

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, March 5, 2024 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, March 5, 2024 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Mayor Richard Beck
Phil Hynes
Karen Allgeier
Randy Bartley
Rick Park
David Taylor
Lucy Ames
Sarah Gallagher

STAFF

Manager Dana Rooney
Police Chief Vince Markle
Fire Chief Michael Allgeier
Public Works Director -
Jonathan Rhoades
Code Enforcement Officer -
Vince Markle
Zoning Officer Joe Kelsch
Solicitor Jim Dennison

VISITOR/MEDIA

Justin Felgar
Joy Norwood

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES:

Member Sarah Gallagher moved to approve the minutes of the February 6th meeting as submitted; seconded by Member Rick Park. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – Manager Dana Rooney stated she had one addition; J's Custom Cleaning for the February cleaning bill in the amount of \$2,460.00. Member David Taylor moved to approve the accounts payables dated February 20th and March 5th as amended; seconded by Member Lucy Ames. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and the appropriate people are here to answer any questions.

PUBLIC COMMENT: None

REPORTS:

Borough Manager

- A. Rose Siding Road Bridge Bids** – Manager Dana Rooney opened the Rose Siding Road Bridge bids and stated North Rock Construction submitted a bid in the amount of \$241,194.00, and a ten percent bid bond is present. Manager Rooney stated Francis J. Palo submitted a bid in the amount of \$346,027.00, and a bid bond of ten percent is present. Manager Rooney stated we have a grant for this,

but this project is not fully funded by the grant. Manager Rooney stated the grant we received is in the amount of \$156,620.00, and the remaining balance of \$84,574.00 can be taken out of the American Rescue Fund. Member David Taylor made a motion to approve North Rock Construction's bid in the amount of \$241,194.00, pending engineer review; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

Chief of Police

- A. **Statistics** - Police Chief Vince Markle stated in February the Brookville Police Department had 144 calls for service, wrote 101 citations, 120 warnings, and 222 parking tickets. Chief Markle stated there were 12 felony arrests, 85 misdemeanors, 5 summaries, 3 drug, 1 302 commitment, and 24 PoliceOne trainings.
- B. **Events/Training** – Police Chief Vince Markle stated they had a call yesterday that a student at the school was threatening to shoot another student. Chief Markle stated they took care of that very quickly. Chief Markle stated he had three officers go to advanced field sobriety training for the next couple of days. Chief Markle stated they will be starting a dog walker watch program.

Fire Chief – Fire Chief Michael Allgeier read his written report (attached).

Public Works – Public Works Director Jonathan Rhoades stated they started edging all the roads and fixing all the inlets on all the roads they are going to pave. Mr. Rhoades stated Great Lakes Roofing just finished one section of the roof on the Borough Complex. Mr. Rhoades stated they will be doing stick and large branch pick up from March 18th to March 22nd. Mr. Rhoades stated they are asking people to put their sticks and large branches close to the curb.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Zoning Officer

- A. **Brookville Tractor Supply – Land Development Plans** – Zoning Officer Joe Kelsch stated last week the Planning Commission gave preliminary approval of the land development plans for the Brookville Tractor Supply. Vice-President Karen Allgeier asked where the Brookville Tractor Supply would be located, and Mr. Kelsch stated at 165 Allegheny Boulevard. Second Vice-President Randy Bartley made a motion to approve the land development plans for the Brookville Tractor Supply; seconded by Member Sarah Gallagher. Motion carried 7-0.

Committee Reports

A. Public Works Committee

1. **Open 2024 Paving Bids** – Public Works Committee Chairman Randy Bartley opened the bids (bid sheet attached). After some discussion, Second Vice-President Randy Bartley made a motion to accept the bid for option number two in the amount of \$189,803.76 from Hager Paving out of Strattanville; seconded by Member David Taylor. Motion carried 7-0.

Solicitor

- A. **Fire Tax Credit** – Solicitor Jim Dennison stated he has the ordinance for the Fire Tax Credit which deals with the volunteer firemen service credit. Solicitor Dennison stated Council will actually be adopting this on April 2nd, and he scheduled a hearing at 7:15 P.M. at the April 2nd Borough Council meeting. Solicitor Dennison stated he gave everyone a copy of the final ordinance.
- B. **Games of Skill Ordinance** – Solicitor Jim Dennison stated he gave Council a draft of the Games of Skill Ordinance. Solicitor Dennison stated he does not expect any action tonight. Solicitor Dennison stated it would take effect in 2025. President Phil Hynes asked Council to take a good look at it, and stated discussion will continue on it.
- C. **Stop Sign Ordinance** – Solicitor Jim Dennison stated next is the Stop Sign Ordinance. Solicitor Dennison stated you do not have to adopt it tonight, just authorize him to advertise it. Solicitor Dennison stated it is to add an additional stop sign at South Main Street and Madison Street. Member Sarah Gallagher made a motion to approve advertising the Stop Sign Ordinance as presented; seconded by Vice-President Karen Allgeier. Motion carried 7-0.

Borough Manager - Continued

- B. **Resolution 606-24 – Jefferson County Hazard Mitigation Plan** – Manager Dana Rooney stated we have a resolution that was sent to us by the County. Manager Rooney stated they have a new Hazard Mitigation Plan, and they are asking all the municipalities to adopt it. Second Vice-President Randy Bartley made a motion to approve Resolution 606-24 for the Jefferson County Hazard Mitigation Plan; seconded by Member Lucy Ames. Motion carried 7-0.
- C. **Special Event Permit – Food Truck Monday 2024** – Manager Dana Rooney stated we have a special event permit for Food Truck Monday 2024. Manager Rooney stated this is the Chamber of Commerce's event that they started last year. Manager Rooney stated the Chamber of Commerce is requesting permission to host Food Truck Monday 2024 on Main Street in front of Town Square. Manager Rooney stated it will take place every Monday, April through October, with one food truck serving lunch and dinner 11:00 a.m. to 6:00 p.m. Manager Rooney stated they are requesting permission to block off two parking meters directly in front of Town Square, avoiding the handicap parking, on Mondays to allow one food truck to park, and serve guests safely on the sidewalk. Vice-President Karen Allgeier made a motion to approve the

special event permit for Food Truck Monday 2024 as presented; seconded by Member David Taylor. Motion carried 7-0.

- D. Vacant Property Ordinance** – Manager Dana Rooney stated she sent an email to Council with a proposed Vacant, Blighted, and Abandoned Properties Ordinance. Manager Rooney stated we are mimicking the one that Curwensville has adopted. Manager Rooney stated she gave Council a draft copy for Brookville to consider. Manager Rooney this helps keep better track of your vacant, blighted, and abandoned properties in the Borough, and it mandates that they register those with the Borough. Manager Rooney asked Council to consider this ordinance. Vice-President Karen Allgeier stated she talked to the Borough Manager in Curwensville about this ordinance, and they are looking at separating it into two different types of ordinances because they want to separate vacant/blighted and vacant/abandoned. Vice-President Allgeier stated there is no urgency on this, but we need to have a group look at it, and come up with more information. President Phil Hynes stated he will turn this over to the Property Committee.
- E. Cash Transfer** – Manager Dana Rooney stated she has one cash transfer. Manager Rooney stated she would like to move twenty thousand dollars from the Street Light Account in PLGIT to the Street Light Account at S&T Bank so she can pay some bills. Vice-President Karen Allgeier made a motion to approve moving twenty thousand dollars from the Street Light Account in PLGIT to the Street Light Account at S&T Bank; seconded by Member David Taylor. Motion carried 7-0.

UNFINISHED BUSINESS:

- A. Offer to Donate Trees** – President Phil Hynes stated we had the generous offer of planting trees from Arthur McKinley, to try to complete the walkway we are talking about to Memorial Park. President Hynes stated the Strategic Planning Committee met with Mr. McKinley, and Mr. McKinley proposed about fifteen plantings along the riverbank around A-1 Auto. President Hynes stated we had Public Works Director Jonathan Rhoades check on how this would affect maintenance and mowing, and they whittled it down to nine plantings that would be appropriate, that will not get in the way of our trimming operations. President Hynes stated he believes Mr. McKinley would like to start planting next week, and he thinks it is the recommendation of the committee that we approve this. Member David Taylor made a motion to approve Arthur McKinley's volunteer students plant the trees with Brookville Borough supervision, and permission from the parents of the students; seconded by Member Sarah Gallagher. Motion passed 6-1, with Second Vice-President Randy Bartley opposed.

NEW BUSINESS: None

ELECTED OFFICIALS' COMMENTS:

- A. Mayor Richard Beck** – Mayor Richard Beck thanked everyone who came to the meeting tonight, and stated all the supervisors have done a great job so far, and keep up the good work.
- B. Member Sarah Gallagher** – Member Sarah Gallagher thanked Public Works Director Jonathan Rhoades and his crew for the great job they did making the picnic tables at the new playground at Memorial Park.
- C. Member David Taylor** – Member David Taylor stated he thinks the notion of community involvement is really important.
- D. Member Lucy Ames** – Member Lucy Ames thanked everyone for their continued good work.
- E. Member Rick Park** – Member Rick Park thanked the newspapers, on behalf of the Lions Club, for doing great articles on the Lions Club. Mr. Park stated he enjoyed attending the County Boroughs Association (CBA) dinner two weeks ago. Mr. Park stated he thinks it is a great thing, and that it will be very successful. Mr. Park stated Manager Dana Rooney did a fabulous job with it.
- F. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated the reason he voted against the donation of trees is that he is concerned for the Borough's liability.
- G. Vice-President Karen Allgeier** – Vice-President Karen Allgeier thanked everyone for their hard work, including the Brookville Volunteer Fire Company, the Brookville Police Department, and the Street Department. Mrs. Allgeier stated she is glad Brookville is getting a Tractor Supply.
- H. President Phil Hynes** – President Phil Hynes thanked Council, and stated they accomplished quite a few things tonight. President Hynes stated he would like to recognize Manager Dana Rooney, who wears dual hats these days as President of the Brookville Chamber of Commerce. President Hynes stated Manager Rooney is doing a really good job as President of the Brookville Chamber of Commerce, and there are quite a few other projects she is involved in. President Hynes stated he thinks she is doing a great job in her dual capacity. President Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

ADJOURNMENT:

Vice-President Karen Allgeier moved to adjourn; seconded by Second Vice-President Randy Bartley. Motion carried 7-0 at 7:58 P.M.

Borough Manager