

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday July 5, 2022 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, July 5, 2022 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Mayor Richard Beck -  
arrived @ 7:16 P.M.  
Phil Hynes  
Karen Allgeier  
Randy Bartley  
David Taylor  
Lucy Ames  
Sarah Gallagher

**STAFF**

Manager Dana Rooney  
Public Works Director -  
Jonathan Rhoades  
Zoning Officer – Joe Kelsch  
Recorder Christine Gunning  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Justin Felgar  
Alex Nelson  
Bob Lewis

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag. President Phil Hynes stated he would like to make note of the fact that Bob Receski, our longtime superintendent from streets and works, passed away this week, and his funeral was today. President Phil Hynes stated he would like to take a moment of silence in his memory. After the moment of silence, President Phil Hynes stated thank you very much.

**CORRECTIONS/APPROVAL OF MINUTES:**

Vice-President Karen Allgeier moved to approve the minutes of the June 7<sup>th</sup> meeting as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Member David Taylor asked if the payment to Industrial Appraisal was a one time a year payment. Manager Dana Rooney stated yes, and it is not even every year. Member David Taylor asked about Dan's Pro Shop, and Manager Dana Rooney stated that was for police plaques. Member David Taylor asked about Doug Hubler, and Manager Dana Rooney stated that was for carpet cleaning. President Phil Hynes asked if the payment to MKSK was a final payment or an installment, and Manager Dana Rooney stated installment. Vice-President Karen Allgeier moved to approve June 21, 2022 and July 5, 2022 accounts payable as submitted; seconded by Member David Taylor. Motion carried 6-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and if there are any questions, we are here.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police** – President Phil Hynes stated Police Chief Vince Markle is on vacation. Manager Dana Rooney stated Mayor Richard Beck has his report, but he is not here.

**Fire Chief** – President Phil Hynes read Fire Chief Chris Henry's written report (attached).

**Public Works** – Public Works Director Jonathan Rhoades stated we started dredging, and probably by the end of this week, depending on the water line on Maple Street, paving should be completed at the end of this week, or the beginning of next week. Public Works Director Jonathan Rhoades stated National Fuel will start another project on July 11<sup>th</sup> replacing some gas line on Madison Avenue. Public Works Director Jonathan Rhoades stated it will start by the post office, run down to Barnett Street, then go up Barnett Street to Hunts Alley, and then from Hunts Alley to Pickering Street. Public Works Director Jonathan Rhoades stated there are two stages to it, and that is the first stage. Member David Taylor asked is that just the main? Public Works Director Jonathan Rhoades stated that is the main, but they will probably have to tie some service lines in. President Phil Hynes asked if they expect detours for any part of that. Manager Dana Rooney stated no.

**Code Enforcement** – President Phil Hynes stated Manager Dana Rooney will give the report for code enforcement. Manager Dana Rooney stated we had three tall grass complaints, three vehicles, one garbage, one letter was sent out, and four citations were issued.

**Zoning Officer**

- A. **Subdivision Plans – Water Plant Road** – Zoning Officer Joe Kelsch stated on June 22<sup>nd</sup> at the Planning Commission meeting, it was recommended for approval for Travis Bobik who has a subdivision on Water Plant Road. Zoning Officer Joe Kelsch stated he is subdividing two point one three acres from he believes it was either twenty or twenty-six acres, for a residence. Zoning Officer Joe Kelsch stated it was rezoned from Recreation Conservation (RC) to Low Density Residential (LDR). Zoning Officer Joe Kelsch stated it was approved by the Planning Commission and recommended for approval here. After some discussion, Second Vice-President Randy Bartley made a motion to approve the subdivision plans for Water Plant Road; seconded by Vice-President Karen Allgeier. Motion carried 6-0.
- B. **Water Plant Road Rezoning** – After some discussion, Second Vice-President Randy Bartley made a motion to authorize Solicitor Jim Dennison to proceed with the advertising of the ordinance to rezone that two point one three acre lot on Water Plant Road from Recreation Conservation (RC) to Low Density Residential (LDR); seconded by Vice-President Karen Allgeier. Motion carried 6-0.

## Committee Reports - None

### Solicitor

- A. **Depot Street – Memorandum of Understanding** – Solicitor Jim Dennison stated the Memorandum of Understanding for Depot Street is basically done. Solicitor Jim Dennison stated he just needs to send it out.

### Borough Manager

- A. **Cash Transfers** – Manager Dana Rooney stated we have a few cash transfers to approve this evening.
  - 1. **Transfer for Paving** - Manager Dana Rooney stated she would like to transfer \$157,000.00 from PLGIT to S&T Bank so we can pay for our paving this year. Vice-President Karen Allgeier made a motion to approve transferring \$157,000.00 from PLGIT to S&T Bank so we can pay for our paving this year; seconded by Member David Taylor. Motion carried 6-0.
  - 2. **Transfer for General Savings** – Manager Dana Rooney stated she would like to transfer, for general savings purposes, \$300,000.00 from our General Fund at S&T Bank to PLGIT. Vice-President Karen Allgeier made a motion to approve transferring \$300,000.00 from our General Fund at S&T Bank to PLGIT for general savings purposes; seconded by Member Lucy Ames. Motion carried 6-0.
  - 3. **Transfer for Savings Purposes** – Manager Dana Rooney stated she would like to transfer \$30,000.00 from the Street Light Fund from S&T Bank to PLGIT for savings purposes. Vice-President Karen Allgeier made a motion to approve transferring \$30,000.00 from the Street Light Fund at S&T Bank to PLGIT for savings purposes; seconded by Member Lucy Ames. Motion carried 6-0.
- B. **Resolution 584-21 - Keystone Grant for Bridge** – Manager Dana Rooney stated next we have Resolution 584-21 for the Keystone Grant which is for the suspension bridge at Doctor Walter Dick Park. Manager Dana Rooney stated the Finance Committee has discussed this in the past, but a resolution is formally needed for the grant itself. Manager Dana Rooney stated the total estimated project cost is \$150,000.00. Manager Dana Rooney stated the Keystone Grant would make eligible \$45,000.00 in grant funds, and the Borough would have to match \$105,000.00. Manager Dana Rooney stated we have discussed taking that out of our COVID funds. Manager Dana Rooney stated she needs a motion for the resolution to move forward with the Keystone Grant. Member David Taylor made a motion to approve Resolution 584-21 to move forward with the Keystone Grant for the suspension bridge at Doctor Walter Dick Park; seconded by Vice-President Karen Allgeier. Motion carried 6-0.
- C. **Employee Changes** – Manager Dana Rooney requested an executive session for personnel matters with action expected.
- D. **Open Police Car Bids** – Manager Dana Rooney opened the two bids for the police car, which is a 2014 Ford sedan, and stated we had advertised that a

minimum bid of \$2,500.00 was needed. Manager Dana Rooney stated we received a bid of \$3,080.00 from Ringwood Motors out of Illinois, and a bid of \$3,105.00 from Bill Snyder in Corsica. Vice-President Karen Allgeier made a motion to accept the bid of \$3,105.00 from Bill Snyder of Corsica for the 2014 Ford sedan police car; seconded by Second Vice-President Randy Bartley. Motion carried 6-0.

#### **REPORTS:**

**Chief of Police** – President Phil Hynes stated Police Chief Vince Markle is on vacation, so Mayor Richard Beck will give his report.

- A. **Statistics for June** – Mayor Richard Beck stated in June the Brookville Police Department had 173 calls for service, wrote 171 citations, 173 warnings, and 205 parking tickets. Mayor Richard Beck stated there were 4 felonies, 1 drug arrest, 24 misdemeanors, and 19 summaries.
- B. **Officer of the Month** – Mayor Richard Beck stated Shawn Hollobaugh was Officer of the Month.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

#### **EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:24 P.M. to discuss personnel matters with action expected. Executive session ended at 7:39 P.M. with the following action taken:

- A. **Ben Park's Retirement** - Vice-President Karen Allgeier made a motion to accept the retirement of longtime employee Ben Park effective September 30, 2022 with regret; seconded by Vice-President Randy Bartley. Motion carried 6-0.
- B. **David Reagle's Resignation** – Vice-President Karen Allgeier made a motion to accept the resignation of David Reagle from the Street Department who will be leaving us effective July 10, 2022 with regret; seconded by Member David Taylor. Motion carried 6-0.
- C. **Advertise for Open Positions** – Vice-President Karen Allgeier made a motion to allow Manager Dana Rooney to advertise for the replacements of both Ben Park and David Reagle as soon as possible within the rules dictated by the union contract; seconded by Member Lucy Ames. Motion carried 6-0.

#### **ELECTED OFFICIAL COMMENTS:**

- A. **Member Sarah Gallagher** – Member Sarah Gallagher thanked everyone who helped with the Laurel Festival. Member Sarah Gallagher thanked Police Chief Vince Markle, the Street Department, and the Brookville Volunteer Fire Company for all of their help with the Laurel Festival. Member Sarah Gallagher thanked everyone who made the Laurel Festival possible.

- B. Member David Taylor** – Member David Taylor stated we had a meeting last week with the State Director of Rural Development of the United States Department of Agriculture. Member David Taylor stated it was a good meeting. Member David Taylor stated two of his communications people were there, along with the director from New Castle, some Members of Council, and folks from Historic Brookville, Incorporated (HBI). Member David Taylor stated we discussed things in general that the United States Department of Agriculture (USDA) does, and then specifically, we got a no answer to could they fund the bridge. Member David Taylor stated that makes the Keystone Grant even more germane. President Phil Hynes gave Member David Taylor credit for getting them to come here.
- C. Member Lucy Ames** – Member Lucy Ames thanked Member Sarah Gallagher for everything she did for the Laurel Festival, and stated it was wonderful. Member Lucy Ames welcomed Zoning Officer Joe Kelsch.
- D. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley welcomed Zoning Officer Joe Kelsch. Second Vice-President Randy Bartley stated to echo what Member David Taylor said about the visit with the federal people, they came away with a keen sense of the history of Brookville. Second Vice-President Randy Bartley stated the Laurel Festival is an example of what a community can do when people work together.
- E. Vice-President Karen Allgeier** – Vice-President Karen Allgeier stated Member Sarah Gallagher, what you did over that week was absolutely phenomenal. Vice-President Karen Allgeier thanked Police Chief Vince Markle, and stated he is on a well-deserved vacation. Vice-President Karen Allgeier thanked Fire Chief Chris Henry for everything he does. Vice-President Karen Allgeier thanked Manager Dana Rooney for all her hard work before she has this baby, and stated when she does, do not worry, the Brookville Borough will keep running with the great staff that we have with Accountant Kerry Swineford, Administrative Assistants Christine Gunning and Chris Silvis, and Billing Coordinator Bonnie Parrett. Vice-President Karen Allgeier stated she hopes everyone had a good Fourth of July.
- F. President Phil Hynes** – President Phil Hynes stated he is glad everyone had a safe and sane Fourth of July, and welcomed Zoning Officer Joe Kelsch. President Phil Hynes asked the media if they had any questions.

#### **MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

- A. Alex Nelson – Bridge Project** – Reporter Alex Nelson stated obviously the big bridge project is going to affect the bridge here in town. Reporter Alex Nelson stated if they push that back very many more years, would the Brookville Borough repair the bridge at the park? Manager Dana Rooney stated yes, that would be her vote. Manager Dana Rooney stated if they are going to push it back too far, then at that point, we are just going to have to repair the bridge. Manager Dana Rooney stated we need to try to lock them into some sort of timeframe. Vice-President Karen Allgeier stated reporter Alex Nelson should talk to Representative Brian Smith regarding this.

- B. Alex Nelson – Tolling** – Reporter Alex Nelson asked if Council had any comments on the ruling that came out on the tolling. Second Vice-President Randy Bartley stated what the court ruled against was the process the P3 Committee used. Second Vice-President Randy Bartley stated it was not about tolling, so that is very much an open issue.

**ADJOURNMENT:**

Vice-President Karen Allgeier moved to adjourn; seconded by Member Sarah Gallagher. Motion carried 6-0 at 7:51 P.M.

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Borough Manager