

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday September 6, 2022 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, September 6, 2022 at 7:00 P.M. with the following in attendance:

<u>COUNCIL MEMBERS</u>	<u>STAFF</u>	<u>VISITOR/MEDIA</u>
Mayor Richard Beck	Manager Dana Rooney	Justin Felgar
Phil Hynes	Police Chief Vince Markle	Arthur McKinley
Karen Allgeier	Public Works Director -	Bob Lewis
Randy Bartley	Jonathan Rhoades	Chris Headle
Todd Gumpfer	Code Enforcement Officer -	Sally Phan
David Taylor	Vince Markle	
Lucy Ames	Recorder Christine Gunning	
Sarah Gallagher	Solicitor Jim Dennison	

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES:

Vice-President Karen Allgeier moved to approve the minutes of the August 16th meeting as submitted; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Phil Hynes asked if there were any additions or questions. Manager Dana Rooney stated she had one addition; \$2,460.00 for J's Custom Cleaning. Second Vice-President Randy Bartley asked for how long a period, and Manager Dana Rooney stated one month. Vice-President Karen Allgeier moved to approve the accounts payable as amended; seconded by Member David Taylor. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and the appropriate people are here to answer any questions.

PUBLIC COMMENT:

- A. Arthur McKinley – River Access Proposal** – Arthur McKinley stated he is representing the Brookville Area Chamber of Commerce and himself. Arthur McKinley stated the Brookville Area Chamber of Commerce is a coalition of over two hundred local businesses. Arthur McKinley stated what he is here to talk about is a riverfront access pathway. Arthur McKinley stated the new riverfront access plan was developed with the Brookville Area Chamber of Commerce, and

it is a public walking and bike pathway following public streets, sidewalks, and publicly owned banks. Arthur McKinley stated it will connect the Redbank Valley Trail, our Memorial Park, and our historic Main Street. Arthur McKinley stated it promotes Brookville, provides safe public recreation, connects neighborhoods, encourages commerce, beautifies the town, and improves the quality of life. Arthur McKinley stated the features are it is ready to go, it does not need any construction, consultants, or grants. President Phil Hynes stated, just to be clear, all you are proposing is hanging signs and maybe walkways. Arthur McKinley stated that is right. Arthur McKinley stated we are not asking for money, just input and cooperation from Brookville Borough Council. Arthur McKinley stated the Brookville Area Chamber of Commerce will investigate signage. Member David Taylor stated Arthur McKinley presented this to the Planning Commission, and the Commission was, in general, favorably disposed for this, and made the recommendation that it come to Council. Second Vice-President Randy Bartley stated this is recommended to go to a committee. President Phil Hynes stated he is assigning this to the existing Strategic Planning Committee, which is Member David Taylor, Vice-President Karen Allgeier, and himself. President Phil Hynes stated what we will do Arthur, is take your ideas, and try to meet with you. President Phil Hynes stated we will try to see exactly what we are talking about in terms of signs, or anything like that. President Phil Hynes stated then we will bring it back to Council from the committee, after we get some of the details worked out, and see where it goes. Arthur McKinley stated great, and President Phil Hynes thanked Arthur McKinley.

- B. Sally Phan – Parking Meter at 138 Pickering Street** – Sally Phan stated she is here on behalf of her aunt and uncle who own Bella Nails on Pickering Street. Sally Phan stated they purchased a house at 138 Pickering Street. Sally Phan stated they wondered if the parking meters there could be bagged for a moving van, and if meters could be removed to accommodate the creation of a driveway onto the front yard. Chris Headle stated it is hard to get anything moved in there. President Phil Hynes asked how many parking meters are we talking about, just one? Chris Headle stated he thinks there are three. President Phil Hynes stated we do have a premium on parking, and removing three meters is a big deal. After some discussion, President Phil Hynes asked the Public Works Committee to look at this issue, and get a recommendation back to Council by the next Borough Council meeting.

REPORTS:

Chief of Police

- A. Statistics** – Police Chief Vince Markle stated in August the Brookville Police Department had 166 calls for service, wrote 205 citations, 215 warnings, and 172 parking tickets. Police Chief Vince Markle stated there were 3 felonies, 32 misdemeanors, 18 summaries, 3 drug arrests, 2 302 commitments, and 6 PoliceOne trainings.
- B. Training** – Police Chief Vince Markle stated Officer Sean Weaver went to school for a week to get his school resource officer (SRO) certification, and Officer Jaime Rinker attended driving under the influence (DUI) training.

- C. **Activities** – Police Chief Vince Markle stated we did an active shooter drill at Pinecreek Elementary School.

Fire Chief – President Phil Hynes stated Fire Chief Chris Henry is not here, and read his written report (attached).

Public Works - Public Works Director Jonathan Rhoades stated they finished up the Fetzer Street project that we received the grant for. Public Works Director Jonathan Rhoades stated as long as the weather holds up, they will keep working on the flood control dredging. Public Works Director Jonathan Rhoades stated regarding the water line project on Main Street, Terra Works almost has all the main hooked up, and they will be working on hooking services up for at least a month. Public Works Director Jonathan Rhoades stated Wilson Contracting is working on White Street and Madison, and they have another two to three weeks to hook services up. Public Works Director Jonathan Rhoades stated Allegheny Contracting is almost wrapped up on Richards Street and High Street. Public Works Director Jonathan Rhoades stated they are looking at roughly another two weeks. Second Vice-President Randy Bartley asked when Main Street will be paved, and Public Works Director Jonathan Rhoades stated the parking spaces will be paved in well over a month.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Zoning Officer – No Report

Committee Reports - None

Solicitor

- A. **Depot Street – Memorandum of Understanding** – Solicitor Jim Dennison stated he gave Council the Memorandum of Understanding for Depot Street to look over.
- B. **Easements for Rose Siding Road Bridge** – Solicitor Jim Dennison stated he has the easements done for Rose Siding Road, but he does not have them signed yet. Solicitor Jim Dennison asked Manager Dana Rooney if she wanted to get them signed, and she said she will.
- C. **Resolution Authorizing the Hiring of a Police Officer Prior to Attending the Police Academy** – Solicitor Jim Dennison stated at the last meeting we talked about hiring the applicant for the full-time police officer position prior to attending the police academy. Solicitor Jim Dennison stated he prepared a resolution to adopt tonight. Vice-President Karen Allgeier made a motion to approve the resolution authorizing the hiring of a police officer prior to attending the police academy, with the resolution number to be added at a later date; seconded by Member David Taylor. Motion carried 7-0.

Borough Manager

- A. Cash Transfers** – Manager Dana Rooney stated we have a cash transfer. Manager Dana Rooney stated she would like to transfer \$300,000.00 from our S&T Bank account to our Pennsylvania Local Government Investment Trust (PLGIT) Reserves account. Manager Dana Rooney stated this is our savings and in case of emergency fund. Vice-President Karen Allgeier made a motion to approve transferring \$300,000.00 from our S&T Bank account to our PLGIT Reserves account as presented; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- B. New Address** – Manager Dana Rooney stated we have a new address to consider tonight. Manager Dana Rooney stated this is for the new residency going in on Water Plant Road that has been discussed with us. Manager Dana Rooney stated the new address would be 40 Water Plant Road. Vice-President Karen Allgeier made a motion to approve the new address of 40 Water Plant Road for the new residency as presented; seconded by Member Todd Gumphier. Motion carried 7-0.
- C. 2023 Police Pension Minimum Municipal Obligation (MMO)** – Manager Dana Rooney stated next, we have the 2023 police pension minimum municipal obligation, which is calculated by T.J. Anderson and Associates. Manager Dana Rooney stated the 2023 police pension MMO is projected to be \$74,126.00. Vice-President Karen Allgeier asked is that what we put in? Manager Dana Rooney stated yes. Vice-President Karen Allgeier made a motion to accept the MMO budget for the Brookville Police Department in the amount of \$74,126.00; seconded by Member Todd Gumphier. Motion carried 7-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Planning Commission Update**
 - 1. Brookville Riverfront Access and Beautification** – President Phil Hynes stated this was already discussed.

ELECTED OFFICIAL COMMENTS:

- A. Mayor Richard Beck** – Mayor Richard Beck stated he is glad to see Council is doing a good job of working together.
- B. Member Sarah Gallagher** – Member Sarah Gallagher thanked Arthur McKinley for coming, and stated she thinks his presentation was great. Member Sarah Gallagher stated she hopes this does move forward, at least to some degree. Member Sarah Gallagher stated she has been to the River Walk in DuBois, and it is wonderful. Member Sarah Gallagher stated she thinks it is a great proposal and hopes something comes out of it.
- C. Member David Taylor** – Member David Taylor stated we dedicated the Bud Hetrick Bridge sign last week, and Second Vice-President Randy Bartley gave a really good Master of Ceremonies (MC) program. Member David Taylor stated you have a copy of the Jeffersonian which is a publication from

the History Center, and it talks about the new archives facility up on the hill that Brookville Borough Council is leasing to them. Member David Taylor stated they are doing an excellent job, and they are doing some fundraising, which is always a challenge. Member David Taylor stated it is a great project.

- D. **Member Lucy Ames** – Member Lucy Ames stated the bridge dedication was beautiful. Member Lucy Ames stated Second Vice-President Randy Bartley was the Master of Ceremonies, and gave a beautiful speech. Member Lucy Ames stated our Police Commission Committee met to begin to prepare the advertisements that we need for the new police officer position.
- E. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated he wanted to reflect on Arthur McKinley’s proposal. Second Vice-President Randy Bartley stated it is a doable thing, and he is sure Brookville Borough Council will work closely with the Brookville Chamber of Commerce.
- F. **Vice-President Karen Allgeier** - Vice-President Karen Allgeier stated she hopes everyone had a good Labor Day weekend. Vice-President Karen Allgeier thanked Police Chief Vince Markle for all he is doing with regard to code enforcement. Vice-President Karen Allgeier stated Public Works Director Jonathan Rhoades’ plate is completely filled, and nobody is complaining, and normally, she gets complaints. Vice-President Karen Allgeier stated thank you all for doing what you do, and doing it as well as you do it for our Borough.
- G. **President Phil Hynes** - President Phil Hynes stated he was at the bridge ceremony and it was quite moving. President Phil Hynes stated he was not here for the last meeting, so he did not get to congratulate Manager Dana Rooney on the birth of her son, and stated he would like to congratulate Public Works Director Jonathan Rhoades on his recent marriage. President Phil Hynes thanked Arthur McKinley for bringing a watered-down version of his previous proposal, and stated hopefully we can get something accomplished with it. President Phil Hynes stated he would like to call an executive session for a personnel issue with no action expected. President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:39 P.M. to discuss a personnel matter with no action expected. Executive session ended at 7:50 P.M. with no action taken.

ADJOURNMENT:

Member David Taylor moved to adjourn; seconded by Member Sarah Gallagher.
Motion carried 7-0 at 7:50 P.M.

Borough Manager