

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday April 5, 2022 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, April 5, 2022 at 7:00 P.M. with the following in attendance:

<b><u>COUNCIL MEMBERS</u></b>	<b><u>STAFF</u></b>	<b><u>VISITOR/MEDIA</u></b>
Mayor Richard Beck	Manager Dana Rooney	Alex Nelson
Karen Allgeier	Police Chief Vince Markle	Justin Felgar
Randy Bartley	Fire Chief Chris Henry	Bob Lewis
David Taylor	Public Works Director -	Larry Pearsall
Lucy Ames	Jonathan Rhoades	Renee Pontious
Sarah Gallagher	Code Enforcement Officer -	Fran Barilar
	Vince Markle	Candy Hunter
	Recorder Christine Gunning	

**CALL TO ORDER:**

Vice-President Karen Allgeier called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES:**

Second Vice-President Randy Bartley moved to approve the minutes of the March 1<sup>st</sup> meeting as submitted; seconded by Member Sarah Gallagher. Motion carried 5-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. Vice-President Karen Allgeier asked if there were any additions or questions, and there were none. Member David Taylor moved to approve the bills for March 15<sup>th</sup> and April 5<sup>th</sup> as submitted; seconded by Member Lucy Ames. Motion carried 5-0.
- B. Fund Level Financial Statements** – Vice-President Karen Allgeier stated you have the Fund Level Financial Statement Summary, and if there are any questions, she and Manager Dana Rooney are available to answer them.

**PUBLIC COMMENT:**

- A. Renee Pontious – Laurel Festival Sidewalk Sale Parking** – Renee Pontious stated she is taking over the sidewalk sale from Member Sarah Gallagher for the Laurel Festival, and she is requesting free parking on sidewalk sale day, Friday, June 17<sup>th</sup>. Member David Taylor made a motion to approve free parking on sidewalk sale day, Friday, June 17<sup>th</sup>; seconded by Member Sarah Gallagher. Motion carried 5-0.
- B. Larry Pearsall – Code Enforcement Issues** – Larry Pearsall stated he opened his business here in Brookville about fifty years ago, and during that fifty years, he had the property owned where there has been ten or twelve different

businesses in that property during that time, he helped with Little League, he was involved with the Western Pennsylvania Laurel Festival, and he figured he did his duty over the years. Larry Pearsall stated during that fifty-year period of time, Brookville Borough Council people were willing to work with the people. Larry Pearsall stated within the last three to five years, that has turned out to be a zero-type deal. Larry Pearsall stated it was all fine and well when he was able to give his property to the Municipal Authority for water and sewage lines and so on, but as soon as that was over, within twelve hours of him signing a contract to end the takeover of his property, he was zapped with code enforcement for all his cars, and car parts, and stuff that the Municipal Authority did not put back in place like they promised him. Larry Pearsall stated he has spoken to a dozen different people including the Attorney General of Pennsylvania as to his problems. Larry Pearsall stated for thirty-some years he has had cars parked on his property, and he has always been able to meet the requirements up until the last two years. Larry Pearsall stated that is his complaint, and he would like to get it taken care of with your help, or without your help. Larry Pearsall stated on the twenty- second of this month, we have a meeting with Judge Foradora, and you have all been served. Larry Pearsall stated thank you. Vice-President Karen Allgeier stated thank you very much Mr. Pearsall.

## **REPORTS:**

### **Chief of Police**

- A. Statistics for March** – Police Chief Vince Markle stated in March the Brookville Police Department had 141 calls for service, wrote 97 citations, 220 warnings, and 209 parking tickets. Police Chief Vince Markle stated there were 33 misdemeanors, 4 felonies, 4 drug arrests, 5 summaries, 4 302's, and 3 online trainings.
- B. Activities** – Police Chief Vince Markle stated four of the officers attended the Act 180 In-Service at Clarion University, and they assisted with kindergarten registration,
- C. Officer of the Month** – Police Chief Vince Markle stated Officer Mickey Stormer was Officer of the Month.

**Fire Chief** – Fire Chief Chris Henry read his written report (attached).

**Public Works** – Public Works Director Jonathan Rhoades stated they are hoping nice weather is finally here. Public Works Director Jonathan Rhoades stated they started winter cleanup, and they are working on getting streets swept. Public Works Director Jonathan Rhoades stated he attended the ESN training this month, got certified, and that opens us up for some grants.

**Code Enforcement** – Code Enforcement Officer Vince Markle stated March was kind of a slow month. Code Enforcement Officer Vince Markle stated there were two garbage complaints and one junk vehicle.

## **Committee Reports**

### **A. Personnel Committee**

1. **Executive Session** – Personnel Committee Member Karen Allgeier stated we are going to skip Personnel Committee right now, and we will move that toward the end of the meeting. Personnel Committee Member Karen Allgeier stated there may be action taken after the executive session.

### **B. Public Works Committee**

1. **2022 Paving Bid Advertisement** – Public Works Committee Chairman Randy Bartley stated in the past couple of weeks, he, Member Todd Gumphre, and Public Works Director Jonathan Rhoades were touring the Brookville Borough streets, and if you only travel the main thoroughfare, you have no idea how bad some of the streets are. Public Works Committee Chairman Randy Bartley stated there is never enough money to do even a fifth of what needs to be done. Public Works Committee Chairman Randy Bartley stated Public Works Director Jonathan Rhoades came up with a plan to do paving in sections, which the committee supports. Public Works Committee Chairman Randy Bartley asked Manager Dana Rooney to explain what they are doing, and stated this is coming from the committee. Manager Dana Rooney stated they will be paving in sections, which will save on mobilization, so they are not picking up and moving the equipment throughout town. Manager Dana Rooney stated they are going to come in, drop the equipment at one spot, pave everything, or tar and chip, or whatever the bid calls for, and then be done with everything and move out, so you are saving money, so theoretically you can pave more actual streets. Manager Dana Rooney stated there are two options for bid. Manager Dana Rooney stated option one includes Maple Street, Overbeck Road, an unnamed alley which is between Maple Street and Darrah Street, Horton Way, Kline Street. and Race Street. Manager Dana Rooney stated option two includes all of option one, and Forrest Alley. Manager Dana Rooney stated at this time, they are advertising to go to bid for this to accept bids which we would open those bids at our first meeting in May. Vice-President Karen Allgeier stated since the paving has come out of committee, are there any questions? Vice-President Karen Allgeier stated seeing none, we do not need a second. Vice-President Karen Allgeier asked all those in favor of the 2022 paving bid advertisement to say ‘aye’. Motion carried 5-0.

**Solicitor** – Vice-President Karen Allgeier stated Solicitor Jim Dennison is under the weather, so Manager Dana Rooney will take care of his two items on the agenda.

- A. Depot Street – Memorandum of Understanding** – Manager Dana Rooney stated the first on his list is the Depot Street Memorandum of Understanding. Manager Dana Rooney stated Solicitor Jim Dennison touched on that at the last meeting. Manager Dana Rooney stated we are still going to hold that. Manager Dana Rooney stated Solicitor Jim Dennison is working with Depot Street, is her understanding, to work out a true Memorandum of Understanding, and that is for who is going to take care of what on Depot

Street, like who does what maintenance. Manager Dana Rooney stated we are still working on this, and hopefully we will have this at the May meeting.

- B. Ordinance 1110 – Lease for Blews Hall** – Manager Dana Rooney stated next is Ordinance 1110 which is the lease for Blews Hall, and with that we have the lease for Blews Hall. Manager Dana Rooney stated Blews Hall is the cement block building at the top of Pickering Street. Manager Dana Rooney stated we have been referring to it as the old church property. Manager Dana Rooney stated there are two buildings there, and Blews Hall is the second as you go up the hill. Manager Dana Rooney stated we have been discussing a lease with the History Center, the Historical Society. Manager Dana Rooney stated they have reviewed the lease, and we would like to approve for advertisement Ordinance 1110 which then would be hopefully formally adopted at our May meeting. Manager Dana Rooney stated she would need a motion to advertise that. Member David Taylor made a motion to approve for advertisement Ordinance 1110, which is the lease for Blews Hall; seconded by Member Lucy Ames. Vice-President Karen Allgeier asked if there were any other questions. Second Vice-President Randy Bartley stated he was going to suggest that we explain for the press a little bit about the lease. Manager Dana Rooney stated for the lease, it is a dollar a year, and they are doing all of the maintenance to the building. Manager Dana Rooney stated they will be doing some major renovations to the building. Manager Dana Rooney stated we are entering a twenty-five-year lease that has the right to renew for an additional twenty-five years. Manager Dana Rooney stated after that it would go back into a lease negotiation to renew the entire lease. Manager Dana Rooney stated it is just for the building itself, and the grounds around it are classified as public use because there is a cemetery there and a park across the street. Manager Dana Rooney stated they are looking to store historical archives in there. Manager Dana Rooney stated once it is up and running, the public will be able to access it by appointment, and research those historical archives as is. Member David Taylor stated he is on the History Center Board also. Member David Taylor stated it is going to be a major renovation, and the History Center is doing it all with their own money. Vice-President Karen Allgeier stated she has a motion and a second on the floor. Vice-President Karen Allgeier stated all those in favor of Ordinance 1110 for the lease for Blews Hall to signify by saying ‘aye’. Motion carried 5-0.

### **Borough Manager**

- A. Employee Handbook Revisions** – Manager Dana Rooney stated it has been a couple of years since we looked at the employee handbook, so we sent that out for attorney review through our personnel attorney in Pittsburgh. Manager Dana Rooney stated they made some minor changes, and they were sent to Council. Manager Dana Rooney stated if you have had time to review those, we could entertain a motion, if not, we can hold that and have a discussion. Second Vice-President Randy Bartley made a motion to approve the revisions that were made to the Employee Handbook; seconded by Member Sarah Gallagher. Motion carried 5-0.

- B. Joe Kelsch – Zoning Officer** – Manager Dana Rooney stated we were hoping to have our new Zoning Officer, Joe Kelsch, here tonight to put a face to the name. Manager Dana Rooney stated he had some things come up, and was not able to attend tonight. Manager Dana Rooney stated he is picking things up fairly quickly. Manager Dana Rooney stated he will be fully up and running fairly quickly, and you will begin to see him at our monthly meetings.
- C. Special Event Permit – Food Vendor Rally** – Manager Dana Rooney stated we have a special event permit application for the Food Vendor Rally fundraiser that is put on by the Rebecca M. Arthurs Memorial Library. Manager Dana Rooney stated it is scheduled for May 13<sup>th</sup> and 14<sup>th</sup> from 11:00 A.M. to 9:00 P.M. each day on North Pickering Street, which would be shut down for their vendors. Manager Dana Rooney stated it has made its way through the departments, and has received notes and approval. Vice-President Karen Allgeier asked if there was a motion to approve the special event permit for the Food Vendor Rally. Member Sarah Gallagher made a motion to approve the special event permit for the Food Vendor Rally fundraiser as presented; seconded by Member David Taylor. Motion carried 5-0.
- D. Special Event Permit – Laurel Festival** – Manager Dana Rooney stated we have another special event permit application tonight for the Laurel Festival June 11<sup>th</sup> through June 19<sup>th</sup>. Manager Dana Rooney stated the schedule of events is not one hundred percent locked in, but they have a very nice outline so far. Second Vice-President Randy Bartley made a motion to approve the special event permit for the Laurel Festival as presented; seconded by Member Lucy Ames. Motion carried 5-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:21 P.M. to discuss a personnel matter with action expected. Executive session ended at 7:42 P.M. with the following action taken:

- A. Memorandum of Agreement** – Personnel Committee Chair Lucy Ames made a motion from the Personnel Committee to accept the Memorandum of Agreement between our collective bargaining agreement, police officers, and the union. Vice-President Karen Allgeier stated this motion is coming from committee so we do not need a second. Vice-President Karen Allgeier asked all Council Members in favor of this motion from committee to say ‘aye’. Motion carried 5-0.
- B. Officer Justin Miller** – Personnel Committee Chair Lucy Ames stated the Personnel Committee is making a motion to recommend that for the time being, we continue the suspension of Officer Justin Miller with pay for an employment matter until further action of Council. Vice-President Karen Allgeier stated this motion is coming from committee so we do not need a

second. Vice-President Karen Allgeier asked all Council Members in favor of this motion coming from committee to say 'aye'. Motion carried 5-0.

- C. **Sean Weaver - Part-time Police Officer** – Police Chief Vince Markle stated he would like to get approval to hire Sean Weaver as a part-time officer to join our department. Member David Taylor made a motion to give Police Chief Vince Markle approval to hire Sean Weaver as a part-time officer; seconded by Second Vice-President Randy Bartley. Motion carried 5-0.

#### **ELECTED OFFICIAL COMMENTS:**

- A. **Mayor Richard Beck** – Mayor Richard Beck stated he is glad everything went well tonight with our executive sessions.
- B. **Member Sarah Gallagher** – Member Sarah Gallagher thanked everyone for approving the Laurel Festival.
- C. **Member David Taylor** – Member David Taylor stated the Borough Committee met with MKSK two weeks ago. Member David Taylor stated that is the firm that is doing the master site plan for Main Street and also Longview Park. Member David Taylor stated they met at the office, and then he and President Phil Hynes took them around to the parks and Main Street. Member David Taylor stated now they are in data gathering mode. Member David Taylor stated he is guessing in May they will be back for the first public meeting to talk about the possible design for both the Main Street Streetscape and for Longview Park.
- D. **Member Lucy Ames** – Member Lucy Ames thanked the Police Department, the Brookville Volunteer Fire Company, and the road crew, and stated they are doing fantastic jobs. Member Lucy Ames stated thank you for all you do.
- E. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated he would have liked to have gone on the tour with MKSK. Manager Dana Rooney stated sorry, you are not on the Strategic Planning Committee, just President Phil Hynes, Vice-President Karen Allgeier, and Member David Taylor are. Second Vice-President Randy Bartley stated other Members of Council might like to know what is going on. Manager Dana Rooney stated nothing at this point, but you will be looped in whenever it is.
- F. **Vice-President Karen Allgeier** – Vice-President Karen Allgeier thanked everyone for their hard work. Vice-President Karen Allgeier thanked Police Chief Vince Markle for helping her with her emergency over the weekend. Vice-President Karen Allgeier asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**ADJOURNMENT:**

Member David Taylor moved to adjourn; seconded by Second Vice-President Randy Bartley. Motion carried 5-0 at 7:50 P.M.

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Borough Manager