

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, November 4, 2014 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, November 4, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
David Ferringier
Bill Kutz
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Superintendent Bob Receski
Mayor Richard Beck
Police Chief Jason Brown
Solicitor Jim Dennison
Fire Chief Jim Lipuma
Zoning/Code/Health Officer
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
John Pozza

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (October 7th & 21st)

President Pro-Tem Allgeier moved to approve the minutes as submitted; seconded by Member Hoak. Motion carried 7-0.

FINANCIAL REPORTS:

1. Approval of Expenditures – The current bills were presented for approval.

Manager Shick had 4 additions:

- a.** \$225.00 - Code Enforcement Officer Emerson Turnbull for October
- b.** \$2,992.00 – Solicitor Dennison - General Borough
- c.** \$18,570.03 – Hastings Street Drainage Project
- d.** \$97,700.00 – Hastings Street Paving Project

President Pro-Tem Allgeier moved to approve the bills as amended, seconded by Member Darr. Motion carried 7-0.

2. Fund Level Financial Statements – President Blazosky stated that Manager Shick and Vice-President Hynes are available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT: None

REPORTS:

Chief of Police –

1. **No-Shave November** – Chief Brown reported the Police Department is participating in No-Shave November, an event to raise awareness and money for the American Cancer Society. Chief Brown encouraged everyone to sign up at Team Brookville on the noshave.org website, or make a contribution. Chief Brown stated their goal is \$1,000.00.
2. **Police Department Facebook Page** – Chief Brown stated the Police Department created a facebook page so people can contact the department.
3. **Old Police Department Photos** – Chief Brown reported they are looking for old photos of the Police Department to put on their facebook page.
4. **Part-time Police Officers** – Chief Brown recommended hiring Tonya Marshall and Adam Raybuck as part-time officers. Chief Brown stated they will probably hire two more part-time officers in the future. President Pro-Tem Allgeier moved to allow Chief Brown to hire Tonya Marshall and Adam Raybuck as part-time Police Officers; seconded by Member Hoak. Motion carried 7-0.

Fire Chief's Report – Fire Chief Lipuma reported there were 17 calls in the month of October, with 13 firefighters per call. Fire Chief Lipuma reported there were 3 bomb threats, 2 structure fires, and 1 vehicle fire. Fire Chief Lipuma stated Nightmare Lane and Haunted Hayride were a huge success. Fire Chief Lipuma stated they assisted the Civic Club with the Pumpkin Roll. Fire Chief Lipuma stated Light Up Night is November 28, 2014. Fire Chief Lipuma stated they hired a professional grant writer for around \$2,500.00.

Superintendent's Report – Superintendent Receski said if anyone had questions regarding his written Superintendents report, he would be glad to answer them.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he would be glad to answer any questions regarding his written report. Zoning and Code Enforcement Officer Turnbull reported Nichols & Slagle Engineering is not opposed to Brookville Borough issuing the required permits for the construction of the site plan for the Clarion Federal Credit Union.

Solicitor –

1. **South Pickering Street House Donation** – Solicitor Dennison reported Wells Fargo wants to donate 73 South Pickering Street to the Borough of Brookville with no conditions. Solicitor Dennison stated the donator will pay all the costs with the closing. Member Ferringer moved to accept the house donation agreement; seconded by President Pro-Tem Allgeier. Motion carried 7-0. Member Ferringer stated Manager Shick should contact a home inspector as soon as possible.

Committee Reports

A. Community Resources

1. **Brookville High School Student/Member of Council** – Community Resources Committee Chair Clarinda R. Darr reported the Brookville High School contacted her, and would like one of their students to sit as their member of Council. President Blazosky stated Council is in favor of this, and that Member Darr should move forward with this.

Borough Manager –

1. **Resolution 505-14 (Police Pension Contributions)** – Manager Shick stated the accountants recommended we reduce the members contributions to the police pension because it is over-funded. President Pro-Tem Allgeier moved to approve Resolution 505-14, a resolution reducing the police officers contribution to the police pension plan for the calendar year 2015 to 1.03%; seconded by Member Ferringer. Motion carried 7-0.
2. **Financial Audit for 2013 Findings** – Manager Shick reported the auditors finished the financial audit for 2013, financials are available, and Council needs to sign off on the letter for the auditors. President Pro-Tem Allgeier moved to authorize President Blazosky to sign the financial audit for the 2013 findings; seconded by Member Hoak. Motion carried 7-0.
3. **Light Up Night – Special Event Permit** – Manager Shick stated she received the special event permit for the Volunteer Fire Company's Light Up Night. Manager Shick stated everyone signed up for it except Council. Manager Shick stated they are asking Council's approval to shut down Pickering Street, Main Street, and Valley Street on November 28th at various times starting at 5 p.m. until 8 p.m. Allgeier moved approval; seconded by Member Hoak. Motion carried 7-0.

UNFINISHED BUSINESS:

1. **Stormwater Workshop** – President Pro-Tem Allgeier reported she attended a Stormwater Workshop with Manager Shick and Member Darr. President Pro-Tem Allgeier suggested the Borough replace the stormwater lines at the same time the Municipal Authority replaces the sewer lines to alleviate double spending. President Pro-Tem Allgeier suggested getting an intern to put the catch basins and manhole covers on a map.

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. **Member Darr** – Member Darr welcomed Zoning and Code Enforcement Officer Emerson Turnbull back.
- B. **Member Hoak** – Member Hoak thanked everyone for making the Halloween Holiday special in Brookville.
- C. **Member Kutz** – Member Kutz thanked Superintendent Receski for doing a great job with the road situation.

- D. President Pro-Tem Allgeier** – President Pro-Tem Allgeier thanked Police Chief Brown and Fire Chief Lipuma for their part in the Town Hall meeting at the school. President Pro-Tem Allgeier stated the United Fund Auction will take place at the Brookville Fire Hall this Saturday beginning at 5:00 p.m.
- E. President Blazosky** – President Blazosky thanked Police Chief Brown and Fire Chief Lipuma for their efforts at the Town Hall meeting at the school. President Blazosky stated the Civic Club’s activities are much appreciated.

MEDIA QUESTIONS/COMMENTS/CLARIFICATION:

John Pozza asked a question regarding the Marlin Opera House and if it has liability insurance for performers that perform there. President Blazosky stated Mr. Pozza should ask Kathy McCabe about that.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Kutz. Motion carried 7-0 at 7:35 p.m.

Borough Manager