

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, December 2, 2014 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, December 2, 2014 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
David Ferringier
Bill Kutz
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Superintendent Bob Receski
Mayor Richard Beck
Police Chief Jason Brown -
arrived at 7:25 p.m.
Fire Chief Jim Lipuma
Zoning/Code/Health Officer
Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Judi Anthony
Matt Triponey
Kevin Bickle
Cory Bickle
Doris Bickle
Shane Bickle
Darrell Keihl

CALL TO ORDER:

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (November 4th & 18th)

President Pro-Tem Allgeier moved to approve the minutes as submitted; seconded by Member Hoak. Motion carried 7-0.

FINANCIAL REPORTS:

1. **Approval of Expenditures** – The current bills were presented for approval. Manager Shick had 2 additions:
 - a. \$29.66 – S&T Bank/Payment of Credit Card
 - b. \$56.50 – Karen Allgeier/Travel ReimbursementMember Hoak moved to approve the bills as amended, seconded by Member Kutz. Motion carried 7-0.
2. **Fund Level Financial Statements** – President Blazosky stated that Manager Shick and Vice-President Hynes are available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

1. **Kevin Bickle – Brookville Police Department** – Manager Shick stated that as of December 31, 2014 Kevin Bickle will be retiring from the Brookville Police Force. Manager Shick thanked Kevin Bickle for his 37 years of service and all of his hard work. Kevin Bickle stated it is time for him to move on to the next stage of his life.

REPORTS:

Chief of Police – No Report

Fire Chief's Report – Fire Chief Lipuma reported there were 19 calls in the month of November, with 12 firefighters per call. Fire Chief Lipuma reported there were 2 lines down, 1 structure fire, 2 automatic fire alarms, 5 vehicle accidents, 1 tree down, and 1 vehicle fire. Fire Chief Lipuma reported Light Up Night was a huge success. Fire Chief Lipuma reported there will be a Boot Drive on Friday, December 5, 2014 to collect money for the food bank. Fire Chief Lipuma wished everyone a safe and Merry Christmas.

Superintendent's Report – Superintendent Receski said if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

Zoning and Code Enforcement Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he would be glad to answer any questions regarding his written report. Zoning and Code Enforcement Officer Turnbull corrected a statement he made at the last meeting and stated Borough residents have 18, not 36, hours to clean up snow after a snowfall.

Solicitor – No Report

Committee Reports

A. Property Committee

1. **Home Inspection** – Property Committee Chairman Dave Ferringier reported the house located at 73 South Pickering Street that Wells Fargo is donating to the Borough was inspected yesterday by Safeway, and they gave suggestions on how to keep the property safe and secure. Property Committee Chairman Ferringier stated they are waiting on the report, but it will not be complete because there is no heat or electric on in the house.

B. Personnel Committee

1. **Employee Handbook** – Personnel Committee Chair Karen Allgeier reported they are waiting on input to put the final draft of the Employee Handbook together.
2. **Retirement Notice** – Personnel Committee Chair Karen Allgeier stated Council received three retirement notices; one from Officer Kevin Bickle who is retiring effective December 31, 2014, Superintendent Bob Receski who is retiring effective March 27, 2015, and Street Department Employee John Ross Shobert, who is retiring December 1, 2014. Member Kutz stated Council accepts their resignations with regret, and requested a vote. President Blazosky asked who was in favor of the three retirement notices they received from Superintendent Bob Receski, Officer Kevin Bickle, and

Street Department Employee John Ross Shobert; Council voted unanimously to accept the three retirement notices.

3. **Executive Session** – Personnel Committee Chair Karen Allgeier requested an Executive Session for personnel matters with no action expected. Council entered an Executive Session at 7:16 p.m. to discuss personnel matters. Executive Session ended at 7:50 p.m. with the following action taken: President Pro-Tem Allgeier moved to authorize Manager Shick to place an ad to hire two part-time workers for the Street Department as soon as possible; seconded by Member Hoak. Motion carried 7-0.

Borough Manager –

1. **Stormwater Management Workshop** – Manager Shick stated Council Members should let her know if they want to attend a free Stormwater Management Workshop in Clearfield County on February 4th from 8:30 a.m. to noon.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **2015 Budget** – Finance Committee Chair Phil Hynes reported they had several meetings regarding the 2015 budget. Finance Committee Chair Hynes reported revenues are considerably less than in previous years, and there was a loss of \$100,000.00 for the year in CDBG funds. Finance Committee Chair Hynes stated the Finance Committee is presenting a proposed budget to Council to get their input before they present it to the public.

ELECTED OFFICIAL COMMENTS:

- A. **Mayor Beck** – Mayor Beck complimented the Light Up Night Committee for doing an excellent job. Mayor Beck asked Council if there is money in the budget for Rails-to-Trails. Vice-President Hynes stated there is no additional money in the proposed 2015 budget for Rails-to-Trails. Vice-President Hynes stated there is money that was previously passed for Rails-to-Trails that will be transferred over from the old budget.
- B. **Member Darr** – Member Darr stated Light Up Night and Small Business Saturday were both successful events. Member Darr asked everyone to attend Victorian Christmas activities taking place this week. Member Darr reported we will be awarded a \$30,000.00 DCNR 50/50 grant to pay for a site development plan for Walter Dick Memorial Park.
- C. **Member Ferringer** – Member Ferringer stated three long-time employees gave their retirement notices. Member Ferringer stated we are fortunate to have had these people for employees, and he is saddened they are leaving at the same time.
- D. **Member Hoak** – Member Hoak stated a lot of hours and hard work has gone into making the 2015 Budget. Member Hoak reported our older equipment and infrastructure needs updated.

- E. **Member Kutz** – Member Kutz thanked Superintendent Receski for his 24 years of service, and Kevin Bickle for his 37 years of service.
- F. **President Pro-Tem Allgeier** – President Pro-Tem Allgeier asked Council members to look at the 2015 Budget and give feedback on it.
- G. **Vice-President Hynes** – Vice-President Hynes thanked all three retirees for their combined 80+ years of experience, and thanked Manager Shick for recreating every single line item in the 2015 Budget.
- H. **President Blazosky** – President Blazosky thanked the retirees for their service.

MEDIA QUESTIONS/COMMENTS/CLARIFICATION:

Judi Anthony, a reporter, asked Council how many years John Ross Shobert worked for the Borough. Superintendent Bob Receski stated John Ross Shobert worked for the Borough for 36 years.

ADJOURNMENT:

President Pro-Tem Allgeier moved to adjourn; seconded by Member Hoak. Motion carried 7-0 at 8:12 p.m.

Borough Manager