

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday March 1, 2022 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, March 1, 2022 at 7:00 P.M. with the following in attendance:

<b><u>COUNCIL MEMBERS</u></b>	<b><u>STAFF</u></b>	<b><u>VISITOR/MEDIA</u></b>
Mayor Richard Beck	Manager Dana Rooney	Alex Nelson
Phil Hynes	Police Chief Vince Markle	Justin Felgar
Karen Allgeier	Fire Chief Chris Henry	Vince Fingado
Randy Bartley	Public Works Director -	Don Musgrave
Todd Gumphre	Jonathan Rhoades	Bob Lewis
David Taylor	Code Enforcement Officer -	Paul Gray
Lucy Ames	Vince Markle	Blake Porter
Sarah Gallagher	Recorder Christine Gunning	Damien Porter
Laurin Taylor	Solicitor Jim Dennison	Jennifer Porter
		Ethan Gray
		Easton Rotsch

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES:**

Vice-President Karen Allgeier moved to approve the minutes of the February 1<sup>st</sup> meeting as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Manager Dana Rooney stated she had one addition; J's Custom Cleaning for \$2,460.00. Vice-President Karen Allgeier moved to approve the bills for February 15<sup>th</sup> and March 1<sup>st</sup> as submitted with the addition of \$2,460.00 for J's Custom Cleaning; seconded by Member David Taylor. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated the Fund Level Financial Statement Summary is pretty much the same as last month, and if anyone has any questions, the appropriate people are here.

**PUBLIC COMMENT:**

- A. Vince Fingado – Stop Sign at 4<sup>th</sup> and DeMotte** – Vince Fingado stated he would like a stop sign to be put at 4<sup>th</sup> Street and Demotte Drive, because since they have blacktopped that, the speed through there is a lot worse, and there is a lot more traffic. President Phil Hynes asked Police Chief Vince Markle if this was the first he heard of this. Police Chief Vince Markle stated yes. Vince Fingado

stated the people that live on Euclid Avenue use that road because their driveways are in the back. Police Chief Vince Markle stated we can take a look at it. Police Chief Vince Markle asked what time are you noticing this heavy traffic. Vince Fingado stated around 6:00 A.M. to 7:30 A.M. After some discussion, President Phil Hynes stated the Street Committee in conjunction with the Police Department will take a look at this.

- B. Don Musgrave and Boy Scout Troop 64** – Don Musgrave thanked Council for having them here tonight. Don Musgrave stated this bunch of scouts is taking a communications merit badge. Don Musgrave stated he wants to thank the Borough for taking care of the roads in the winter time, and thanked Police Chief Vince Markle. Don Musgrave stated some of us have enjoyed going swimming at the dam, and he has not heard if it might be open for swimming in the future. Don Musgrave stated he also heard something about a pool being in the works, and wondered if anyone would like to comment on that. Don Musgrave stated one more thing, we are having a spaghetti dinner on March 19<sup>th</sup> from 4:00 P.M. to 7:00 P.M. Don Musgrave stated it is takeout only at the Heritage House. Don Musgrave stated thank you very much. Vice-President Karen Allgeier stated we applied for and received a pool grant. Vice-President Karen Allgeier stated we hired a designer to provide us with a plan that would include a swimming pool, and the revitalization and reuse of Longview Park. Vice-President Karen Allgeier stated every year DCNR (Department of Conservation and Natural Resources) lowers the level of ecoli levels. Vice-President Karen Allgeier stated at this moment we do not look at opening the dam, and that is why we are pursuing this grant. Ethan Gray asked what the process is for becoming a Council Member. President Phil Hynes stated basically we are all elected, and the process is there is a primary election before the general election in which a candidate would start to petition for signatures saying that at least a portion of the community wants them on the ballot. President Phil Hynes stated during the primary election, there are candidates for the general election voted in, and then there is a general election every two years to put a new Councilman on or retain the ones that are there on a rotating basis. Vice-President Karen Allgeier stated we have a student representative, and when you are a junior you can ask to be one of our Junior Council Members. Vice-President Karen Allgeier stated Junior Council Members keep us updated on what is going on at the school. After some discussion, Don Musgrave stated thanks again for having them at the meeting, and President Phil Hynes stated thank you.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for February** – Police Chief Vince Markle stated in February the Brookville Police Department had 135 calls for service, wrote 92 citations, 223 warnings, and 194 parking tickets. Police Chief Vince Markle stated there were 13 misdemeanors, 1 felony, 2 drug arrests, 12 summaries, 1 302-201, and 12 PoliceOne trainings.
- B. Trainings** – Police Chief Vince Markle stated the guys did a domestic violence training and a de-escalation minimizing use of force training. Police Chief Vince

Markle stated he sent five officers to a street cop training, and within a week they seized a large quantity of drugs on one stop, and almost seven thousand dollars on another stop. Police Chief Vince Markle stated we had a stop yesterday with fifteen thousand dollars, and unfortunately, we had to give it back because there was no criminal activity involved with that one.

**C. Comments** – Police Chief Vince Markle stated his officers are all working very hard, and for a small department he could not be prouder of his guys.

**D. National News – Driving Under the Influence (DUI) Arrest** – President Phil Hynes stated he cannot let Police Chief Vince Markle go by without mentioning making the news again with the DUI arrest. Police Chief Vince Markle stated yes, national news. Police Chief Vince Markle stated Jimmy Fallon mentioned it. President Phil Hynes stated if you are not aware of what happened, there was a DUI arrest of an Amish buggy driver. Police Chief Vince Markle stated just to add to that story, the individual provided a false name, so it will probably rekindle for another week.

**Fire Chief** – Fire Chief Chris Henry read his written report (attached).

**Public Works** – Public Works Director Jonathan Rhoades stated they got twenty picnic tables built between the snow storms. Public Works Director Jonathan Rhoades stated the salt bins are finally full.

**Code Enforcement** – Code Enforcement Officer Vince Markle read his written report (attached).

### **Committee Reports**

#### **A. Property Committee**

1. **Executive Session – Real Estate** – Property Committee Chair Sarah Gallagher requested an executive session for a real estate matter with possible action. President Phil Hynes stated he thinks we will move that to the end of the meeting if that is okay with you. Property Committee Chair Sarah Gallagher stated yes.

### **Solicitor**

- A. **Depot Street – Memorandum of Understanding** – Solicitor Jim Dennison stated he reviewed the Depot Street Memorandum, and he has to rewrite it. President Phil Hynes stated he is not sure if everyone is familiar with what we are talking about. Solicitor Jim Dennison stated there is an agreement proposed by the Redbank Valley Trail Association. Solicitor Jim Dennison stated they are the ones that developed the trail from the Allegheny River all the way up to, and through, Brookville, before Brookville Borough Council even knew about it. Solicitor Jim Dennison stated they participated in the improvement of the Spur. President Phil Hynes stated the Depot Street Spur from the beginning has been a joint effort between the Borough and the Redbank Valley Trail Association. Solicitor Jim Dennison stated the Redbank Valley Trail Association wants to have some rights to continue to maintain

that, and to participate with the Borough, so what he would call it is a Memorandum of Understanding. Solicitor Jim Dennison stated he thinks we need to foster a good agreement with the Redbank Valley Trail Association because they have been so helpful. Solicitor Jim Dennison stated he has to re-do the agreement. President Phil Hynes stated up to now the Borough and the Redbank Valley Trail Association have done well in coordinating things. President Phil Hynes stated it just needs to be spelled out who actually maintains what, and what is allowed. Solicitor Jim Dennison stated we need to have a fairly informal agreement, and let them help with the maintenance. Solicitor Jim Dennison stated the Borough will remain responsible for the main maintenance activities. President Phil Hynes stated while we are talking about Depot Street, we are still looking at widening the parking area down there. President Phil Hynes stated we looked at a possible grant, but the grant application was March 3<sup>rd</sup> and we are not able to get it in that quickly, so we are looking at the next round of grants. President Phil Hynes stated we got a preliminary engineering study on the cost of that, and it is in the works, but it will not be for a while.

- B. Ordinance 1110 – Lease for Blews Hall** – Solicitor Jim Dennison stated he has Ordinance 1110, and it is not ready to adopt, but he did send everybody a copy of the lease agreement. Solicitor Jim Dennison stated that has not been approved by the society yet. Solicitor Jim Dennison stated theoretically you can make appropriations to the Jefferson County Historical Society, and we are leasing to them for one dollar because they are doing all the renovations and maintenance. Solicitor Jim Dennison stated it is a twenty-five year lease with a twenty-five year renewal. After some discussion, President Phil Hynes stated he is asking Council Members to take a good look at the lease, get everything to Solicitor Jim Dennison, and we will go from there.

### **Borough Manager**

- A. Pennsylvania State Association of Boroughs (PSAB) Conference Voting Delegate** – Manager Dana Rooney stated we need a delegate and an alternate for the PSAB conference. After some discussion, Second Vice-President Randy Bartley made a motion to appoint Vice-President Karen Allgeier as voting delegate at the PSAB annual conference; seconded by Member David Taylor. Motion carried 7-0. Vice-President Karen Allgeier made a motion to appoint Manager Dana Rooney as the alternate at the PSAB annual conference; seconded by Member Todd Gumphier. Motion carried 7-0.
- B. T-Mobile Grant for Suspension Bridge** – Manager Dana Rooney stated next on the list is the T-Mobile grant for the suspension bridge at Walter Dick Park. Manager Dana Rooney stated the grant is eligible only up to fifty thousand dollars. Manager Dana Rooney stated cost estimates say it will cost us up to one hundred and fifty thousand dollars. Member David Taylor made a motion to pass Resolution 583-21 to apply for the fifty-thousand-dollar T-Mobile grant for the suspension bridge at Walter Dick Park, and that we guarantee to match the remaining one hundred thousand dollars; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

- C. Resolution 579-21 – Grant for New Police Garage** – Manager Dana Rooney stated next are Resolutions 579 through 582. Manager Dana Rooney stated all of these resolutions are for the possibility of a new grant that was just announced that is called the Local Share Account Statewide. Manager Dana Rooney stated the state has opened up approximately one hundred and forty million dollars statewide, but the catch is there is a very quick turnaround time. Manager Dana Rooney stated the deadline for applications is March 15<sup>th</sup>, there is no cash match, no in-kind match, and we have to pay a nonrefundable one-hundred-dollar application fee per application. Vice-President Karen Allgeier made a motion to approve Resolution 579-21, for a grant for a new police garage in the amount of \$123,437.50; seconded by Member Todd Gumpher. Motion carried 7-0.
- D. Resolution 580-21 - Grant for New Leaf Truck** – Vice-President Karen Allgeier made a motion to approve Resolution 580-21 for a grant for a new leaf truck in the amount of \$198,352.00; seconded by Member David Taylor. Motion carried 7-0.
- E. Resolution 581-21 – Grant for Repairs to Salt Shed** – Vice-President Karen Allgeier made a motion to approve Resolution 581-21 for a grant for repairs to the salt shed at the Maintenance Building in the amount of \$375,503.70; seconded by Member Lucy Ames. Motion carried 7-0.
- F. Resolution 582-21 – Grant for Repairing Borough Complex Windows** – Vice-President Karen Allgeier made a motion to approve Resolution 582-21 for a grant for repairing the Borough Complex windows in the amount of \$600,000.00; seconded by Member Todd Gumpher. Motion carried 7-0.
- G. Seasonal Help** – Manager Dana Rooney stated we would like to advertise for seasonal help for the Street Department. Second Vice-President Randy Bartley made a motion to advertise for seasonal help for the Street Department; seconded by Vice-President Karen Allgeier. Motion carried 7-0.
- H. Executive Session** – Manager Dana Rooney requested an executive session for a personnel matter with action expected. President Phil Hynes stated we will do that at the end of the meeting as well.

#### **UNFINISHED BUSINESS:**

- A. A Street** – Second Vice-President Randy Bartley asked about the status of A Street, and associated streets, and if they are ordained streets. Solicitor Jim Dennison stated Steve Rowan said when he built his house there in 2000, Bob Receski paved it for them. Solicitor Jim Dennison stated someone said they used to tar and chip the whole thing years ago, but he thinks the committee needs to look into it. Manager Dana Rooney stated she thinks we need to have a committee meeting. Second Vice-President Randy Bartley asked Public Works Director Jonathan Rhoades if he is maintaining it now. Public Works Director Jonathan Rhoades stated no. Public Works Director Jonathan Rhoades stated if we would maintain it now, we would need to make a cul-de-sac. After some discussion, President Phil Hynes stated this needs to go to a committee.

**NEW BUSINESS:** None

**ELECTED OFFICIAL COMMENTS:**

- A. **Junior Council Member Laurin Taylor** – Junior Council Member Laurin Taylor stated she heard wrestling went to Hershey and competed, and we have four district champions. Junior Council Member Laurin Taylor stated this past Thursday we had our blood drive. Junior Council Member Laurin Taylor stated we set up our Snowball Dance for Junior High Members, and they had their dance Friday night.
- B. **Mayor Richard Beck** – Mayor Richard Beck thanked the Brookville Police Department and Police Chief Vince Markle for doing an excellent job. Mayor Richard Beck stated he says the same for the Brookville Volunteer Fire Company. Mayor Richard Beck thanked the scouts for coming to the meeting tonight, and stated he hopes they come back again sometime.
- C. **Member Sarah Gallagher** – Member Sarah Gallagher thanked the scouts for coming to the meeting
- D. **Member David Taylor** – Member David Taylor stated someone sent him a text that said today is Saint David's Day.
- E. **Member Lucy Ames** – Member Lucy Ames thanked Police Chief Vince Markle and Fire Chief Chris Henry for the great jobs they have been doing. Member Lucy Ames thanked Public Works Director Jonathan Rhoades and his crew for doing a great job on the snow and ice. Member Lucy Ames thanked the scouts and their troop leaders for everything that they do, not only being here tonight, but for all you do. Member Lucy Ames stated it is very much appreciated.
- F. **Member Todd Gumphier** – Member Todd Gumphier stated he echoes Member Lucy Ames, and stated good job to the Brookville Police Department, he sees them out all the time. Member Todd Gumphier stated they are doing a lot and it is very impressive. Member Todd Gumphier stated kudos to Fire Chief Chris Henry and the Brookville Volunteer Fire Company for their professionalism, and for doing a great job handling that fire the other day.
- G. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated to the scouts, you asked when the pool will be done, when you graduate or your children graduate.
- H. **Vice-President Karen Allgeier** – Vice-President Karen Allgeier thanked the Boy Scouts for coming to the meeting, and for their questions. Vice-President Karen Allgeier stated as always, these three gentlemen take care of the Borough excellently. Vice-President Karen Allgeier thanked Council for their hard work.
- I. **President Phil Hynes** – President Phil Hynes thanked the Scouts for their patience. President Phil Hynes stated we pride ourselves on trying to make these meetings fairly short, and this is actually one of our longer ones, so if you are ever interested in coming back, they usually do not last quite this long. President Phil Hynes asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**EXECUTIVE SESSION:**

Brookville Borough Council entered executive sessions at 8:02 P.M. for a real estate matter and a personnel matter with possible action. The executive sessions ended at 8:18 P.M. with the following action taken:

Member Lucy Ames made a motion coming from the Personnel Committee to hire Joe Kelsch as the new Zoning Officer. President Phil Hynes stated since this motion is coming from committee, no second is needed. President Phil Hynes asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 7-0.

**ADJOURNMENT:**

Vice-President Karen Allgeier moved to adjourn; seconded by Member Todd Gumphier. Motion carried 7-0 at 8:18 P.M.

---

Borough Manager