

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, February 3, 2015 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, February 3, 2015 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Karen Allgeier  
David Ferringar  
Bill Kutz  
Steve Hoak  
Clarinda R. Darr  
Tyler Peters -  
Junior Council Member

**STAFF**

Manager Dana Shick  
Superintendent Bob Receski  
Mayor Richard Beck  
Police Chief Jason Brown  
Solicitor Jim Dennison  
Fire Chief Jim Lipuma  
Zoning/Code/Health Officer  
Emerson Turnbull  
Recorder Christine Gunning

**VISITOR/MEDIA**

Judi Anthony  
Matt Triponey  
John Pozza  
Dan Slagle

**CALL TO ORDER:**

President Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (January 20, 2015)**

Member Hoak moved to approve the minutes as submitted; seconded by President Pro-Tem Allgeier. Motion carried 7-0.

**FINANCIAL REPORTS:**

1. **Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Allgeier moved to approve the bills as submitted, seconded by Member Ferringar. Motion carried 7-0.
2. **Fund Level Financial Statements** – President Blazosky stated that Manager Shick and Vice-President Hynes are available to answer any questions regarding the Fund Level Financial Statements.

**PUBLIC COMMENT:** None

**REPORTS:**

**Chief of Police**

1. **Recognizing Efforts During the Recent Snow Storm** – Chief Jason Brown thanked Manager Shick, the Borough E.M.A. Steve Hoak, Fire Chief Lipuma, Tracy Zents, and the E.M.A. from the County for meeting with him on Saturday to make a plan for the impending storm. Chief Brown also thanked Superintendent Receski and his crew for keeping the streets clear.

2. **Police Department to Receive 2008 Humvee** – Chief Brown reported the Brookville Police Department was approved by the U.S. government to receive a 2008 Humvee free-of-charge. Chief Brown reported the Humvee will be used in emergency situations to extricate people from homes, transport people, and deliver supplies.

**Fire Chief's Report** – Fire Chief Lipuma reported there were 32 calls in the month of January with an average of 13 fire fighters per call. Fire Chief Lipuma reported they averaged 18 members for drill night. Fire Chief Lipuma reported they invested 719 man hours for calls. Fire Chief Lipuma stated there were 2 automatic fire alarms, 1 carbon monoxide incident, 2 hazmat incidents, 2 structure fires, 2 standbys for another fire company, and 16 vehicle accidents. Fire Chief Lipuma reported they took the Christmas lights and banners down on January 12<sup>th</sup>. Fire Chief Lipuma thanked Police Chief Brown, Manager Shick, Member Hoak, and Tracy Zents for getting together with him on Saturday and making a plan for the storm. Fire Chief Lipuma asked Borough residents to clean hydrants around their houses and park their cars as close to the curb as possible when parking. Fire Chief Lipuma asked Council to increase our \$5.00 parking ticket to \$25.00 in the fire lane. President Blazosky referred this request to the Public Safety Committee. Fire Chief Lipuma stated Council Members received a copy of the Brookville Volunteer Fire Company's relief audit.

**Superintendent's Report** - Superintendent Receski stated if anyone had questions regarding his written Superintendent's report, he would be glad to answer them.

**Zoning and Code Enforcement Officer** – Zoning and Code Enforcement Officer Emerson Turnbull stated he did not have a formal report. Zoning and Code Enforcement Officer Turnbull reported he had an emergency today when a barn collapsed on Erma Circle.

**Solicitor –**

1. **Adopting Parks and Recreation Ordinance** - Solicitor Dennison suggested Council adopt Ordinance 1089, an ordinance amending Chapter 148 of the Code of the Borough of Brookville concerning parks and recreation pursuant to changes in the gun law. President Pro-Tem Allgeier moved to adopt Ordinance 1089 as prepared by Solicitor Dennison; seconded by Member Ferringer. Motion carried 7-0.

**Borough Engineer** – Borough Engineer Dan Slagle stated he has worked on several projects with the Borough over the last 18 years including; the Clarion Federal Credit Union, and the Dollar General store. Borough Engineer Slagle stated the Borough might want to revisit the Jefferson County CDBG Program. Borough Engineer Slagle stated the Borough's SALDO Ordinance is extremely weak and should be updated.

## **Committee Reports**

### **A. Personnel Committee**

1. **Employee Handbook** – Personnel Committee Chair Karen Allgeier stated the Personnel Committee is working on the Employee Handbook.

### **B. Public Safety Committee**

1. **Promulgation & Resolution** – Public Safety Committee Chairman Steve Hoak reported he worked with Manager Shick and came up with a new, updated Emergency Operation Plan. President Pro-Tem Allgeier moved to adopt Resolution 508-15 our Emergency Management Plan Resolution; seconded by Member Hoak. Motion carried 7-0.

### **C. Community Resources Committee**

1. **Speakers Bureau** – Community Resources Committee Chair Clarinda R. Darr stated she, along with President Pro-Tem Allgeier and Member Ferringer would be glad to give a list of topics and talking points to anyone who is scheduled to speak publicly.
2. **Brookville Seal** – Community Resources Committee Chair Clarinda R. Darr stated Brookville might want to get an official seal to help promote tourism. Community Resources Committee Chair Darr stated a gentleman from Jamestown Advanced Products Corporation is available to come and speak about this late in April. Community Resources Committee Chair Darr reported Heritage Trail for Scripture Rocks has an official seal they use for branding and tourism.
3. **Town Hall Meeting** – Community Resources Committee Chair Darr stated a Town Hall Meeting was held in February of 2014, and another one was held in September of 2014. Community Resources Committee Chair Darr asked Council if they would like to hold another Town Hall meeting coinciding with the first Borough Council meeting in March. Member Hoak stated he was thinking about holding another Town Hall Meeting too. President Pro-Tem Allgeier moved to set a Town Hall Meeting for March 3, 2015 to commence at the end of the Borough Council Meeting; seconded by Member Darr. Motion carried 7-0.
4. **Municipal Papers – Cris Dush** – Community Resources Committee Chair Clarinda R. Darr reported she gave Manager Shick papers from Representative Cris Dush. Community Resources Committee Chair Darr stated Representative Cris Dush would like us to develop a panel. Community Resources Committee Chair Darr stated that if anyone is interested in developing a panel, they should see Manager Shick and sign up.

### **D. Property Committee**

1. **73 South Pickering Street House** – Property Committee Chairman David Ferringer stated the Property Committee recommends putting the property at 73 South Pickering Street out for bid and to have a live auction. Property Committee Chairman Ferringer stated they will put a reserve bid on it, and if no one meets the reserve bid we will give them all back. President Pro-Tem Allgeier asked Property Committee Chairman Ferringer how they planned on advertising this, and Property Committee Chairman

Ferringer stated by newspaper. President Blazosky stated there is a motion on the floor coming from Committee, and asked who was in favor of it. Council approved the motion unanimously 7-0.

**Borough Manager –**

1. **Special Event Permit** – Manager Shick stated there is a special event permit submitted for Light Up Night 2015 for Friday, November 27<sup>th</sup> from 5:00 p.m. to 9:00 p.m. and they need a motion for the Council President to sign off on it. President Pro-Tem Allgeier moved to approve the special event permit for Light Up Night for Friday, November 27<sup>th</sup> 2015 from 5:00p.m. to 9:00 p.m.; seconded by Member Darr. Motion carried 7-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ELECTED OFFICIAL COMMENTS:**

- A. **Tyler Peters** – Junior Member Peters stated he has no comments at this time.
- B. **Mayor Beck** – Mayor Beck thanked Superintendent Receski and his crew for keeping the streets clear.
- C. **Member Darr** – Member Darr asked everyone to remember their Valentine on Valentine's Day. Member Darr asked everyone to register to vote and to exercise their privilege to vote. Member Darr urged everyone to attend Representative Cris Dush's Open House in Brookville on February 19<sup>th</sup> from 11:00 a.m. to 2:00 p.m. and in Punxsutawney on February 20<sup>th</sup> from 11:00 a.m. to 2 p.m. Member Darr thanked the Personnel Committee for their work on the Employee Handbook.
- D. **Member Ferringer** – Member Ferringer thanked Superintendent Receski and his crew for their work during the storm. Member Ferringer asked for an Executive Session after the meeting to discuss a personnel matter with no action expected.
- E. **Member Hoak** – Member Hoak thanked Superintendent Receski and his crew for their work during the storm. Member Hoak reported he sits on the Northcentral Regional Planning Commission, and he is excited about all the things that are happening in our region.
- F. **Member Kutz** – Member Kutz thanked Engineer Slagle for the good information he shared at tonight's meeting. Member Kutz thanked Superintendent Receski and his crew, Fire Chief Lipuma, and Police Chief Brown for doing a great job. Member Kutz asked about the light poles. Manager Shick stated they got the quote back and ordered 4 similar light poles for \$17,500.00, so now we can replace the two poles that are down and have two spare poles. Superintendent Receski stated the light poles should be here in 8 to 10 weeks.

- G. President Pro-Tem Allgeier** – President Pro-Tem Allgeier thanked Superintendent Receski and his crew for their work during the storm. President Pro-Tem Allgeier thanked Police Chief Brown, Fire Chief Lipuma, Manager Shick, Member Hoak, and Tracy Zents for meeting on Saturday to discuss the storm. President Pro-Tem Allgeier reported the turn out for Sandy Shaffer at the Brookville Fire Hall was phenomenal, and she was happy the town came out and supported her and her family.
- H. Vice-President Hynes** – Vice-President Hynes stated this weather is wonderful for skiing. Vice-President Hynes reported he will not be at the next Borough Council meeting on February 17<sup>th</sup> because he is going to Florida.
- I. President Blazosky** – President Blazosky thanked Superintendent Receski and his crew for their work during the storm.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

Reporter Judi Anthony asked whose terms are up on Borough Council. President Pro-Tem Allgeier stated terms are up for Vice-President Hynes, Member Hoak, and Member Ferringer.

**EXECUTIVE SESSION:**

Council entered an Executive Session at 8:00 p.m. to discuss a personnel matter with no action expected. Executive Session ended at 8:15 p.m. with no action taken.

**ADJOURNMENT:**

President Pro-Tem Allgeier moved to adjourn; seconded by Member Ferringer. Motion carried 7-0 at 8:15 p.m.

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Borough Manager