

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Monday January 3, 2022 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Monday, January 3, 2022 at 7:00 P.M. with the following in attendance:

<u>COUNCIL MEMBERS</u>	<u>STAFF</u>	<u>VISITOR/MEDIA</u>
Mayor Richard Beck	Manager Dana Rooney	Larry Pearsall
Phil Hynes	Police Chief Vince Markle	Bob Lewis
Karen Allgeier	Public Works Director -	Meave Jordan
Randy Bartley	Jonathan Rhoades	Bill Jordan
Todd Gumphre	Code Enforcement Officer -	
David Taylor	Vince Markle	
Lucy Ames	Solicitor Jim Dennison	
Sarah Gallagher		
Laurin Taylor		

CALL TO ORDER – Reorganizational Meeting:

Mayor Richard Beck called the reorganizational meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

ELECTION OF OFFICERS:

- A. President** – Mayor Richard Beck entertained a motion for President of Council. Member Karen Allgeier nominated Member Phil Hynes as President of Council. Mayor Richard Beck asked for a motion to close the nominations for President of Council. Member David Taylor made a motion to close the nominations for President of Council. Mayor Richard Beck asked all Council Members in favor to say ‘aye’. All Members unanimously approved the nomination of Phil Hynes for President of Council with a vote of 7-0.
- B. Vice-President** – Mayor Richard Beck turned the meeting over to President Phil Hynes. President Phil Hynes asked for nominations for Council Vice-President. Member Randy Bartley nominated Member Karen Allgeier for Vice-President. Member David Taylor made a motion to close the nominations for Vice-President. President Phil Hynes asked all Council Members in favor to say ‘aye’. All Members unanimously approved the nomination of Member Karen Allgeier for Vice-President of Council with a vote of 7-0.
- C. Second Vice-President** – President Phil Hynes called for nominations for Council Second Vice-President. Vice-President Karen Allgeier nominated Member Randy Bartley for Second Vice-President. Member David Taylor made a motion to close the nominations for Second Vice-President. President Phil Hynes asked all Council Members in favor to say ‘aye’. All Members unanimously approved the nomination of Member Randy Bartley for Second Vice-President of Council with a vote of 7-0.

CALL FOR ADJOURNMENT – Reorganizational Meeting: President Phil Hynes called for a motion to adjourn the Reorganizational Meeting. Vice-President Karen Allgeier made a motion to adjourn the Reorganizational Meeting; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.

CALL TO ORDER – Regular Meeting: President Phil Hynes called to order the regular meeting at 7:04 P.M.

CORRECTIONS/APPROVAL OF MINUTES:

Vice-President Karen Allgeier moved to approve the minutes of the December 7th meeting as submitted; seconded by Member Lucy Ames. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions. Manager Dana Rooney stated there is an addition; the December cleaning bill for J’s Custom Cleaning in the amount of \$2,460.00. Manager Dana Rooney stated there are four pages of accounts payable tonight, and they are all dated. Second Vice-President Randy Bartley asked what Glass Erectors did for the Borough. Manager Dana Rooney stated they replaced the windows and some of the doors in the building, and replaced some of the doors in the maintenance building. Second Vice-President Randy Bartley asked if that was standard maintenance. Manager Dana Rooney stated she believes that was for the purchase of a new window, for one that would not close. Vice-President Karen Allgeier moved to approve all the bills for December 21st, December 30th checks one and two, and January 3, 2022 as amended; seconded by Member David Taylor. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated the Fund Level Financial Statement Summary is included in your packet, and if anyone has any questions, the appropriate people are here.

PUBLIC COMMENT:

- A. Larry Pearsall – Code Enforcement** – Larry Pearsall stated he is passing out papers to Council that are concerning his health from the Veteran’s Administration and ongoing treatment that he gets on a monthly basis. Larry Pearsall stated prior to the new code enforcement people, he always met with Emerson Turnbull and whoever the guy was from Pittsburgh. Larry Pearsall stated if they had any questions, we would discuss what they needed. Second Vice-President Randy Bartley stated to Solicitor Jim Dennison that he is concerned about Health Insurance Portability and Accountability Act (HIPAA) violations. Solicitor Jim Dennison stated that is up to Larry Pearsall if he gives it up. Solicitor Jim Dennison stated he is not sure we are interested in that, and he would just leave it as is for now. Solicitor Jim Dennison stated we do not base whether we go after violations on a person’s health. Solicitor Jim Dennison stated if that is what this is about, then he does not think the Council is interested in looking at it Larry. Solicitor Jim Dennison stated we are not going to look at

your medical past. President Phil Hynes asked Larry Pearsall what his question is. Larry Pearsall stated this one is a temporary thing where he fell in September or October and got a concussion. Larry Pearsall stated he was not allowed to do any work at the Radio Shack property and that is all this says. Larry Pearsall asked if Council wanted to see that, and Vice-President Karen Allgeier stated no we do not need it. Larry Pearsall stated all those other papers, and you can start those around, those were on my property at the three Main Street, Radio Shack building. Larry Pearsall stated he and Brookville Municipal signed an agreement to settle his discrepancies for the damage done by the people who put the sewer lines and water lines in. Larry Pearsall stated within twelve hours of signing the agreement, he received three different citations on his property for 9:00 A.M. the next morning. Larry Pearsall stated there is no way he could have had any way of moving that stuff in that period of time. Larry Pearsall stated at that point in time, he made a comment to Manager Dana Rooney that this was surely not something that needed to be done that fast, and she just smiled and said she told them it was not, but she was not the Code Enforcement person at that time. Larry Pearsall stated that is my complaint. Larry Pearsall stated there is no way he could have gotten to that in time to do anything about it, and there are days and days of work there. Larry Pearsall stated his reason to be here is to suggest that, when these other people like Emerson Turnbull were here, if he had a complaint, he could go to them and say here is my complaint, how can we handle it, and how can we settle it? Larry Pearsall stated when he said the same to Manager Dana Rooney and Police Chief Vince Markle, they do not have an answer, and they have to get on the computer to look it up. Larry Pearsall stated they never say Larry we will sit down with you and talk to you about how to settle this. Larry Pearsall stated you as a Board need to have an oversight on those two people. Larry Pearsall stated those two people have control over code enforcement. Larry Pearsall stated nobody questions them, if they say it is right, it is right. Larry Pearsall stated it will never get better for Brookville Borough until you have some kind of oversight to handle these types of things. President Phil Hynes stated o.k. Larry, so noted, we will consider that. Larry Pearsall stated thank you.

REPORTS:

Chief of Police

- A. Statistics for December** – Police Chief Vince Markle stated in December the Brookville Police Department had 124 calls for service, wrote 111 citations, 183 warnings, and 22 parking tickets. Police Chief Vince Markle stated there were 16 felonies, 25 misdemeanors, 3 drug arrests, 18 summaries, and 2 302 commitments.
- B. First Aid Training** – Police Chief Vince Markle stated we did a first aid training, and added in a tactical portion with tourniquets. Police Chief Vince Markle stated it was a great training for our department.

Fire Chief – President Phil Hynes read Fire Chief Chris Henry's written report (attached).

Public Works – Public Works Director Jonathan Rhoades stated we got our inspection results back from the Army Corps of Engineers for flood control, and they said it is minimally acceptable. Public Works Director Jonathan Rhoades stated hopefully this summer we can start working on a little more dredging if it is a dry one. Public Works Director Jonathan Rhoades stated we already started on addressing some of the issues that were in the report. Public Works Director Jonathan Rhoades stated we finally got a load of salt from a new company, and everything is ready to go for snow. Second Vice-President Randy Bartley asked about the inspection results. Manager Dana Rooney stated they were minimally acceptable, so we are just passing. Manager Dana Rooney stated that is what we have always been ranked, but like Public Works Director Jonathan Rhoades said, we are going to work on that.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Solicitor – No Report

Borough Manager

- A. **2022 Budgets** – Manager Dana Rooney stated since we are reorganized, we have to give the option to open our 2022 budgets. Manager Dana Rooney asked if anybody wanted to open the 2022 budgets, and nobody wanted to.
- B. **Bank Signature Cards** – Manager Dana Rooney stated next are bank signature cards, and they do not need any action tonight since you left your three election officers the same.
- C. **Meeting Advertisement** – Manager Dana Rooney stated next is meeting advertisement, and historically we have always met the first Tuesday of each month at 7:00 P.M., the third Tuesday as needed and also for committee meetings. Manager Dana Rooney asked if Council Members wanted to keep that the same, and Council Members generally agreed they did. Vice-President Karen Allgeier made a motion to keep the days and time of the Brookville Borough Council meeting the same as presented; seconded by Member David Taylor. President Phil Hynes asked all Members in favor of this motion to say ‘aye’. Motion carried 7-0. Manager Dana Rooney stated she will take care of advertising that.
- D. **Special Event Permit – Light Up Brookville 2022** – Manager Dana Rooney stated we have a special event permit for Light Up Brookville 2022 this coming November. Manager Dana Rooney stated we have all the appropriate signatures on this at this point. Manager Dana Rooney stated this event is being done by the same committee that did the most recent Light Up Brookville. Second Vice-President Randy Bartley made a motion to approve the special event permit for Light Up Brookville 2022 as presented; seconded by Vice-President Karen Allgeier. Motion carried 7-0.
- E. **Pine Street Parking** – Manager Dana Rooney stated she is looking to President Phil Hynes on this. Manager Dana Rooney stated we had tabled our Pine Street parking discussion, but because we do not technically have

committees, she is questioning are we tabling this until we have true committees? President Phil Hynes stated he thinks we should, and Vice-President Karen Allgeier agreed. Second Vice-President Randy Bartley made a motion to table this topic until Brookville Borough Council has true committees; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

- F. Advertise for Zoning Officer** – Manager Dana Rooney stated she would like to ask for a motion to advertise for a Zoning Officer for Brookville Borough. Vice-President Karen Allgeier made a motion to advertise for a Zoning Officer as presented; seconded by Member David Taylor. Motion carried 7-0.

- G. Cash Transfer** – Manager Dana Rooney stated she has a cash transfer she needs tonight. Manager Dana Rooney stated on the first page of the December 30th checks you can see that an extra five thousand dollars went to the Brookville Volunteer Fire Company, and two thousand dollars went to the Rebecca M. Arthurs Memorial Library. Manager Dana Rooney stated we had an increased number of taxes paid this year, and we contribute that to the stimulus money that was given out, so we had some more tax money come in, so the fire tax and the library tax are getting extra money that was coming in through their generated taxes. Manager Dana Rooney stated in order to give that money to the Rebecca M. Arthurs Memorial Library, she needs to move two thousand dollars from the PLGIT Library account to the S&T Bank Library account. Vice-President Karen Allgeier made a motion to approve transferring two thousand dollars from the PLGIT Library account to the S&T Bank Library account as presented; seconded by Member Lucy Ames. Motion carried 7-0.

- H. State Ethics Forms** – Manager Dana Rooney stated she wants to remind Council that they got their state ethics forms. Manager Dana Rooney stated please fill those out and get them back to me.

UNFINISHED BUSINESS:

- A. Ad Hoc Master Site Plan Committee** – Vice-President Karen Allgeier made a motion coming from committee to move forward with MKSK for the downtown specific plan. President Phil Hynes stated since this motion is coming from committee, no second is needed. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say ‘aye’. Motion carried 7-0. Vice-President Karen Allgeier stated secondly, out of committee, the committee has decided that MKSK should do the Longview Park pool project as well because of the economy to scale, and they came with the best ideas and proposal for that project as well. Vice-President Karen Allgeier stated that is coming from committee. President Phil Hynes asked all Council Members in favor of this motion to signify by saying ‘aye’. Motion carried 7-0.

NEW BUSINESS:

- A. New Committees** – President Phil Hynes stated as far as the new committees go, he would like to give everybody a chance to give him some feedback as to what committees they would like to be on. President Phil Hynes stated if

you are on a committee in the past and you do not want to be on there, let him know. President Phil Hynes stated if there is any committee you really feel strongly about being on, let him know as well, and he will try to get the committee assignments out by email to Council, and we can vote on them at the next meeting.

ELECTED OFFICIAL COMMENTS:

- A. Junior Council Member Laurin Taylor** – Junior Council Member Laurin Taylor stated the mask mandate at the school was lifted in early December. Junior Council Member Laurin Taylor stated the seniors worked really hard for their Wheelers and Dealers project, and they also had their Christmas spirit week.
- B. Mayor Richard Beck** – Mayor Richard Beck stated he just wanted to congratulate everybody on being elected and re-elected, and he hopes they have as good a year coming, even better than what we had for the last one.
- C. Member Sarah Gallagher** – Member Sarah Gallagher thanked everyone for welcoming her so warmly, and stated she looks forward to serving our community. President Phil Hynes stated we are glad to have you.
- D. Member David Taylor** – Member David Taylor asked for an update on the Free Methodist Church property. Manager Dana Rooney stated she is working out some draft leases with the two groups that the Property Committee at that time had said we would go forward with. Manager Dana Rooney stated once we get some things worked out, the two groups will review them for general review, and then Council will review them to make sure everything is good on their end. Member David Taylor stated thank you.
- E. Member Lucy Ames** – Member Lucy Ames welcomed Sarah Gallagher, thanked Public Works Director Jonathan Rhoades, Police Chief Vince Markle, and Fire Chief Chris Henry for everything they do, and wished everyone a happy new year.
- F. Member Todd Gumphier** – Member Todd Gumphier welcomed Sarah Gallagher, thanked Public Works Director Jonathan Rhoades, Police Chief Vince Markle, and Fire Chief Chris Henry for a job well done in 2021, and stated hopefully we have another good year this year.
- G. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley welcomed Sarah Gallagher, thanked Laurin Taylor for her excellent reports, and thanked the Brookville Volunteer Fire Company for doing an excellent job handling the accidents on I-80 after the first touch of winter hit.
- H. Vice-President Karen Allgeier** – Vice-President Karen Allgeier wished everyone a happy new year, and welcomed Sarah Gallagher. Vice-President Karen Allgeier welcomed everybody back, and stated she hopes we continue on this great path that we started last year and that we get that pool done. Vice-President Karen Allgeier thanked everyone for electing her back as Vice-President, and stated she is proud to serve with all of you.
- I. President Phil Hynes** – President Phil Hynes thanked everyone for re-electing him as President of Council, and stated he thinks we have an excellent Council. President Phil Hynes stated the past couple of years things

have been moving forward, and we have quite a few projects in the works, so we are going to be busy, but he has every confidence in this Council that we are going to try to do a good job. President Phil Hynes stated he thinks it is exciting this is the first time we have three females on Council. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

ADJOURNMENT – Regular Meeting:

Vice-President Karen Allgeier moved to adjourn the regular meeting; seconded by Member David Taylor. Motion carried 7-0 at 7:37 P.M.

Borough Manager