elect until he is sworn in, which is scheduled for January 5th. Brian Smith stated he is moving the office from up on the hill where Cris Dush had it, down into the Borough on Barnett Street across from Dan Smith's Candies. Brian Smith stated it will be around the middle of the month until they get the new office up and running. Brian Smith stated there are two parking spots out front that he would like to have Council allow them to pay a fee to have those during business hours for his constituents to be able to park there. Brian Smith

thanked Council for letting him speak. President Phil Hynes congratulated Brian Smith on his election. After some discussion, Second Vice-President Randy Bartley made a motion to remove parking meters from those two spaces on Barnett Street and make them reserved parking for the constituents there; seconded by Member Todd Gumphier. Motion carried 6-0.

REPORTS:

Chief of Police

- A. **Statistics** – Police Chief Vince Markle stated in the month of November the Police Department had 134 calls for service, wrote 191 citations, 158 warnings, 206 parking tickets, 2 felonies, 26 misdemeanors, 11 summaries, and 2 drug arrests.
- B. **Comments** – Police Chief Vince Markle stated the Police Department would like to thank everybody for a great year.

Fire Chief – President Phil Hynes stated Fire Chief Chris Henry submitted a written report (attached).

Director of Public Works – President Phil Hynes stated Public Works Director Dave Vallosio gave his report to Manager Dana Rooney. Manager Dana Rooney stated Public Works wanted to announce that they are about done with leaf pickup for the year. Manager Dana Rooney stated they are ready for the snow and the trucks are ready. Manager Dana Rooney stated all work orders are current.

Zoning and Health Officer – No Report

Code Enforcement – Code Enforcement Officer Vince Markle stated they had 1 brush pile cleanup, they are in the process of getting 2 vehicles removed, there are 4 follow up properties to be cleaned up, and they wrote 4 citations this month. Code Enforcement Officer Vince Markle stated he wants everyone to remember this is snow season, and Borough residents have 18 hours to get their sidewalks cleaned up from the time of the snow. Code Enforcement Officer Vince Markle stated we will be enforcing that this year. Code Enforcement Officer Vince Markle stated they will also be enforcing the ‘no parking’ signs on certain streets this year from December 1st through March 1st because we need our Public Works people to be able to plow the road properly. Code Enforcement Officer Vince Markle stated if any vehicles are left on those streets when we have snow, there will be a fifty dollar fine.

Committee Reports

A. Finance Committee

- 1. **2021 Budgets** – Finance Committee Chair Karen Allgeier stated the budget was put out for display and there have been no comments. Finance Committee Chair Karen Allgeier made a motion coming from committee to put forth the approval of the 2021 budget. President Phil Hynes stated if anyone could not hear Finance Committee Chair Karen Allgeier, she made a motion coming from committee to approve the budget that has

been on display, and that would be Resolution 565-20. President Phil Hynes stated since this motion is coming from committee it does not need a second. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 6-0.

B. Personnel Committee

1. **Public Works Director Dave Vallosio's Retirement Notice** – Second Vice-President Randy Bartley read Public Works Director Dave Vallosio's retirement notice. Second Vice-President Randy Bartley moved to accept Public Works Director Dave Vallosio's letter of retirement with regret; seconded by Member David Taylor. Motion carried 6-0.

Solicitor

- A. **Meeting to Adopt Tax Ordinance** - Solicitor Jim Dennison stated you will have to have another meeting to adopt your tax ordinance this month, so set a date for that. President Phil Hynes stated he thinks they will try to do that as a Zoom meeting on Tuesday, December 15th at 7:00 P.M.
- B. **Union Apartments** - Solicitor Jim Dennison stated the Union Apartments at the corner of Main Street and South White Street sold at a recent judicial sale. Solicitor Jim Dennison stated a person from Kersey bought it. Solicitor Jim Dennison stated they do not have the deed for it yet, but he did meet that person and walked through the property with him. Solicitor Jim Dennison stated he also let the new owner know that the Borough has condemned that building so before he moves forward with any renovations, he would have to come before Council and have the Borough approve his plan. Member David Taylor stated Historic Brookville, Incorporated guaranteed they would provide a two thousand dollar grant to the new owner for the exterior cleaning of the outside.
- C. **Deed** – Solicitor Jim Dennison stated he is still working with the county and requested the deed for them for the property at the corner of North Pickering Street and Church Street. Solicitor Jim Dennison stated he expects that within a short period of time.

Borough Manager

- A. **Resolution 562-20 – Jefferson County Tax Collection Committee (JCTCC) Operating Budget** – Manager Dana Rooney stated Resolution 562-20 is for approving the Jefferson County Tax Collection Committee (JCTCC) operating budget for the year which is eight thousand dollars. Second Vice-President Randy Bartley moved to approve Resolution 562-20 for the Jefferson County Tax Collection Committee operating budget in the amount of eight thousand dollars; seconded by Member Todd Gumphier. Motion carried 6-0.
- B. **Resolution 563-20 – Jefferson County Tax Collection Committee (JCTCC) Voting Delegate Appointment** – Manager Dana Rooney stated Resolution 563-20 is to set our Jefferson County Tax Collection Committee Voting Delegates for the 2021 year. Manager Dana Rooney stated she is the

primary delegate, the first alternate is Bonnie Parrett, and the second alternate is Kerry Swineford. Second Vice-President Randy Bartley moved to approve Resolution 563-20 as presented; seconded by Vice-President Karen Allgeier. Motion carried 6-0.

- C. **Resolution 564-20 – Police Pension Contributions** – Manager Dana Rooney stated we have Resolution 564-20 for reducing the police officer's contribution to the police pension. Manager Dana Rooney stated currently the police pension fund is fully funded so we reduce them to the state minimum requirement which is one point zero three percent. Member David Taylor moved to approve Resolution 564-20, approving police contributions to their pension at one point zero three percent; seconded by Member Todd Gumphier. Motion carried 6-0.

- D. **Change of Address** – Manager Dana Rooney stated we have a change of address request. Manager Dana Rooney stated the current address is listed as forty-nine King Ridge Drive. Manager Dana Rooney stated they would like to change the address to one thirteen Richards Street. Manager Dana Rooney stated it has been approved by the property owner and the county Geographic Information Systems (GIS) Department. Vice-President Karen Allgeier moved to approve changing the address of forty-nine King Ridge Drive to one thirteen Richards Street as presented; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.

- E. **Cash Transfer** – Manager Dana Rooney stated we need to move some money to pay some bills. Manager Dana Rooney stated we need to transfer twenty-five thousand dollars from our PLGIT Street Light account into our S&T Bank Street Light account. Second Vice-President Randy Bartley moved to approve transferring twenty-five thousand dollars from our PLGIT Street Light account into our S&T Bank Street Light account; seconded by Member Todd Gumphier. Motion carried 6-0.

- F. **Resolution 566-20** – Manager Dana Rooney stated we have Resolution 566-20 appointing auditors for the 2020 accounts. Manager Dana Rooney stated in the past we have always used Troxell and Associates out of DuBois, Pennsylvania. Manager Dana Rooney stated we are looking for a motion to approve Troxell and Associates as our auditors for the 2020 books. Vice-President Karen Allgeier moved to approve Resolution 566-20 approving Troxell and Associates as our auditors for the 2020 books; seconded by Member Todd Gumphier. Motion carried 6-0.

G. Boards and Commissions

1. **Shade Tree Commission** – Manager Dana Rooney stated the Shade Tree Commission is a five-year term, and at the end of this year, Rick Park's term is up. Manager Dana Rooney stated he is willing to be reelected on the Shade Tree Commission for a five-year term. Vice-President Karen Allgeier moved to appoint Rick Park to another five-year term on the Shade Tree Commission; seconded by Member Todd Gumphier. Motion carried 6-0.

2. **Code Enforcement Appeal Board** – Manager Dana Rooney stated we have the Code Enforcement Appeal Board. Manager Dana Rooney stated

we talked about this at our November meeting and kind of put it out for advertisement. Manager Dana Rooney stated this is a five-year term as well and two people are interested in filling this vacancy. Manager Dana Rooney stated the two names are Dave Ferringer and Judi Anthony. Vice-President Karen Allgeier nominated Judi Anthony to serve a five-year term on the Code Enforcement Appeal Board; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.

3. **Planning Commission** – Manager Dana Rooney stated we have an opening on the Planning Commission. Manager Dana Rooney stated unfortunately one of our members, Seth Kerr, moved outside the Borough. Manager Dana Rooney stated his term was up at the end of this year anyway. Manager Dana Rooney stated Dave Ferringer put his name in and is interested in serving on the Planning Commission. Manager Dana Rooney stated that is a five-year term as well. After some discussion, Vice-President Karen Allgeier stated she thinks we should put this off for a future meeting so it will give them a chance to advertise this position. President Phil Hynes stated that is what we are going to do.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

SWEARING IN OF JUNIOR COUNCIL MEMBER:

Mayor Richard Beck swore in Taylor Reitz as a Junior Council Member on Brookville Borough Council. Mayor Richard Beck stated as a Junior Council Member Taylor Reitz is not able to vote on any issues or attend any executive sessions.

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Taylor Reitz** – Junior Council Member Taylor Reitz stated there has not been much going on at the school lately, and many kids were quarantined over the past few weeks. Junior Council Member Taylor Reitz stated sports are starting, and the Youth in Government club is having a soup sale this coming Saturday at the Y.M.C.A.
- B. **Mayor Richard Beck** – Mayor Richard Beck congratulated Taylor Reitz on being a Junior Council Member, thanked our new state representative for coming to the meeting tonight, and stated he hopes everyone gets home tonight safely without any accidents.
- C. **Member Todd Gumpher** – Member Todd Gumpher congratulated Mr. Smith and thanked him for coming into the Borough. Member Todd Gumpher welcomed Junior Council Member Taylor Reitz.
- D. **Member Ken King** – Member Ken King welcomed Junior Council Member Taylor Reitz, and congratulated Brian Smith. Member Ken King stated kudos to the leaf picker uppers. Member Ken King stated it will be so sad to see Public Works Director Dave Vallosio retire, and stated he thinks he has done an exceptional job.

- E. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley thanked Brian Smith and Chad Horner for coming to the meeting. Second Vice-President Randy Bartley congratulated Taylor Reitz, and stated he thinks it is important these days for someone in her age group to step forward and accept this responsibility. Second Vice-President Randy Bartley stated to his mind Borough government is based on a triad; the Borough Manager, the Police Chief, and the head of the streets. Second Vice-President Randy Bartley stated they get yelled at more than they get praised. Second Vice-President Randy Bartley stated we are losing the third wheel of that triad, and it is going to be a loss because of the institution of knowledge that he possesses of the way the Borough works. Second Vice-President Randy Bartley stated he wants to extend his personal thanks to him for his years of service.
- F. President Phil Hynes** – President Phil Hynes congratulated Dave Vallosio on his retirement, and stated he has certainly served the Borough well. President Phil Hynes thanked everyone for attending the meeting tonight, and wished everybody a happy holiday. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

ADJOURNMENT:

Second Vice-President Randy Bartley moved to adjourn; seconded by Member David Taylor. Motion carried 6-0 at 7:35 P.M.

Borough Manager