

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 2, 2024 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 2, 2024 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Mayor Richard Beck
Phil Hynes
Karen Allgeier
Randy Bartley
Rick Park
David Taylor
Lucy Ames
Sarah Gallagher

STAFF

Manager Dana Rooney
Police Chief Vince Markle
Fire Chief Michael Allgeier
Deputy Fire Chief -
Scott Minich
Public Works Director -
Jonathan Rhoades
Code Enforcement Officer –
Vince Markle
Engineer Steven J. Gibson
Recorder Christine Gunning
Solicitor Jim Dennison

VISITOR/MEDIA

Justin Felgar
Joy Norwood
Bob Lewis

CALL TO ORDER:

President Phil Hynes called the meeting to order at 7:00 P.M., and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES:

Member Sarah Gallagher moved to approve the minutes of the March 5th meeting as submitted; seconded by Member Lucy Ames. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – Manager Dana Rooney stated she had one addition; \$258.75 for Zoning Officer Joe Kelsch’s March zoning hours. Vice-President Karen Allgeier moved to approve the accounts payables dated March 19th and April 2nd as amended; seconded by Member David Taylor. Motion carried 7-0.
- B. Fund Level Financial Statements** – President Phil Hynes stated you have the Fund Level Financial Statement Summary, and the appropriate people are here to answer any questions.

PUBLIC COMMENT: None

REPORTS:

Chief of Police

- A. Statistics** - Police Chief Vince Markle stated in March the Brookville Police Department had 149 calls for service, wrote 89 citations, there were 31 incidents,

142 warnings, and 222 parking tickets. Chief Markle stated there were 2 felonies, 22 misdemeanors, 8 summaries, and 2 drug arrests.

- B. Officer of the Month** – Chief Markle stated Officer Mickey Stormer was Officer of the Month. Member David Taylor asked how that is decided, and Chief Markle stated there is a weekly stat sheet, and the stats get added up.
- C. Right to Know Requests** – Police Chief Vince Markle thanked Manager Dana Rooney for all the Right to Knows she did this week.

Fire Chief – Fire Chief Michael Allgeier read his written report (attached).

Public Works – Public Works Director Jonathan Rhoades stated next week they will start sweeping around town. Mr. Rhoades stated they are working on the inlets on Jefferson Street. Mr. Rhoades stated they have been cleaning the shop, and have an old gas welder and a hydraulic pull saw that they do not use anymore, and would like to put up for sale. Vice-President Karen Allgeier made a motion to authorize Mr. Rhoades to put the old gas welder and hydraulic pull saw up for sale as presented; seconded by Member David Taylor. Motion carried 7-0.

Code Enforcement – Code Enforcement Officer Vince Markle read his written report (attached).

Zoning Officer – No Report

Engineer Report – Engineer Steven Gibson read his written report (attached). Solicitor Jim Dennison asked who got the bid for the Rose Siding Road Bridge Replacement Project. Engineer Gibson stated NorthRock Construction, Incorporated was the apparent low bidder.

RECESS:

At 7:20 P.M., President Phil Hynes stated we will recess the meeting for the Fire Tax Ordinance hearing. The meeting reconvened at 7:24 P.M. with the following action taken: Vice-President Karen Allgeier made a motion to pass the Fire Tax Ordinance; seconded by Member David Taylor. Motion carried 6-1, with Member Sarah Gallagher abstaining.

Solicitor

- A. Games of Skill Ordinance** – After some discussion, President Phil Hynes sent this to the Strategic Planning Committee to look at further.
- B. Stop Sign Ordinance** – Solicitor Jim Dennison stated he will have the Stop Sign Ordinance ready for the May Brookville Borough Council meeting.

Borough Manager

- A. Special Event Permit – Laurel Festival** – Manager Dana Rooney stated we have a Special Event Permit for the Laurel Festival which is taking place June 8th through the 15th. Manager Rooney stated it has made the rounds through the committee members. Vice-President Karen Allgeier made a motion to

approve the Special Event Permit for the Laurel Festival; seconded by Second Vice-President Randy Bartley. Motion carried 7-0.

- B. Special Event Permit – Food Vendor Rally for Library** – Manager Dana Rooney stated we have a Special Event Permit for the Food Vendor Rally for the library which is scheduled for May 10th and 11th. Manager Rooney stated they will close the upper section of Pickering Street, and there will be six to ten food trucks. Vice-President Karen Allgeier made a motion to approve the Special Event Permit for the Food Vendor Rally for the library; seconded by Member Sarah Gallagher. Motion carried 7-0.
- C. Special Event Permit – Flag Ride** – Manager Dana Rooney stated next is a Special Event Permit for the Flag Ride taking place June 2nd. Manager Rooney stated this is sponsored by Friends of the Flag. Second Vice-President Randy Bartley made a motion to approve the Special Event Permit for the Flag Ride; seconded by Member David Taylor. Motion carried 7-0.
- D. Cash Transfer(s)** – Manager Dana Rooney stated she had a few cash transfers.
- 1. Transfer for Payroll** - Manager Rooney stated pre-emptively, at the end of March, she had to move money to cover payroll. Manager Rooney asked Council to please authorize that she moved one hundred thousand dollars from the PLGIT General Fund to the S&T Bank General Fund. Vice-President Karen Allgeier made a motion to approve transferring one hundred thousand dollars from the PLGIT General Fund to the S&T Bank General Fund; seconded by Member Lucy Ames. Motion carried 7-0.
 - 2. Transfer for Payroll** - Manager Rooney stated she wants to make sure she has enough for payroll, and asked to move an extra two hundred thousand dollars from the PLGIT General Fund to the S&T Bank General Fund. Vice-President Karen Allgeier made a motion to approve transferring two hundred thousand dollars from the PLGIT General Fund to the S&T Bank General Fund as presented; seconded by Member David Taylor. Motion carried 7-0.
 - 3. Street Light Account Transfer** - Manager Rooney stated she needs to move ten thousand dollars from the PLGIT Street Light Account to the S&T Street Light Account. Vice-President Karen Allgeier made a motion to approve transferring ten thousand dollars from the PLGIT Street Light Account to the S&T Bank Street Light Account as presented; seconded by Member Lucy Ames. Motion carried 7-0.
- E. Pennsylvania State Association of Boroughs (PSAB) Conference – Voting Delegate** – Manager Dana Rooney stated we need to nominate our Voting Delegate for the PSAB Conference. Second Vice-President Randy Bartley nominated Vice-President Karen Allgeier; seconded by Member David Taylor. Vice-President Karen Allgeier nominated Manager Dana Rooney as the alternate voting delegate at the PSAB Conference; seconded by Member David Taylor. President Phil Hynes asked all Council Members in favor of Mrs. Allgeier and Mrs. Rooney to be the voting delegates at the PSAB Conference to say ‘aye’. Motion carried 7-0.

- F. Repository Sale Bid – 301 Madison Avenue** – Manager Dana Rooney stated we have a Repository Sale Bid in the amount of one hundred dollars for a vacant plot of land at 301 Madison Avenue. Vice-President Karen Allgeier made a motion to approve the Repository Sale Bid in the amount of one hundred dollars for a vacant plot of land at 301 Madison Avenue; seconded by Member David Taylor. Motion carried 7-0.
- G. Resolution 607-24 – Brookville Trail Hub Grant** – Manager Dana Rooney stated the Brookville Trail Hub would like to reapply for a Greenways, Trails and Recreation Program Grant, and they are requesting a higher amount of seventy-four thousand dollars. Vice-President Karen Allgeier made a motion to approve Resolution 607-24 for the Brookville Trail Hub Grant as presented; seconded by Member Sarah Gallagher. Motion 7-0.
- H. Executive Session - Personnel** – Manager Dana Rooney requested an executive session for a personnel matter with action expected.

UNFINISHED BUSINESS:

- A. Blight Ordinance** – Property Committee Chair Sarah Gallagher stated the Property Committee met and looked at the Blight Ordinance, but are not ready to present yet. Mrs. Gallagher stated they will keep Council updated.

NEW BUSINESS:

- A. Mayor Richard Beck/Weddings** – Mayor Richard Beck stated a month ago, he saw a webinar and realized he was supposed to give a three-month report on weddings he did. Mayor Beck stated he is giving his three-month report, and in January, February and March he did no weddings.

ELECTED OFFICIALS' COMMENTS:

- A. Mayor Richard Beck** – Mayor Richard Beck stated he thinks the departments are doing really well, and he hopes we keep going the way we are going.
- B. Member Sarah Gallagher** – Member Sarah Gallagher stated she is glad to see all the Special Event Permits, and hopes everyone enjoys the activities.
- C. Member David Taylor** – Member David Taylor stated he attended a day-long session entitled 'New Main Street Management Training for Western Pennsylvania' and what he took away from it is we are doing everything right, so that was nice to see. Mr. Taylor stated the Northwest Pennsylvania Director of the Department of Community and Economic Development (DCED) was there also, and he took her through the Opera House, and she was very impressed, so it was a good meeting all around. Mr. Taylor stated on behalf of the Historical Society, the Chamber of Commerce has stepped back from managing the volunteers for the Cadillac Museum, and the Historical Society Board has voted to take that on, and presented the Greenberg's with an agreement, which is in the draft phase. Mr. Taylor stated the Historical Society Board discussed the old Free Methodist Church, and they are declining to do anything with it, so it goes back to the Borough

to make a decision. Manager Dana Rooney stated the Property Committee is working on it.

- D. Member Lucy Ames** – Member Lucy Ames thanked everyone for their hard work, thanked Engineer Steve Gibson for coming to the meeting, and thanked Manager Dana Rooney for everything she does.
- E. Member Rick Park** – Member Rick Park stated the Fire Tax Credit is a great way to thank the Brookville Volunteer Fire Company, and thanked them for doing an excellent job. Mr. Park thanked the Brookville Police Department, the Street Department, and his fellow Council Members for their great work. Mr. Park stated he regrets he will not be able to be at the next Council meeting in May.
- F. Second Vice-President Randy Bartley** – Second Vice-President Randy Bartley stated he is questioning things with the Laurel Board because his younger brother is the president this year for the first time ever. Manager Dana Rooney stated she has had multiple discussions with him.
- G. Vice-President Karen Allgeier** – Vice-President Karen Allgeier stated she wants to remind everyone that during Laurel week, the American Legion will have Uncle Billy's Bean Bake on Thursday, June 13th at Memorial Park. Vice-President Allgeier stated Veterans eat for free. Vice-President Allgeier thanked Fire Chief Michael Allgeier and his group for everything they do, and stated she hopes they had a successful gun raffle. Vice-President Allgeier told Police Chief Vince Markle to keep up the good work.
- H. President Phil Hynes** – President Phil Hynes thanked Council for all showing up at the meeting tonight. President Hynes stated this Thursday, the YMCA's Strategic Planning Committee is having an open hearing from 5:30 P.M. to 8:30 P.M, and the PennDOT I-80 Bridge hearing is at 6:00 P.M. here, so if anybody wants to attend either one or both, Thursday is a good day to get involved in these things. President Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. Justin Felgar – Fire Tax Credit** – Reporter Justin Felgar stated he has a question regarding the Fire Tax Credit. Mr. Felgar asked if anyone heard if the School District would be on board with it. Solicitor Jim Dennison stated he has not heard anything yet. Solicitor Dennison stated they do not have to approve this. Solicitor Dennison stated they could do their own.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 7:50 P.M. for a personnel matter with action expected. Executive session ended at 8:20 P.M. with the following action taken:

Vice-President Karen Allgeier made a motion to enter negotiations with the Brookville School District to continue the partnership for school resource officers; seconded by Member David Taylor. Motion carried 7-0. Vice-President Allgeier made a motion authorizing Police Chief Vince Markle and Manager Dana Rooney to advertise for part-

time police officers immediately; seconded by Member Sarah Gallagher. Motion carried 7-0.

ADJOURNMENT:

Vice-President Karen Allgeier moved to adjourn; seconded by Member Sarah Gallagher. Motion carried 7-0 at 8:20 P.M.

Borough Manager