

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 1, 2014 @ 7:00 P.M.

The Brookville Borough Council met in Council Chambers on Tuesday, April 1, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
David Ferring
Karen Allgeier
Steve Hoak
Clarinda Darr
William Kutz

STAFF

Manager Charles Gable
Solicitor Jim Dennison
Superintendent Bob Receski
Mayor Richard Beck
Chief Jason Brown
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
David Taylor
Jack DeMotte

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (March 4th & 18th)

President Pro Tem Allgeier moved to approve the minutes as submitted; seconded by Member Ferring. Motion carried 6-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Allgeier moved to approve the bills as submitted; seconded by Member Ferring. Motion carried 6-0.
2. **Fund Level Financial Statements** – President Blazosky stated that Manager Gable is available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Historic Brookville, Inc. – Jack DeMotte and David Taylor** – Jack DeMotte of HBI stated the Borough applied to DCNR for a grant to finish the Town Square Project. David Taylor, also of HBI, stated HBI asked Borough Council to sponsor the grant one year ago. Jack DeMotte stated they are asking the Borough to release the grant to HBI. David Taylor stated they were awarded \$380,000.00. David Taylor stated they need a resolution passed by HBI, which happened last week, and a motion passed by Council with a letter approving the transfer of this grant to HBI. President Pro-Tem Allgeier moved to provide HBI with the required letter that Mr. Dennison will approve to move the grant proposal from 2013 from the Borough to HBI for the Town Square Project; seconded by Member Ferring. Motion carried 6-0.

REPORTS:

Chief of Police – Chief Brown reported the new police car is here. Chief Brown also reported another police vehicle was refurbished for less than \$500.00.

Fire Chief – No Report

Superintendent's Report - Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull's written report was distributed.

Solicitor – Solicitor Dennison stated he had some items to discuss in Executive Session.

Committee Reports

A. Personnel Committee

1. **Employee Health and Wellness Programs** – Personnel Committee Chairman Allgeier requested Superintendent Receski, Chief Brown, Fire Chief Lipuma, and Manager Gable to provide a name of who they think would like to serve on the Safety Committee. Personnel Committee Chairman Allgeier stated this joint committee would hold meetings quarterly or semi-annually.
2. **Employee Manual** – Personnel Committee Chairman Allgeier stated all Council Members were e-mailed a draft of the Employee Manual. Personnel Committee Chairman Allgeier stated they will be setting up workshops with the Municipal Authority to work on a final draft of the Employee Manual.

B. Community Resources Committee

1. **DCNR Grant – Resolution 499-2014** – Community Resources Committee Chairman Clarinda Darr stated that instead of doing a development grant, the Committee would like Pashek Associates to do a planning grant, using the same \$1,500.00 that was approved at the last Borough Council meeting. Chairman Darr stated the deadline is April 16, 2014 at 4:00 p.m. Member Hoak moved the way be cleared to approve Resolution 499-2014 in favor of the planning grant for the Walter Dick plan site; seconded by President Pro-Tem Allgeier. Member Hoak amended his motion to include the agreement with Pashek Associates for the grant application also the way be cleared on that; President Pro-Tem Allgeier amended her second to include that as well. Motion carried 5-1 with Member Kutz dissenting.
2. **BHS Student Survey** – Member Darr stated several BHS students will present a power point presentation regarding what they found in their Round Table Discussion at the next Borough Council meeting on April 15, 2014.

C. Property Committee

1. **Administration Building** – Property Committee Chairman David Ferringer stated the Property Committee proposes to sell the old Administration Building for building lots. President Blazosky stated he would like to see a plan. President Blazosky asked Chairman Ferringer to check with Solicitor

Dennison and the Planning Commission to see what is involved with doing this, and share his findings with Council at a future Borough Council meeting.

Borough Manager

A. Correspondence

1. **PSAB Conference Reminder** – Manager Gable stated he will be attending the Pennsylvania State Association of Boroughs annual conference with Member Darr, Vice-President Hynes, and President Pro-Tem Allgeier on Wednesday, April 9th at the Penn Stater in State College.
2. **Our Town – WPSU** – Manager Gable stated WPSU is seeking stories about Brookville and the surrounding areas for their “Our Town” television series.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. Member Kutz** – Member Kutz requested an Executive Session to discuss personnel matters with no action expected.

EXECUTIVE SESSION:

Council entered Executive Session at 8:06 p.m. to discuss personnel issues. Executive Session ended at 8:41 p.m. with the following action taken. President Pro Tem Allgeier moved to hire Dan Christensen as a part time employee laborer for the Public Works Department effective tomorrow; seconded by Member Ferringer. Motion carried 6-0.

CALL FOR ADJOURNMENT:

Council Member Hoak moved to adjourn; seconded by Council President Pro Tem Allgeier. Motion carried 6-0 at 8:42 p.m.

Borough Manager

