

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, August 18, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, August 18, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
Dave Ferringer
Bill Kutz
Steve Hoak
Clarinda R. Darr

STAFF

Manager Dana Shick
Mayor Richard Beck
Police Chief Jason Brown
Director of Public Works -
Dave Vallosio
Solicitor James Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey
John Pozza
Rudy Bullers
Linda Slater
Julie Peer
Roy Darrin

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (August 4, 2015)

Member Steve Hoak moved to approve the minutes of the August 4th meeting as submitted; seconded by President Pro-Tem Karen Allgeier. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted, seconded by Member Steve Hoak. Motion carried 7-0.
- B. Fund Level Financial Statements** – President John Blazosky stated people are available to answer any questions regarding the Fund Level Financial Statements.

PUBLIC COMMENT:

- A. Rudy Bullers – Zion Church – Work at Longview Park** – Rudy Bullers, a member of the Zion Church, asked Council permission for church members to make some repairs at Longview Park. Mr. Bullers stated they would like to paint the picnic tables and put new sand in the sand box. President John Blazosky stated Mr. Bullers can contact Public Works Director Dave Vallosio and Manager Dana D. Shick if he has questions or needs help regarding this project. Member Steve Hoak thanked Mr. Bullers and the Zion Church for volunteering to do this. Mr. Bullers stated the Zion Church can supply the materials, but wondered if they could get help with supplies. Public Works Director Dave Vallosio stated the Borough has some paint they can use.

- B. Brookville's Best – Julie Peer – President, Penn Highlands Brookville** – Julie Peer, President of Penn Highlands Brookville, stated Penn Highlands Healthcare was established October 1, 2011, has 70 locations, and 3636 employees. Ms. Peer reported Brookville is the smallest hospital in Penn Highlands and has 230 employees. Ms. Peer reported Brookville became a critical access hospital January 1, 2006 with cost reimbursement for Medicare and Medicaid. Ms. Peer stated they believe quality is very important, and they have a star rating of four out of five. Ms. Peer reported they received a Safety Across the Board Excellence Award, and a Readmission Project Excellence Award. Ms. Peer reported their staff, including Dr. Tabatha Jeffers, Dr. Steven Sprankle, Dr. David Girardi, Dr. Daniel Perri, Dr. Bansal, and Norm Furgiuele strive to provide excellent service. Ms. Peer reported they opened an OB/GYN office in Brookville, acquired a CAT Scanner and Ultrasound in 2015, plan to acquire a nuclear camera in 2016, and offer online bill pay. Ms. Peer reported they have been profitable three of the past five years. Member Clarinda R. Darr thanked Ms. Peer for coming to the meeting, and stated older residents don't need to worry about losing their hospital since Brookville became a critical access hospital. President John Blazosky thanked Ms. Peer for coming to the meeting. Ms. Peer stated the hospital is always looking for ways to improve. Member Steve Hoak stated we are privileged as a community of 4,000 to have Brookville Hospital, and it is a large employer in our area.

REPORTS:

Chief of Police

- A. Aggressive Driving Grant** – Police Chief Jason Brown reported the department is currently participating in the PennDOT Aggressive Driving Grant. Chief Brown stated officers will be doing increased and concentrated patrols to reduce aggressive behaviors of drivers in our area. Chief Brown reported the enforcement criteria are mandated by PennDOT, and when the session is completed at the beginning of September all enforcement activity information will be forwarded to PennDOT. Chief Brown stated if we don't meet their criteria, we will lose the funding and no longer be in the grant program.
- B. Training** – Police Chief Jason Brown reported he will be attending the Southern Police Institute's Management of Smaller Police Agencies Course from September 14th through the 18th in Galax, Virginia. Chief Brown reported this course is for chiefs of smaller police departments to expose participants to the key elements necessary to be successful managers of these agencies. Chief Brown stated this practical course focuses on developing management in relation to changing times and limited financial and human resources.

Director of Public Works - Dave Vallosio, Director of Public Works, reported New Enterprise, our paving contractor, started milling the intersections and the driveways late Monday afternoon in preparation for paving. Public Works Director Dave Vallosio stated, due to the weather this morning, no paving was done. Public Works Director

Vallosio stated New Enterprise hopes to start paving tomorrow morning, weather permitting.

Zoning/Code/Health Officer – No Report

Committee Reports

A. Shade Tree Commission

1. **Commission Update** – Shade Tree Commission Chair Karen Allgeier reported they will be meeting every three months. Shade Tree Commission Chair Allgeier stated they discussed the history of the Commission at their last meeting which goes back to 1857, and they looked at the tree inventory that was done in 1994. Shade Tree Commission Chair Allgeier stated they talked about the ash trees that need removed in North Side Park. Shade Tree Commission Chair Allgeier reported they decided the Commission's purview will be the trees on Main Street, and they are looking for grants to beautify downtown. Mr. Roy Darrin asked Shade Tree Commission Chair Allgeier what their budget is. Shade Tree Commission Chair Allgeier stated their budget is zero, and they are hoping to get grants.

B. Budget Committee

1. **Budget Adjustments** – Budget Committee Chairman Phil Hynes reported the Committee recommends making some budget transfers including moving \$950.00 from the part-time staff line item for lifeguards to the playground repairs line item, and moving \$1,000.00 from the weapons storage cabinet line item with \$50.00 going to the renew subscription or membership line item, and \$950.00 going to the vehicle parts and maintenance line item. President John Blazosky asked if Council was in favor of these recommended budget transfers coming from Committee, and Council unanimously approved these transfers 7-0.

Solicitor

- A. **Employment Agreement/Public Works Director Dave Vallosio** – Solicitor James Dennison reported the employment agreement between the Union and the Borough regarding Public Works Director Dave Vallosio was received back from the Union signed by them. President Pro-Tem Allgeier moved to authorize Manager Dana D. Shick and President John Blazosky to sign the agreement between the Borough of Brookville and the Public Works Employees Union in regards to Dave Vallosio's employment contract; seconded by Member Hoak. Motion carried 7-0.
- B. **Interim Financing/Municipal Authority** – Solicitor James Dennison stated the Municipal Authority received documents regarding the upgrade of the sewage plant as well as the sewage system, and they will be doing interim financing sometime in the fall. Solicitor Dennison stated the USDA will ask for a guarantee from the Borough on the interim.

Borough Manager

- A. Employee Handbook** – Manager Shick stated she sent the revised version of the Employee Handbook to Council. Manager Shick reported this topic will be on the Authority agenda also. After some discussion, Member Steve Hoak recommended sending the Employee Handbook to the Union first then Council can sign off on it, and Council in general agreed.
- B. Police Minimum Municipal Obligation (MMO) Budget for 2016** – Manager Dana D. Shick reported every year the Police MMO for the police pension plan is provided to us by Anderson and Associates. Manager Shick stated we need a motion to sign off on it. Vice-President Phil Hynes moved to approve the financial obligation budget for the MMO; seconded by President Pro-Tem Allgeier. Motion carried 7-0.
- C. Source Water Protection Plan Public Meeting** – Manager Dana D. Shick reminded everyone the Source Water Protection Plan public meeting will take place Wednesday, August 19th at 7:00 p.m. in the Borough Complex conference room.

UNFINISHED BUSINESS

- A. Public Comment/Linda Slater/Miller Welding** – President Blazosky asked Linda Slater if she would like to comment on something. Linda Slater, a resident on First Street, stated she is concerned about the noise coming from Miller Welding's location on First Street. Ms. Slater stated she is also concerned that forklifts are on the roads at the location. Solicitor James Dennison stated Zoning and Code Enforcement Officer Emerson Turnbull has been talking to him about this. Solicitor Dennison stated that even though that area is zoned as Office Commercial now, the Planning Commission is looking into rezoning that area to industrial. Member Bill Kutz stated Zoning and Code Enforcement Officer Turnbull was going to talk to Miller Welding about putting a fence there. Member Kutz stated in the new zoning, Ms. Slater's house would still be protected as residential. Solicitor James Dennison stated copies of what is being proposed in that area will be sent to Ms. Slater.

NEW BUSINESS:

- A. Resolution 512-15/Junior Council Person** – Member Clarinda R. Darr stated Council has information in their agendas from the Pennsylvania Boroughs Association on how to establish the position of a Junior Council Person. Darr stated they gave us a sample resolution, and item #4 requiring the Junior Council Person be a resident of the Brookville Borough or a resident of the Brookville Area School District is in question. Member Bill Kutz stated Council is probably better off getting someone in the district for this position. After some discussion, Member Steve Hoak moved to approve Resolution number 512-15, a resolution of the Brookville Borough Council's participation in the Pennsylvania Boroughs Association Junior Council Person Program as laid out with #4 on the last page that specifies the Junior Council Person be a resident of the Brookville Area School District; seconded

by Member Bill Kutz. Motion carried 6-1 with President Pro-Tem Karen Allgeier dissenting. President Pro-Tem Karen Allgeier asked permission to explain her no vote, and stated she wanted the person chosen to be in the Borough limits so they have a more vested interest in the Borough.

- B. Depot Street Update** – Vice-President Phil Hynes reported the contractor has completed filling in and clearing the culvert and has done additional work he is not charging us for. Vice-President Hynes reported now there is a wide area that is accessible, but it is rough. Vice-President Hynes reported, with Council's permission, Redbank Valley Trail Association representatives would like to come up, at no cost to the Borough, with a grader to smooth it out and roll it. Vice-President Hynes asked for Council's approval to have the volunteers and their equipment on our public street. President Pro-Tem Allgeier moved to approve having the volunteers and their equipment on our public street; seconded by Member Steve Hoak. Motion carried 7-0. Vice-President Phil Hynes reported the Redbank Valley Trail Association has their own liability coverage.
- C. Rental Inspections** – Member Dave Ferringier suggested Council take a vote on taking this topic off the agenda, or pursuing it. Member Clarinda R. Darr suggested instead of tabling this topic, Council should set a timeline for it. Member Steve Hoak stated everyone seems to agree something needs to be done about blighted properties in this area. President John Blazosky stated Council needs to enforce what is on the books right now instead of making new ordinances. Roy Darrin suggested appropriating money for Code Enforcement Officer Emerson Turnbull to take care of these issues. President John Blazosky stated this will be taken care of by the next meeting.

ELECTED OFFICIAL COMMENTS:

- A. Mayor Richard Beck** – Mayor Beck thanked everyone for coming to the meeting, and stated it is interesting to learn more about how the hospital runs from Julie Peer. Mayor Beck asked Council who is in charge of trimming back trees on Mabon Street, and Public Works Director Dave Vallosio reported the state is.
- B. Member Clarinda R. Darr** – Member Clarinda R. Darr stated tickets are still available for the Brookville Volunteer Fire Company concert to see John Michael Montgomery at the Jefferson County Fairgrounds this Saturday. Member Darr stated tickets are still available for the Brookville Community Theatre's rendition of 'Meet Me in St. Louis'. Member Darr asked everyone to watch out for children as they return to school September 1st. Member Darr reminded everyone to attend the Source Water Protection Plan public meeting tomorrow night at 7:00 p.m. Member Darr thanked Brookville's Best Julie Peer for coming to the meeting, and stated even though some people think we are taking too much time with this, as elected officials, Council owes it to continue the 'Brookville's Best' series and promote the people that give Brookville its unique flavor as a small town and make Brookville the best it can be.

- C. **Member Dave Ferringer** – Member Dave Ferringer stated he was glad to see everyone here tonight and thanked everyone for keeping Council informed on what’s going on in town.
- D. **Member Steve Hoak** – Member Steve Hoak stated, in rebuttal to President Pro-Tem Karen Allgeier regarding the Junior Council Person position, he thinks what we are looking for is a youthful voice on Council representing the Brookville School District. Member Hoak stated that is why he chose to make the motion he made.
- E. **Member Bill Kutz** – Member Bill Kutz thanked Julie Peer for coming to the meeting tonight.
- F. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier thanked Julie Peer and Linda Slater for their comments tonight, and welcomed reporter Randy Bartley back. President Pro-Tem Allgeier thanked everyone who came to see ‘Meet Me in St. Louis’ at the Sawmill. President Pro-Tem Allgeier reported the Stormwater Committee will meet on the first Thursday in September. President Pro-Tem Allgeier reported the Shade Tree Commission will meet in October, and the meeting will be publicized in the paper.
- G. **President John Blazosky** – President John Blazosky thanked everyone for coming to the meeting, stated he had nothing further to add, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Reporter Randy Bartley** – Reporter Randy Bartley asked Vice-President Phil Hynes if the maintenance down the road on the Depot Street Project will revert to the Borough. Vice-President Phil Hynes stated that technically it has never gone away from the Borough, but they are looking at different alternatives. Vice-President Hynes stated there will be limited maintenance, and he doesn’t think it will be a concern.
- B. **Rental Inspections** – Reporter John Pozza asked Council if Code Enforcement Officer Emerson Turnbull will be involved with reviewing rental inspections. President John Blazosky stated Code Enforcement Officer Turnbull will be involved if necessary.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Bill Kutz.
Motion carried 7-0 at 8:00 p.m.

Borough Manager

