

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday September 7, 2021 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, September 7, 2021 at 7:00 P.M. with the following in attendance:

<b><u>COUNCIL MEMBERS</u></b>	<b><u>STAFF</u></b>	<b><u>VISITOR/MEDIA</u></b>
Mayor Richard Beck	Manager Dana Rooney	Justin Felgar
Karen Allgeier	Police Chief Vince Markle	Alex Nelson
Randy Bartley	Code Enforcement Officer -	Lynette Smith
Ken King	Vince Markle	Ron Smith
David Taylor	Recorder Christine Gunning	
Lucy Ames		

**CALL TO ORDER:**

Vice-President Karen Allgeier called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES:**

Member David Taylor moved to approve the minutes of the August 17<sup>th</sup> meeting as submitted; seconded by Member Lucy Ames. Motion carried 5-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Karen Allgeier asked if there were any additions or questions. Manager Dana Rooney stated she had one addition; \$740.00 for the Pennsylvania State Association of Boroughs (PSAB) Fall Leadership Conference. Member Ken King moved to approve the bills as amended; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.
- B. Fund Level Financial Statements** – Vice-President Karen Allgeier stated the Fund Level Financial Statement Summary is included in your packet, and if anyone has any questions, members of the Finance Committee and Manager Dana Rooney are here.

**PUBLIC COMMENT:**

- A. Lynette Smith – Childcare Center** – Lynette Smith stated she is in the process of purchasing the building at 62 Barnett Street, and she recently found out it is not zoned for a childcare center. Lynette Smith stated her problem is she needs to get out of her current building, and asked is there any way that we can get this to go through faster? Lynette Smith stated she filled out the application and paid the fee. Manager Dana Rooney stated it is zoned as a Transitional Zone District (TZ), and a daycare falls under a conditional use of a TZ District. Manager Dana Rooney stated we have to hold a hearing and it has to be properly advertised.

Lynette Smith asked how long does this take? Manager Dana Rooney stated two to four weeks. Vice-President Karen Allgeier stated the next Borough Council meeting is in the first week in October. Member David Taylor asked is there any way she can be granted a temporary use? Manager Dana Rooney stated we really need Solicitor Jim Dennison to answer these questions. Vice-President Karen Allgeier stated how about if we have Manager Dana Rooney touch base with Solicitor Jim Dennison, and see how quickly we can get this accomplished, and then get ahold of Lynette Smith. Member David Taylor asked how about if he makes a motion pending Solicitor Jim Dennison's opinion that we grant her a temporary use? Vice-President Karen Allgeier stated because of the new Sunshine Law, we cannot vote on something that is not on the agenda. After some discussion, Member David Taylor made a motion to advertise the public hearing as presented; seconded by Second Vice-President Randy Bartley. Motion carried 5-0. Lynette Smith stated they will have an indoor gym and utilize the parks in the summer.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for August** – Police Chief Vince Markle stated in August the Brookville Police Department had 200 calls for service, wrote 193 citations, 214 warnings, and 298 parking tickets. Police Chief Vince Markle stated there were 3 felonies, 22 misdemeanors, 7 drug arrests, and 8 summaries.
- B. Officer of the Month** – Police Chief Vince Markle stated Officer Jaime Rinker was Officer of the Month two months in a row.
- C. Training** – Police Chief Vince Markle stated seven full-time officers including himself went to the Criminal Justice Training Center at Indiana University of Pennsylvania (I.U.P.) for more diversity training which was a great training for all of us.
- D. New Property – Garage** – Police Chief Vince Markle stated he is asking for feedback from Council. Police Chief Vince Markle stated we recently purchased the property beside ours which has a garage on it. Police Chief Vince Markle stated our Police Department would be able to utilize a garage there. Vice-President Karen Allgeier asked can I stop you? Police Chief Vince Markle stated yes. Vice-President Karen Allgeier stated that is part of our executive session that is coming up at the end of the meeting to discuss all of this. Police Chief Vince Markle stated he is just talking about a garage. Police Chief Vince Markle stated he has the garage there that he wants to utilize, and he wants to either put a couple temporary or permanent parking and he is asking for Council's input on this matter. Manager Dana Rooney stated they have not made the motion to even approve the purchase of the building yet. Vice-President Karen Allgeier stated this is something we will discuss in the real estate executive session. Second Vice-President Randy Bartley asked Police Chief Vince Markle if you could have a garage, how many cars would it have to hold? Police Chief Vince Markle stated four or five vehicles. After some discussion, Second Vice-President Randy Bartley stated he thinks COVID money could be used for something like that.

**Fire Chief** – Manager Dana Rooney read Fire Chief Chris Henry’s written report (attached).

**Public Works** – Vice-President Karen Allgeier stated Manager Dana Rooney has Public Works Director Jonathan Rhoades’ written report. Manager Dana Rooney stated they have been busy cleaning up all of our storm damage with trees down, and they have also been trimming the trees in the parks. Manager Dana Rooney stated they poured a new section of sidewalk in Northside Park. Manager Dana Rooney stated the contractors have started to clean up the torn down old church property at the top of Pickering Street.

**Zoning** – No Report

**Code Enforcement** – Code Enforcement Officer Vince Markle read his written report (attached).

### **Committee Reports**

#### **A. Census Committee**

1. **Update** – Vice-President Karen Allgeier gave Mayor Richard Beck the gavel, and stated our contact in the Census Bureau up in Ridgway, Heather Conrad, has left that position. Vice-President Karen Allgeier stated the data on individual Boroughs and Townships will be coming out before the end of this month. Vice-President Karen Allgeier stated she is still on their mailing list, and she gets at least three emails from the Census a day about retail, construction, sales, and all types of manufacturing. Vice-President Karen Allgeier stated the numbers are mind-boggling sometimes. Vice-President Karen Allgeier stated when the numbers come out on Brookville Borough and the surrounding townships, I can say that it looks like all the numbers are down, and she is sure we did not hit our goal of four thousand. Vice-President Karen Allgeier stated a lot of it had to do with not being able to do things we normally do in preparation for the Census, like having the meetings at the Heritage House. Vice-President Karen Allgeier stated in 2010 we lost \$100,000.00 a year for ten years which is a million dollars, and she does not know if we will be actively able to get Community Development Block Grant (CDBG) back to the Borough as an entitlement community, and we will still have to work with the County to see if they can allocate any funds to the Borough. Mayor Richard Beck gave the gavel back to Vice-President Karen Allgeier.

**Solicitor** – No Report

### **Borough Manager**

- A. **Borough Pension 2022 Minimum Municipal Obligation (MMO)** – Manager Dana Rooney stated we have the Borough’s non-uniformed employees for the Street Department and office employee’s pension numbers, or the Minimum Municipal Obligation (MMO) for 2022. Manager Dana

Rooney stated this year the 2022 figure comes in at \$33,320.00, and in 2021 it was \$27,243.00. Manager Dana Rooney stated that going up is the fact that you have pay increases going up, and it is based off of any sort of fees that the pension is charging itself. Member David Taylor made a motion to approve the Borough pension 2022 MMO for non-uniformed employees in the amount of \$33,320.00; seconded by Member Lucy Ames. Motion carried 5-0.

- B. Resolution 573-21 – Intergovernmental Emergency Cooperation** – Manager Dana Rooney stated we have Resolution 573-21 for Intergovernmental Emergency Cooperation. Manager Dana Rooney stated the county reached out to us, and because we share a local Emergency Management Coordinator, Todd Gumphier, and Todd is also the Emergency Management Coordinator for Eldred Township, the county is now requesting that whenever two municipalities share one person for the same EMA title, that you approve the resolution stating that you are aware that they hold that role in both municipalities. Second Vice-President Randy Bartley made a motion to approve Resolution 573-21 for Intergovernmental Emergency Cooperation; seconded by Member David Taylor. Motion carried 5-0.
- C. Cash Transfers** – Manager Dana Rooney stated we have some cash transfers.
- 1. Liquid Fuels** – Manager Dana Rooney stated the first is Liquid Fuels, and she would like to transfer \$1,000.00 from the S and T Bank account to the PLGIT Liquid Fuels account. Member David Taylor made a motion to approve transferring \$1,000.00 from the S and T Bank account to the PLGIT Liquid Fuels account; seconded by Member Lucy Ames. Motion carried 5-0.
  - 2. General Fund** – Manager Dana Rooney stated the next is the General Fund, and she would like to transfer \$200,000.00 from the S and T Bank account to the PLGIT account. Second Vice-President Randy Bartley made a motion to approve transferring \$200,000.00 from the S and T Bank account to the PLGIT account for the General Fund; seconded by Member Lucy Ames. Motion carried 5-0.
  - 3. Capital Fund** – Manager Dana Rooney stated last is the Capital Fund, and she would like to transfer \$3,000.00 from the S and T Bank account to the PLGIT account. Member Lucy Ames made a motion to approve transferring \$3,000.00 from the S and T Bank account to the PLGIT account for the Capital Fund; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.
- D. Executive Session – Real Estate** – Manager Dana Rooney requested an executive session for real estate with action expected.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Trick-or-Treating 2021** – Mayor Richard Beck stated Halloween will be on Saturday, October 30<sup>th</sup> from 6:00 P.M. to 8:00 P.M. with the Brookville Volunteer Fire Company parade prior to.

## **ELECTED OFFICIAL COMMENTS:**

- A. **Mayor Richard Beck** – Mayor Richard Beck stated he appreciates these people coming and presenting their problem, and he is hoping we can get that squared away.
- B. **Member David Taylor** – Member David Taylor stated Giant Eagle has taken down at least five trees, and he believes it should have gone to the Shade Tree Commission. Member Ken King asked what do you suggest we do? Member David Taylor stated I do not know. Member David Taylor stated he does not know what the ordinance says. Second Vice-President Randy Bartley stated we should at least send them a letter. Member David Taylor stated shade trees are an important part of how the Borough looks. Member David Taylor stated in the street sign at Coal Alley and Shanghai, Coal is misspelled. Member David Taylor stated at the corner of Hastings Street and Spruce Street, the sign there says ‘Hasting’ and it should have an ‘s’ on it. Member David Taylor stated maybe the Street Committee can look into that. Vice-President Karen Allgeier asked Member Ken King to get with Member Todd Gumphier to get the spelling on the signs corrected.
- C. **Member Lucy Ames** – Member Lucy Ames thanked Police Chief Vince Markle for his continued good work, and thanked the citizens for coming. Member Lucy Ames stated we are always happy to help any type of new business.
- D. **Member Ken King** – Member Ken King asked that was Coal Alley and what was the other one? Member David Taylor stated at the corner of Hastings and Spruce, Hastings is misspelled.
- E. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated he has two things that both include the Brookville Police Department. Second Vice-President Randy Bartley stated first of all, they managed to keep a lid on the event out at the elementary school this morning, and a very dangerous crowd was under control. Second Vice-President Randy Bartley stated secondly, you may be aware that there was an interstate drug bust not long ago, and he is not saying any of our officers were directly involved, but if they were, he wants to commend them.
- F. **Vice-President Karen Allgeier** – Vice-President Karen Allgeier stated President Phil Hynes is not here this evening. Vice-President Karen Allgeier stated thank you for coming in. Vice-President Karen Allgeier stated Manager Dana Rooney will try and get that done as quickly as possible under the direction of Solicitor Jim Dennison. Vice-President Karen Allgeier stated at this time, she wants to thank everybody here. Vice-President Karen Allgeier stated Police Chief Vince Markle, thanks for this morning. Vice-President Karen Allgeier stated she was a concerned citizen this weekend with some of the chatter she heard, and she is glad it was somewhat peaceful.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:29 P.M. for a real estate matter with action expected. Executive session ended at 7:38 P.M. with the following action taken:

Member David Taylor made a motion to purchase the Phillip Taylor house for \$91,802.02; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.

**ADJOURNMENT:**

Second Vice-President Randy Bartley moved to adjourn; seconded by Member Lucy Ames. Motion carried 5-0 at 7:48 P.M.

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Borough Manager