

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 4, 2023 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 4, 2023 at 7:00 P.M. with the following in attendance:

<u>COUNCIL MEMBERS</u>	<u>STAFF</u>	<u>VISITOR/MEDIA</u>
Mayor Richard Beck	Manager Dana Rooney	Justin Felgar
Phil Hynes	Police Chief Vince Markle	Alex Nelson
Karen Allgeier	Fire Chief Chris Henry	Larry Pearsall
Randy Bartley	President of the Brookville	Nick Greenawalt
Todd Gumphier	Volunteer Fire Company -	
David Taylor	Eric Sweitzer	
Lucy Ames	Public Works Director -	
Sarah Gallagher	Jonathan Rhoades	
	Code Enforcement Officer -	
	Vince Markle	
	Recorder Christine Gunning	
	Solicitor Jim Dennison	

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES:

Vice-President Karen Allgeier moved to approve the minutes of the March 7th meeting as submitted; seconded by Member David Taylor. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – Manager Dana Rooney stated she had one addition to the accounts payable; The Brookville Area Chamber of Commerce in the amount of one hundred and eighty dollars for the awards luncheon. Member David Taylor moved to approve the accounts payables as amended; seconded by Vice-President Karen Allgeier. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and if you have questions, we are here to answer them.

PUBLIC COMMENT:

- A. Larry Pearsall – Building Permit** – Larry Pearsall stated most of you know the code enforcement violations I keep getting every thirty days for my commercial property on 3 Main Street. Mr. Pearsall stated he cannot get ahold of Zoning Officer Joe Kelsch to tell him what would be needed for building permits.

Solicitor Jim Dennison stated you have to fill out a building permit application, and the right people will get in touch with you.

- B. Nick Greenawalt – Right of Way** – Nick Greenawalt stated he owns Driven Autobody which is across from Brookville Chevrolet. Mr. Greenawalt stated there is a right of way that goes to the right of the building, and they did not want to block it without talking to Council. Solicitor Jim Dennison stated that is a private right of way, and it is really your neighbors you need to talk to.

REPORTS:

Chief of Police

- A. Statistics** – Police Chief Vince Markle stated in March the Brookville Police Department had 132 calls for service, wrote 182 citations, 117 warnings, and 177 parking tickets. Police Chief Markle stated there were 3 felonies, 10 misdemeanors, 12 summaries, and 1 302 committal.
- B. Comments** – Police Chief Vince Markle stated we continue to have large trucks coming through our town and tearing signs down. Police Chief Markle stated they are trying to get everyone restitution. Police Chief Markle thanked the Brookville Volunteer Fire Company for assisting them with crashes, and stated they do a great job of sweeping the debris off the road.

Fire Chief – Fire Chief Chris Henry read his written report (attached).

Public Works – Public Works Director Jonathan Rhoades stated they started sweeping the anti-skid up from the winter, and they are picking up sticks and limbs the rest of the week. Public Works Director Rhoades stated Terra Works finished up the storm lines they put in for us up on Main Street, they are wrapped up with all the water line, and they have to come back to do final restoration. Public Works Director Rhoades stated the gas company finished working on South Pickering Street today, other than final restoration.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Committee Reports

A. Public Works

- 1. 2023 Paving Bid Advertisement** – Public Works Chairman Randy Bartley stated after an intense committee meeting regarding 2023 paving, they are proposing to bid option one which includes Darrah Street, George Drive, Dowling Street, Marlin Street from Pine Street to Horton Way, the unnamed alley just past Henderson Street and between Thompson Street and South Main, Graham Avenue Extension, and Progress Street, and option two which is all of option one, plus Hawthorne Street to Rose Street. President Phil Hynes stated since this motion is coming from the committee, no second is needed. President Hynes asked all Council Members in favor of the motion to say 'aye'. Motion carried 7-0.

Solicitor

- A. Ordinance for Grass and Leaves on Streets** – Solicitor Jim Dennison stated he gave Council a copy of a proposed ordinance for grass and leaves on streets. After some discussion, Vice-President Karen Allgeier made a motion to put the proposed ordinance for grass and leaves on streets out for publication; seconded by Member Todd Gumphier. Motion carried 7-0.
- B. Fire Tax Credit** – Solicitor Jim Dennison stated he is still working on the Fire Tax Credit.

Borough Manager

- A. Special Event Permit – Christmas Kickoff Celebration** – Manager Dana Rooney stated we have a special event permit for the Christmas Kickoff Celebration being held on November 24th from 3:00 P.M. to 9:00 P.M. Manager Rooney stated it has made it through all the different departments and received contingent approval for Council's approval. Member David Taylor made a motion to approve the special event permit for the Christmas Kickoff Celebration; seconded by Vice-President Karen Allgeier. Motion carried 7-0.
- B. Special Event Permit – Brookville Pathways Pet Parade** - Manager Dana Rooney stated next we have a special event permit for the Brookville Pathways Pet Parade. Manager Rooney stated there have been some concerns over the pathways that are being proposed. Manager Rooney stated the pathways are unkept currently by the Borough, and there are some safety concerns for allowing people to follow those paths. President Phil Hynes stated the Pathways Committee met regarding this, and we voiced a lot of concerns about the Pathways Project in general. President Hynes stated Solicitor Jim Dennison has voiced a lot of concerns about the liability issues for the Borough. Solicitor Dennison stated he does not think having a pet parade before the Pathways Project is developed makes sense to him. President Hynes stated a lot of the approval needs to come from PennDOT. After some discussion, Vice-President Karen Allgeier made a motion to deny the special event permit for the Brookville Pathways Pet Parade at this time; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.
- C. New Address – 244 Allegheny Boulevard** – Manager Dana Rooney stated we have a new address application for 244 Allegheny Boulevard for the Southern Tire Mart which is going to be in the parking lot of Pilot Travel Center. Manager Rooney stated it made its way through the Planning Commission. Manager Rooney stated this is just the approval for the address itself, which has been approved by the property owner and the county Geographic Information Systems (GIS) Department. Vice-President Karen Allgeier made a motion to approve the new address of 244 Allegheny Boulevard for the Southern Tire Mart as presented; seconded by Member David Taylor. Motion carried 7-0.
- D. Repository Bid** – Manager Dana Rooney stated we have a repository bid with her name on it, and she is purchasing this on behalf of Brookville Borough. Manager Rooney stated it is one property that has two buildings at 446 and

450 Madison Avenue. Manager Rooney stated her bid price is one dollar for this property. Manager Rooney stated the goal is, after the Borough acquires this property through the repository sale, that we would submit this to the county for their non-entitlement Community Development Block Grant (CDBG) funding to demolish the two buildings at 446 and 450 Madison Avenue. Manager Rooney stated the Borough would have to retain ownership for five years as it goes through depreciation. Member David Taylor stated those two buildings are in the Historic District, so this would have to go to the Planning Commission. Member David Taylor made a motion to approve the repository bid of one dollar for the property that has two buildings at 446 and 450 Madison Avenue as presented; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

E. Resolution 596-23 for a Community Conservation Partnerships Program (C2P2) Grant – Suspension Bridge

1. **Signers for the Grant** - Manager Dana Rooney stated we discussed this at the last meeting, but we need to make some changes to Resolution 596-23 for a C2P2 Grant for the suspension bridge at Walter Dick Park. Manager Rooney stated the resolution only spells out who the applicable parties are involved in signing for the grant, and there is no dollar amount tied to the resolution. Manager Rooney stated in addition to the resolution, they want a separate letter called a Commitment of Funds, and that is where you spell out the dollar amount. Manager Rooney stated if you pass Resolution 596-23 tonight, it simply puts Phil as Council President and herself as Borough Manager in charge of signing all the required paperwork in addition to applying, and then if we are approved for the grant, signing that paperwork. Vice-President Karen Allgeier made a motion to approve Resolution 596-23 as presented; seconded by Member David Taylor. Motion carried 7-0.
2. **Commitment Letter** – Manager Dana Rooney stated next is the Commitment Letter. Manager Rooney stated at the last meeting, we had said we were in the ballpark of three hundred thousand dollars; it was estimated to be a six hundred thousand dollar project, and we needed fifty percent. Manager Rooney stated the costs have gone up, so we are at a total contribution of three hundred and ninety thousand, nine hundred and one dollars which includes \$55,500.00 of in-kind contributions, and \$335,401.00 cash match from the Borough's General Fund. Manager Rooney stated the Department of Conservation and Natural Resources (DCNR) said we should not apply for both grants, and we cannot use a grant as a cash match. Manager Rooney stated DCNR said the C2P2 Grant is a better option for this project, and recommends putting everything into the C2P2 Grant. Member David Taylor made a motion to approve the Commitment Letter as presented; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

UNFINISHED BUSINESS:

- A. **Madison Avenue – One Way Up or Down** – Mayor Richard Beck stated several months ago, we talked about making Madison Avenue one way up or down, and nothing has been done. Manager Dana Rooney stated that was left with her, and we need to set up a meeting with the Madison Avenue residents. Manager Rooney stated it has been a struggle to get our Engineer's and her schedules worked out. Manager Rooney stated this is still on her radar.

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Richard Beck** – Mayor Richard Beck stated he thinks we are making progress on everything. Mayor Beck thanked the Brookville Police Department and the Brookville Volunteer Fire Company for everything they have been doing. Mayor Beck stated this is the first year they are picking up sticks in the Borough, and thanked Public Works Director Jonathan Rhoades.
- B. **Member David Taylor** – Member David Taylor stated a while ago we did a large item pick up project so people could put things out at the curb. Member Taylor stated he knows there is a cost associated with that, but he thinks that is a great service for the Borough to provide. Second Vice-President Randy Bartley stated Tri-County has advertised a massive pickup at a county park for June, and he thinks we should go to the county recycling people and see if we can do a similar event. Member Taylor asked Manager Dana Rooney if she could talk to them. Manager Rooney stated we have talked to them in the past, and we will talk to them again.
- C. **Member Lucy Ames** – Member Lucy Ames thanked the fellas for everything they do, thanked Manager Dana Rooney for all the work she did with the grants, and thanked Solicitor Jim Dennison for bringing up the concerns regarding the pet parade.
- D. **Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley expressed gratitude for Fire Chief Chris Henry and the Brookville Volunteer Fire Company, thanked Police Chief Vince Markle for everything he does, and thanked Solicitor Jim Dennison for expressing legitimate concerns regarding the proposed pet parade.
- E. **Vice-President Karen Allgeier** - Vice-President Karen Allgeier stated she echoes what everyone has said, thanked Police Chief Vince Markle for doing a great job, stated the Brookville Volunteer Fire Company's annual gun raffle was a lot of fun, and thanked Public Works Director Jonathan Rhoades for the tree pickup.
- F. **President Phil Hynes** – President Phil Hynes stated we have not had a meeting since PennDOT had their public meeting on the Interstate 80 Project, and a lot of Council Members did not go to it because he thought it was about the bridge project, and he was surprised to find it was a completely different PennDOT project that goes all the way to Reynoldsville and before Brookville, and will be in the works for two to three years in addition to the

bridge project, so he thinks we need to pay attention because that interstate is going to be torn up for five or six years now. President Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

A. Alex Nelson – Bidding Process for Property at 446 and 450 Madison

Avenue – Reporter Alex Nelson asked in regards to the property at 446 and 450 Madison Avenue, how long is the bidding process? Manager Dana Rooney stated the repository bid is going before three different government bodies to sign off on it; the county commissioners, ourselves, and the school. Manager Rooney stated the county commissioners already signed, we approved it tonight, and it is going to the next school board meeting on April 14th. Manager Rooney stated if the school board signs off on it, it is pretty much approved at that point, then it has to go to the county for formal approval. Manager Rooney stated then she or the Borough would be the owner of the house, and would put in the non-entitlement CDBG application which is due the middle of May. Manager Rooney stated we should have a good idea by the end of the year, and if we are awarded that, they take over and would put the house out for demolition around spring of 2024.

ADJOURNMENT:

Second Vice-President Randy Bartley moved to adjourn; seconded by Vice-President Karen Allgeier. Motion carried 7-0 at 7:59 P.M.

Borough Manager