

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday November 2, 2021 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, November 2, 2021 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Mayor Richard Beck
Phil Hynes
Karen Allgeier
Randy Bartley
Ken King
Todd Gumphier
David Taylor
Lucy Ames
Laurin Taylor

STAFF

Manager Dana Rooney
Police Chief Vince Markle
Fire Chief Chris Henry
Public Works Director -
Jonathan Rhoades
Code Enforcement Officer -
Vince Markle
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Justin Felgar
Alex Nelson
Kerith Strano Taylor
Michael Allgeier
Larry Pearsall
Sarah Gallagher

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES:

Vice-President Karen Allgeier moved to approve the minutes of the October 5th meeting as submitted; seconded by Member Ken King. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Karen Allgeier moved to approve the bills for October 19, 2021 and November 2, 2021 as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 7-0. Second Vice-President Randy Bartley asked what the \$1,565.37 for Bunzl Distribution Midcentral was for. Manager Dana Rooney stated she could not remember, but one of the supervisors turned it in and she did not question it when she saw the detail of what it was.
- B. Fund Level Financial Statements** – President Phil Hynes stated the Fund Level Financial Statement Summary is included in your packet, and if anyone has any questions the Finance Committee is here.

PUBLIC COMMENT:

- A. Larry Pearsall** – Larry Pearsall stated he has owned a property in Brookville for fifty-two years, and a commercial property for well over thirty-five years. Larry Pearsall stated his problem is with code violations. Larry Pearsall stated the previous code enforcement officers were willing to work with him, but in the last year that has not happened. Larry Pearsall stated he has made recommendations

to Manager Dana Rooney and Code Enforcement Officer Vince Markle that other people that have the same violations he has have never been touched. Larry Pearsall stated he needs to get some kind of recommendation that somebody other than those two – the way it works, those are the only two people that have any power with code violations here in the Borough. Larry Pearsall asked why do not you have a recommendation to have two or three people that will take the views, his views as well as everybody else's, and have it researched and say this needs to be done, this cannot be done, and why it cannot be done. President Phil Hynes stated they have both been appointed by Council. Larry Pearsall stated he understands that. President Phil Hynes stated you do have the right to come here as you are tonight. After some discussion, Solicitor Jim Dennison stated you have to clean up your property and they will leave you alone. President Phil Hynes stated Larry, your comments have been noted. President Phil Hynes stated you are always free to come to Council, and you can give us things in writing if you like for Council to review. President Phil Hynes stated that would be another option. Larry Pearsall stated o.k. President Phil Hynes stated you can submit your opinions to Council, but the Code Enforcement Officer and Assistant Code Enforcement Officer are in charge of this

REPORTS:

Chief of Police

- A. Statistics for October** – Police Chief Vince Markle stated in October the Brookville Police Department had 161 calls for service, wrote 217 citations, 285 warnings, and 276 parking tickets. Police Chief Vince Markle stated there was 1 felony, 14 misdemeanors, 3 drug arrests, 8 summaries, and 29 PoliceOne trainings.
- B. Training** – Police Chief Vince Markle stated everybody went through Report Writing one and Report Writing two, and it has helped out tremendously.
- C. Officer of the Month** – Police Chief Vince Markle stated Officer Mickey Stormer was Officer of the Month.
- D. Walk To School** – Police Chief Vince Markle stated we had officers participate in the Walk to School on October 6th where Hickory Grove Elementary meets at the YMCA, at the library, and some meet at Northside and they all walk to school. Police Chief Vince Markle stated the Brookville Volunteer Fire Company assisted on that.
- E. Safety Talk** – Police Chief Vince Markle stated he did a safety talk with the nursery school kids about Halloween safety.
- F. Presentation** – Police Chief Vince Markle stated they did a presentation at the First United Methodist Church on theft and scams on October 19th and it was very well received.
- G. Transfers Requested for Vehicle Purchase** – Police Chief Vince Markle stated he handed everybody a letter. Police Chief Vince Markle stated throughout the year he covers a ton of shifts when guys call off, and it saves on our overtime and part-time budget because he is here. Police Chief Vince Markle stated his police officers do not put in for every minute of overtime. Police Chief Vince Markle stated it would be very nice to have this approved so we have top-of-the-line

equipment because he thinks we have a top-of-the-line department. Vice-President Karen Allgeier made a motion to transfer \$30,000.00 from line item 01410115, the part-time line item budget, as well as \$2,706.00 from line item 01410180 to line item 0141050 which is the new vehicle fund for a total transfer of \$32,706.00; seconded by Member David Taylor. Second Vice-President Randy Bartley asked if this would be a marked car. Police Chief Vince Markle stated it would be kind of marked and unmarked. Second Vice-President Randy Bartley asked how many vehicles does the Police Department have? Police Chief Vince Markle stated we have six now, and this would make seven. Second Vice-President Randy Bartley asked which one are we getting rid of? Police Chief Vince Markle stated the sedan. Second Vice-President Randy Bartley asked why not trade it in? Police Chief Vince Markle stated because we do not get anything for it. After some discussion, President Phil Hynes stated the motion has been first and seconded. President Phil Hynes asked all Council Members in favor of this motion to say 'aye'. Motion carried 7-0.

Fire Chief – Fire Chief Chris Henry read his written report (attached).

Public Works – Public Works Director Jonathan Rhoades stated they recently had an inspection from the Army Corps. of Engineers, which is basically for our flood control. Public Works Director Jonathan Rhoades stated they are checking to make sure we are keeping up with overgrowth and that we have an emergency roster up to date. Public Works Director Jonathan Rhoades stated they are still waiting to hear back from them. Public Works Director Jonathan Rhoades stated they started picking leaves up, and they are a little short on staff so they ask that people are patient. Member David Taylor asked how often the Army Corps. of Engineers inspects them. Public Works Director Jonathan Rhoades stated every two years.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Committee Reports

A. Finance Committee

1. **2022 Budgets** – Finance Committee Chair Karen Allgeier stated Council received via email the proposed 2022 General Budget. Finance Committee Chair Karen Allgeier stated we are looking to purchase a new snowplow for the Street Department, and to replace the playground equipment at Memorial Park. Finance Committee Chair Karen Allgeier stated for insurance purposes every so often they ask us to get a new industrial appraisal, and we have worked that into the budget for next year, and that also assists considering that we have acquired additional property this year like the Phillip Taylor House and the church property. Finance Committee Chair Karen Allgeier stated also included is to repair or reroof a portion of the Borough Complex roof. Finance Committee Chair Karen Allgeier stated we have set it up over the years to do a portion of it at a time, and that keeps it from having to be done all at once. Finance Committee Chair

Karen Allgeier stated those are all the General Fund points, but there will be no real estate taxes itself. Finance Committee Chair Karen Allgeier stated in other words we are living within our budget on the real estate side. Finance Committee Chair Karen Allgeier stated however, the small funds, which are your Lighting Fund, Fire Fund, and Library Fund, have asked for an increase. Finance Committee Chair Karen Allgeier stated the firemen have asked for a point four mil increase which will take them from one point five to one point nine to help with things like replacing the exhaust system within the building so it is more efficient. Finance Committee Chair Karen Allgeier stated the Street Light Fund is asking for a point three mil increase to cover light poles, and the library requested a point two seven five mil increase because the public school does not give them funds anymore. Finance Committee Chair Karen Allgeier stated the Finance Committee discussed all three of these, and thought that those increases were well within what we could do, and we hope the public will support the library, the firemen, and the lighting. Vice-President Karen Allgeier stated at this time the Finance Committee is putting forth a motion to advertise the 2022 budget, and once it is advertised it will be available for the public to review for thirty days. Member David Taylor asked if the major federal grant of \$500,000.00 is in the 2022 budget. Manager Dana Rooney stated American Rescue Funds are not in the budget because there are specific uses for that money only, so it is set aside in a totally separate fund by part of the statute mandate. Manager Dana Rooney stated at a later point in time we will determine how to spend those funds. Manager Dana Rooney stated it is not in the General Fund, and it cannot be used for general spending purposes. After some discussion, President Phil Hynes stated there is a motion from committee to put out the budget for advertisement. President Phil Hynes stated since this motion is coming from committee it does not need to be seconded. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 7-0.

Solicitor

- A. **Advertise Tax Ordinance** – Solicitor Jim Dennison stated when you adopt the budget, we will advertise the Tax Ordinance that same night. Solicitor Jim Dennison asked Manager Dana Rooney when she anticipates that will be, the first meeting in December? Manager Dana Rooney stated yes.

Borough Manager

- A. **Previous Question** – Manager Dana Rooney stated, getting back to Second Vice-President Randy Bartley's question, it is a company we typically purchase from, and they had a change in corporate name. Manager Dana Rooney stated Bunzl Distribution Midcentral is Joshen Paper Supply, and we buy toilet paper, paper towels, and cleaning supplies from them for the complex. Manager Dana Rooney stated we make large purchases at one time because that comes in on a freight truck.

- B. Sealed Bids – Trailer** – Manager Dana Rooney opened the one sealed bid that was received for the 2021 Carmate trailer, and stated it was from Pinecreek Township for \$1,301.75. Manager Dana Rooney stated we will coordinate with Pinecreek Township and get that trailer transferred over.
- C. New Address** – Manager Dana Rooney stated you have a new address for approval. Manager Dana Rooney stated the new address will be for 165 Allegheny Boulevard. Manager Dana Rooney stated the company is SimonCRE, and more locally you know that as O'Reilly Auto Parts that is going in next to Jack's Boot Shop. Manager Dana Rooney stated since it is a new building, it did not have an address provided to it. Manager Dana Rooney stated the owner and the county GIS system came together and agreed on 165 Allegheny Boulevard, if Council approves. Vice-President Karen Allgeier made a motion to approve the new address of 165 Allegheny Boulevard for SimonCRE O'Reilly Auto Parts as presented; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- D. Brookville Municipal Authority (BMA) Board Member Term** – Manager Dana Rooney stated at the last Brookville Municipal Authority Board meeting we realized that we have a board member's term coming up for expiration, and that would be the current Chairman, Brad Miller. Manager Dana Rooney stated the Brookville Municipal Authority Board carries five-year terms, so at the Borough's permission, he would like to renew his term for another five-year term which would put him at a new expiration date of December of 2026. Vice-President Karen Allgeier made a motion to reappoint Brad Miller to the Brookville Municipal Authority Board; seconded by Member David Taylor. Motion carried 7-0.
- E. Special Event Permit – Pumpkin Roll** – Manager Dana Rooney stated we have a special event permit for the Pumpkin Roll this Sunday, November 7th. Manager Dana Rooney stated it looks like they will start closing down the street at 1:00 p.m. and the rolling begins at 2:00 p.m. Manager Dana Rooney stated we have gotten all the approved signatures on that. Vice-President Karen Allgeier made a motion to approve the special event permit for the Pumpkin Roll as presented; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- F. Resolution 574-21 – Police Pension Contributions** – Manager Dana Rooney stated we have Resolution 574-21 for Police Pension Contributions. Manager Dana Rooney stated every year we have to reset our police pension contribution, otherwise they are set by state statute. Manager Dana Rooney stated it has been at one point zero three percent for close to eight years, so we would like to keep it at one point zero three percent. Manager Dana Rooney stated that pension fund is currently fully funded, so this is the state minimum required for them to match their fund. Vice-President Karen Allgeier made a motion to approve Resolution 574-21 for Police Pension Contributions as presented; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- G. Maintenance Building Roof** – Second Vice-President Randy Bartley stated he is not sure everybody on Council is aware of this, but we became aware as

a committee that there is a problem with the roof on the maintenance building. Second Vice-President Randy Bartley stated he wondered if there was any contact with the installer about the warranty. Manager Dana Rooney stated not at this time. Manager Dana Rooney stated they were kind of waiting to see what happened with the budget, but a new roof for the maintenance building is not in our new budget so we will be reaching out to the contractor for warranty work.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Junior Council Member Laurin Taylor** – Junior Council Member Laurin Taylor stated we are still following the mask mandate. Junior Council Member Laurin Taylor stated we played our last football game of the season against Brockway and we won. Junior Council Member Laurin Taylor stated the seniors had a field trip out to the Flight Ninety-Three Memorial, and that went really well.
- B. **Mayor Richard Beck** – Mayor Richard Beck thanked the Brookville Volunteer Fire Company for Halloween, and thanked them for slowing some of the people down.
- C. **Member David Taylor** – Member David Taylor asked where we are on the proposals for the Free Methodist Church? Manager Dana Rooney stated the deadline was yesterday, and we received two at this point, and she will get those out to the Property Committee to review. Member David Taylor stated two or three months ago he noticed on Madison Street, beside the Giant Eagle, all the trees on that tree lawn were cut down. Member David Taylor stated he talked to Manager Dana Rooney, and apparently the Shade Tree Commission is charged with overseeing the planting and removal of trees within the Borough right of way. Member David Taylor stated apparently the custom has become that the Shade Tree Commission really only looks at trees on Main Street, and that is not what the ordinance says. Member David Taylor stated he thinks shade trees add a lot to the character of the community. Member David Taylor stated we have never had a good replanting program, and he is not suggesting that we should, but it would be nice. Member David Taylor stated when we have trees taken out without going through the Shade Tree Commission, he thinks we are missing the boat. Member David Taylor stated he saw a couple days ago two or three more trees had been put back in where they were taken out on Madison Street, but they are very small. Member David Taylor stated his point is the Shade Tree Commission is there for a purpose. Manager Dana Rooney stated when people call the office, they are instructed that if it falls between the sidewalk and the road, they should submit a Shade Tree application, and they are. Manager Dana Rooney stated at this point in time the people on the Shade Tree Commission are not very active, and they have some health

issues. Manager Dana Rooney stated we will be looking at that Shade Tree Committee at the next meeting, and maybe that is something we can change in the future. Solicitor Jim Dennison stated the thing about planting trees is you cannot be arbitrary. Solicitor Jim Dennison stated the only place that you actually have a tree planting plan is on Main Street. Member David Taylor stated maybe we could look at that ordinance. Member David Taylor stated he thinks it is something we should at least attend to.

- D. **Member Lucy Ames** – Member Lucy Ames thanked the Brookville Police Department and Public Works Department for all they do, and she would like to especially commend the Police Department, for the sacrifices they made to procure a new vehicle at no cost to the taxpayers. Member Lucy Ames stated Borough Council has received an invitation to partake in Light Up Brookville. Member Lucy Ames stated the committee has asked if we would like to participate by walking in the parade or riding in the parade. Member Lucy Ames stated Light Up Brookville is scheduled for Friday, November 26th at 7:00 p.m.
- E. **Member Todd Gumpher** – Member Todd Gumpher thanked the Brookville Police Department for everything they have done, and for procuring a vehicle without a cost to the Borough. Member Todd Gumpher stated the Public Works Department is doing a good job of picking up leaves. Member Todd Gumpher thanked the Brookville Volunteer Fire Company for doing a great job as well, and stated he always sees them out training.
- F. **Member Ken King** – Member Ken King stated he echoes what Member Todd Gumpher said, and thanked Public Works Director Jonathan Rhoades and his leaf committee. Member Ken King stated that is a great service for this town. Member Ken King stated a lot of towns do not have that, and it is very much appreciated.
- G. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated it seems inconceivable that the local school system does not support the public library.
- H. **Vice-President Karen Allgeier** – Vice-President Karen Allgeier thanked Police Chief Vince Markle, Fire Chief Chris Henry, and Public Works Director Jonathan Rhoades for everything they do. Vice-President Karen Allgeier stated she has gone to a number of school board meetings, especially during their budget rounds, and has brought up the library, and it has fallen on deaf ears. Vice-President Karen Allgeier commended the department heads and Manager Dana Rooney for all they do to make sure that everybody in town has a clear budget to look at and can see where their tax dollars are going. Vice-President Karen Allgeier thanked her fellow Finance Committee members Phil Hynes and Ken King. Vice-President Karen Allgeier stated Victorian Christmas has been cancelled this year and will be cancelled permanently. Vice-President Karen Allgeier stated the reason for this is most everything Victorian Christmas did was in someone's business or in the Courthouse with the living windows. Vice-President Karen Allgeier stated we were turned down by the County Commissioners to use the Courthouse due to COVID 19. Vice-President Karen Allgeier stated she wants to see

everybody at Light Up Night, and thanked everyone for their support over the years.

- I. **President Phil Hynes** – President Phil Hynes stated he was not in town for Halloween, but he heard it went well. President Phil Hynes stated he heard people liked it better having it on Saturday instead of Sunday. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Alex Nelson – Inspection** – Reporter Alex Nelson asked what the industrial appraisal is. Manager Dana Rooney stated a company comes in and does an assessment on all of the property; parks, buildings, and everything that falls under the Borough's and in our case the Municipal Authority's name because we have a shared insurance policy. Manager Dana Rooney stated they put a value to the property and report back to the insurance to make sure we have enough coverage to cover us should anything happen on the property.
- B. **Justin Felgar - Letter** – Reporter Justin Felgar asked if the letter Police Chief Vince Markle gave to Council was to get a new car. Manager Dana Rooney stated you can have a copy of the letter. President Phil Hynes stated it just mentions what line items they are taking the money out of to put in the new line item for the car.

ADJOURNMENT:

Vice-President Karen Allgeier moved to adjourn; seconded by Second Vice-President Randy Bartley. Motion carried 7-0 at 7:50 P.M.

Borough Manager