

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday July 6, 2021 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, July 6, 2021 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Mayor Richard Beck  
Phil Hynes  
Karen Allgeier  
Randy Bartley  
David Taylor  
Lucy Ames

**STAFF**

Manager Dana Rooney  
Police Chief Vince Markle  
Director of Public Works -  
Jonathan Rhoades  
Code Enforcement Officer -  
Vince Markle  
Recorder Christine Gunning  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Justin Felgar  
Jude Kendra  
Brenda Shumaker  
Drew Gilhousen  
Susan Speidel  
Lance Carrier  
Jeff Carrier  
Jackie Carrier  
Richard Laugenslager  
Theresa O'Brien  
Sarah Gallagher

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag. President Phil Hynes stated he would like everyone to observe a moment of silence for former Council Member Scott Young and Former Council Member Rick Park's wife Robin who recently passed away.

**CORRECTIONS/APPROVAL OF MINUTES (June 1, 2021):**

Vice-President Karen Allgeier moved to approve the minutes of the June 1<sup>st</sup> meeting as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Vice-President Karen Allgeier moved to approve the bills as submitted; seconded by Member David Taylor. Motion carried 5-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and if there are any questions the appropriate people are here.

**PUBLIC COMMENT:**

- A. Jude Kendra – Parking** – Jude Kendra asked have we come up with the number of the parking ordinance and when it was initiated? After some discussion, President Phil Hynes stated we have that to the committee, and there is no decision. President Phil Hynes stated the issue is not dead, and we are reviewing it.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for June** – Police Chief Vince Markle stated in June the Brookville Police Department had 181 calls for service, wrote 203 citations, 404 warnings, and 285 parking tickets. Police Chief Vince Markle stated there were 20 misdemeanors, 6 drug arrests, 10 summaries, 1 302 commitment, and 3 PoliceOne Trainings.
- B. Officer of the Month** - Police Chief Vince Markle stated Officer Justin Miller was Officer of the Month.
- C. Training** – Police Chief Vince Markle stated Officer Sherri Kidder attended a three-day class at Indiana University of Pennsylvania.
- D. Comments** – Police Chief Vince Markle stated they covered the Laurel Festival Events, participated in the parade, provided coverage for Boomville, and did an escort for Scott Young at his funeral. Police Chief Vince Markle stated his guys worked extremely hard this past weekend, and there were zero accidents in the Borough over the 4<sup>th</sup> of July and very few complaints.
- E. Executive Session** – Police Chief Vince Markle requested an executive session for a personnel matter with action expected.

**Fire Chief** – Fire Chief Chris Henry submitted a written report (attached).

**Public Works** – Public Works Director Jonathan Rhoades stated Hager Paving finished up the paving, and his guys have been prepping the roads to make it easier. Public Works Director Jonathan Rhoades stated he found a contractor to haul away the church building they knocked down. Public Works Director Jonathan Rhoades stated they started mowing the flood control and, if weather cooperates, they are going to start dredging the creek. Member David Taylor asked how did Hager Paving do? Public Works Director Jonathan Rhoades stated they did an excellent job.

**Zoning/Health Officer** – No Report

**Code Enforcement** – Code Enforcement Officer Vince Markle read his written report (attached).

### **Committee Reports**

#### **A. Master Site Plan(s) Committee**

- 1. Request for Proposals (RFP's)** – Member David Taylor stated the committee met jointly with Historic Brookville Incorporated representatives to talk about the Main Street master site plan project. Member David Taylor stated on a similar topic, he put together a draft of request for proposals for Longview Park. Member David Taylor stated when HBI advertised for Town Square, they had twelve proposals. After some discussion, Member David Taylor made a motion coming from committee to advertise the RFP's for the master site plan for Longview Park with an August 15<sup>th</sup> deadline. President Phil Hynes stated since this

motion is coming from committee, no second is needed. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 5-0. Member David Taylor made a motion coming from committee to advertise for the master site plan for Main Street with an August 15<sup>th</sup> deadline. President Phil Hynes stated since this motion is coming from committee no second is needed. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 5-0.

#### **Solicitor**

- A. **Sidewalk Agreement for Bike Racks** – Solicitor Jim Dennison stated he kept the Sidewalk Agreement for Bike Racks simple, gave it to Manager Dana Rooney, and it is done.
- B. **Office Commercial (OC) Zoning Approved Uses** – Solicitor Jim Dennison stated we approved this at the last meeting, he prepared an ordinance, and Council will have to adopt it at a special meeting or the meeting in August. Solicitor Jim Dennison stated it has to be advertised, and then voted on. Solicitor Jim Dennison stated you never really adopted the ordinance for the rezoning of the Zimmerman property to Low Density Residential (LDR). Solicitor Jim Dennison stated you could do that at the same meeting. After some discussion, Second Vice-President Randy Bartley moved to advertise this ordinance for Office Commercial zoning approved uses; seconded by Vice-President Karen Allgeier. Motion carried 5-0. Vice-President Karen Allgeier moved to have a special meeting on Friday, July 23<sup>rd</sup> at 2:00 P.M. for one item only; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.

#### **Borough Manager**

- A. **Cash Transfers** – Manager Dana Rooney stated we need to do some cash transfers and we need to back-date one. Manager Dana Rooney stated we paid a bill for Liquid Fuels which was a portion of the Hager Paving, so she needs to approve a transfer on June 16<sup>th</sup> of \$1,000.00 from the PLGIT liquid fuels to the S&T Bank liquid fuels. Vice-President Karen Allgeier moved to approve a back-dated cash transfer on June 16<sup>th</sup> of \$1,000.00 from the PLGIT liquid fuels to the S&T Bank liquid fuels; seconded by Member David Taylor. Motion carried 5-0. Manager Dana Rooney stated we need to approve one for tonight for \$137,000.00 from PLGIT liquid fuels to S&T Bank liquid fuels. Vice-President Karen Allgeier moved to approve a cash transfer of \$137,000.00 from PLGIT liquid fuels to S&T Bank liquid fuels; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.
- B. **Special Event Permit – Brookville Baseball Wine Walk** – Manager Dana Rooney stated we have a special event permit on the agenda tonight for a Brookville Baseball Wine Walk, but the party who submitted it is requesting we table it until the August meeting so they can be present to discuss it with you. Vice-President Karen Allgeier made a motion to table this special event

permit until their August meeting; seconded by Member David Taylor.  
Motion carried 5-0.

- C. **Executive Session – Personnel** – Manager Dana Rooney requested an executive session for personnel with no action expected.

**UNFINISHED BUSINESS:**

- A. **Old Church Property** – Second Vice-President Randy Bartley asked now that we own the church property, what do we have to do to stabilize the remaining buildings? Manager Dana Rooney stated the remaining buildings she believes are stable. Police Chief Vince Markle stated yes, they are structurally sound. After some discussion, Second Vice-President Randy Bartley stated long-term we will have to decide what the Borough will do with that property.

**NEW BUSINESS:** None

**ELECTED OFFICIAL COMMENTS:**

- A. **Mayor Richard Beck** – Mayor Richard Beck thanked everyone who came tonight and put their input in, and he hopes they do it more often.
- B. **Member David Taylor** – Member David Taylor stated he echoes what Mayor Richard Beck said to all our guests tonight. Member David Taylor stated to bring Council up to date, the Greenburg Cadillac Collection was open during Laurel Festival, more than one thousand people went to it, and the History Center received \$4,000.00 in donations from that. Member David Taylor stated it will be open again on July 17<sup>th</sup>.
- C. **Member Lucy Ames** – Member Lucy Ames thanked everyone who came to the meeting tonight. Member Lucy Ames thanked Police Chief Vince Markle and Public Works Director Jonathan Rhoades for all that they do.
- D. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated he wants to commend Sarah Gallagher and the Laurel Festival for putting a fine effort forward again.
- E. **Vice-President Karen Allgeier** – Vice-President Karen Allgeier stated she would like to echo that, thanked Police Chief Vince Markle and his officers for everything they do, thanked Public Works Director Jonathan Rhoades for having the cemetery mowed, and stated she was glad the paving went well.
- F. **President Phil Hynes** – President Phil Hynes stated he thinks it is commendable we had no incidents over the 4<sup>th</sup> of July, and asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:36 P.M. to discuss personnel matters with action expected. Executive session ended at 7:58 P.M. with the following action taken:

Vice-President Karen Allgeier made a motion coming from the Personnel Committee to hire Wayne Wolfe as a part-time parking enforcement officer, effective immediately. President Phil Hynes stated since this motion is coming from committee, it does not need a second. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 5-0.

**ADJOURNMENT:**

Vice-President Karen Allgeier moved to adjourn; seconded by Member Lucy Ames. Motion carried 5-0 at 7:59 P.M.

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Borough Manager