

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, February 7, 2023 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, February 7, 2023 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

Mayor Richard Beck  
Phil Hynes  
Karen Allgeier  
Randy Bartley  
Todd Gumphier  
David Taylor  
Lucy Ames  
Sarah Gallagher

**STAFF**

Manager Dana Rooney  
Police Chief Vince Markle  
Public Works Director -  
Jonathan Rhoades  
Code Enforcement Officer -  
Vince Markle  
Recorder Christine Gunning  
Solicitor Jim Dennison

**VISITOR/MEDIA**

Justin Felgar

**CALL TO ORDER:**

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES:**

Vice-President Karen Allgeier moved to approve the minutes of the January 3<sup>rd</sup> meeting as submitted; seconded by Member Lucy Ames. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – President Phil Hynes asked if there were any additions to the current bills. Manager Dana Rooney stated she had one addition; Highmark Blue Shield in the amount of \$21,698.38 for our health insurance. Vice-President Karen Allgeier moved to approve the accounts payable for January 17<sup>th</sup> and February 7<sup>th</sup> with the addition; seconded by Member David Taylor. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and if you have questions, we are here to answer them.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police**

- A. Statistics** – Police Chief Vince Markle stated in January the Brookville Police Department had 157 calls for service, wrote 205 citations, 154 warnings, and 161 parking tickets. Police Chief Markle stated there were 13 misdemeanors, 1 drug arrest, 10 summaries, 1 302 committal, and 15 PoliceOne trainings.

- B. Activities** – Police Chief Vince Markle stated he gave an informative talk at the Rebecca M. Arthurs Memorial Library concerning scams, this month they are going to be doing the training for using social media for investigations and interview and interrogation, car six is getting a new door put on it, and car two hit a deer.

**Fire Chief** – President Phil Hynes stated Fire Chief Chris Henry could not be here tonight, and read his written report (attached).

**Public Works** - Public Works Director Jonathan Rhoades stated they have the mowing equipment ready for summer, they are updating lights in the Brookville Borough Complex to LED (light-emitting diode), and the salt supply is good.

**Code Enforcement** – Code Enforcement Officer Vince Markle read his written report (attached).

**Committee Reports** - None

**Solicitor**

- A. Ordinance for Grass and Leaves on Streets** – Solicitor Jim Dennison stated he will send samples of ordinances regarding grass and leaves on streets to Council, and they can look at them and get back to him.
- B. Executive Session – Legal Matter** – Solicitor Jim Dennison requested an executive session for a legal matter with no action expected.

**Borough Manager**

- A. Executive Session - Personnel** – Manager Dana Rooney requested an executive session for a personnel matter with action expected.
- B. Cash Transfer** – Manager Dana Rooney stated she needs to transfer twenty thousand dollars from the Street Light PLGIT (Pennsylvania Local Government Investment Trust) account to the Street Light S&T Bank account to pay some bills. Member David Taylor made a motion to approve transferring twenty thousand dollars from the Street Light PLGIT account to the Street Light S&T Bank account as presented; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

**UNFINISHED BUSINESS:**

- A. NIMS (National Incident Management System) Training** – Vice-President Karen Allgeier reminded Borough Council Members to get their NIMS training. Mrs. Allgeier stated it is online, and, as an elected official, you have to have it on file with the Borough Manager.

**NEW BUSINESS:**

- A. Brookville Hub/DCNR (Department of Conservation and Natural Resources) Grant** – President Phil Hynes stated he was approached by representatives of the Brookville Hub Committee who are trying to put a rail

trail between Brockway and Brookville. Mr. Hynes stated they are applying for a grant for a feasibility study, and they are asking Brookville Borough Council to be their conduit for the grant. Mr. Hynes stated they are raising their own money, and do not want any money from the Borough. Member David Taylor made a motion to allow Brookville Borough Council to be the conduit to sponsor a feasibility study with DCNR for the Brookville Hub; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

#### **EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 7:27 P.M. to discuss a legal matter with no action expected, and a personnel matter with action expected. Executive session ended at 8:07 P.M. with the following action taken:

- A. **Resignation of Kyle Zents** – Personnel Committee Chair Lucy Ames made a motion coming from the committee to accept the resignation of Kyle Zents from the Brookville Police Department. President Phil Hynes stated since this motion is coming from committee, no second is needed. Mr. Hynes asked all Council Members in favor of this motion to say ‘aye’. Motion carried 7-0.
- B. **Equipment Operator** – Personnel Committee Chair Lucy Ames made a motion coming from the committee to hire a new Equipment Operator effective February 20<sup>th</sup>. President Phil Hynes stated since this motion is coming from committee, no second is needed. Mr. Hynes asked all Council Members in favor of this motion coming from committee to say ‘aye’. Motion carried 7-0.
- C. **Advertise for Police Officer** – Vice-President Karen Allgeier made a motion to allow Manager Dana Rooney to advertise for a new Police Officer pursuant to whatever directions they are given to include in this ad; seconded by Member David Taylor. Motion carried 7-0.

#### **ELECTED OFFICIAL COMMENTS:**

- A. **Member David Taylor** – Member David Taylor thanked Police Chief Vince Markle for the safety training at the school. Police Chief Markle stated it was the D.A.R.E. (Drug Abuse Resistance Education) program.
- B. **Member Lucy Ames** – Member Lucy Ames thanked Police Chief Vince Markle and Public Works Director Jonathan Rhoades for everything they do.
- C. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated it is too bad reporter Justin Felgar could not be in the room to see how well our Borough department leaders and Mrs. Rooney work together, because it is actually pretty neat to see the government actually work together.
- D. **Vice-President Karen Allgeier** - Vice-President Karen Allgeier stated she and Mr. Bartley attended the EMS (Emergency Medical Services) seminar at Jefferson Place regarding ambulance services, and how we will move forward with several of the ambulance services closing up shop due to lack of personnel. Mrs. Allgeier stated Commissioners Scott North and Jeff Pisarcik

are working on a plan to educate and see where we go from here. Mrs. Allgeier stated the county is looking at forming a committee of local people when they are further along in this process.

**E. President Phil Hynes** - President Phil Hynes asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**ADJOURNMENT:**

Member Sarah Gallagher moved to adjourn; seconded by Member Lucy Ames. Motion carried 7-0 at 8:16 P.M.

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Borough Manager