

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, October 6, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, October 6, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Karen Allgeier
Dave Ferringier
Bill Kutz
Steve Hoak
Clarinda R. Darr
Levi Roseman

STAFF

Manager Dana Shick
Mayor Richard Beck
Police Chief Jason Brown
Fire Chief Jim Lipuma
Public Works Director -
Dave Vallosio
Zoning/Code/Health –
Officer Emerson Turnbull
Solicitor James Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
John Pozza
Larry McGuire
Nicole Cable
Roy Darrin
Ben Carrier
Brandy Carrier
Dave Duncan
Ken Burkett

CALL TO ORDER:

Vice-President Phil Hynes called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (September 15, 2015)

President Pro-Tem Karen Allgeier moved to approve the minutes of the September 15th meeting as submitted; seconded by Member Steve Hoak. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. President Pro-Tem Karen Allgeier moved to approve the bills as submitted, seconded by Member Clarinda R. Darr. Motion carried 6-0.
- B. Fund Level Financial Statements** – Vice-President Phil Hynes stated anyone with questions regarding the Fund Level Financial Statements can ask Manager Dana D. Shick or himself.

PUBLIC COMMENT:

- A. Nicole Cable – Civic Club** – Nicole Cable, a member of the Brookville Civic Club, asked Council for permission to decorate parking meters downtown with cornstalks. Nicole Cable stated they will be putting the cornstalks up on October 19th and taking them down on November 26th. President Pro-Tem Allgeier moved to approve the Civic Club decorating the parking meters for the holidays on October 19, 2015; seconded by Member Steve Hoak. Motion carried 6-0. Nicole Cable stated they ordered the parking meter covers for Christmas.
- B. Brookville's Best – Ken Burkett – History Center** – Ken Burkett from the History Center stated he would like to give an update on the Scripture Rocks

Heritage Park Project. Mr. Burkett reported the Project started in 2009. Ken Burkett stated Scripture Rocks Heritage Park will preserve the legacy of Doug Stahlman and his dedicated rocks, and it will make the history of Doug Stahlman's legacy accessible to all who are interested in his story and his impact on Brookville. Ken Burkett stated they are looking to open in May, and to make this happen they need the public's support. Ken Burkett stated they are currently in the funding phase. Ken Burkett stated people can make a donation, or volunteer to help with the development, upkeep, and preservation of Scripture Rocks. Mr. Burkett stated it will be a place where people can hike. Ken Burkett stated they will have tours a few times a year. Ben Carrier asked Mr. Burkett if the railroad is included in this project, and Mr. Burkett stated the railroad is not included, but there is an access point. Vice-President Phil Hynes stated it's all coming together with Scripture Rocks Heritage Park, the Downtown Park, and the Rail Trail, Brookville has something to offer to tourists.

- C. Roy Darrin – Garbage Trucks and Street Signs** – Brookville resident Roy Darrin stated there are 16 new garbage trucks in town that Vantage bought, and they weigh 66,000 pounds each. Mr. Darrin stated these trucks are heavy on our streets. Mr. Darrin stated some people suggest putting a weight limit on our streets. Solicitor James Dennison stated there is a weight limit on the streets. Vice-President Phil Hynes stated we need to look into that. Mr. Darrin asked to meet with the Street Committee, and Street Committee Chairman Bill Kutz asked Mr. Darrin to call him at home. Roy Darrin stated some of the street sign poles are rusty and crooked, and they make the town look junky. Roy Darrin suggested seeing if the orange crew could work on them

REPORTS:

Chief of Police - Police Chief Jason Brown stated he was sorry he was not at the last Borough Council meeting. Police Chief Brown stated he was at school. Chief Brown reported they had 1496 calls for service in August and 1496 calls for service in September. Chief Brown reported statistics for August included 80 complaints, 93 traffic stops, 27 arrests, and 1 mental commitment. Chief Brown stated the statistics for September included 92 complaints, 81 arrests, and 1 mental commitment. Chief Brown reported he was in Galax, Virginia attending the Southern Police Institute's Management of Smaller Police Agencies Course from September 14th through the 18th. Chief Brown stated they discussed developing management in relation to changing times and limited financial and human resources. Police Chief Jason Brown stated tomorrow the Department will take part in the Brookville Area School District's Walk to School Day.

Fire Chief – Fire Chief Jim Lipuma reported in the month of September the Brookville Volunteer Fire Company responded to 20 alarms averaging 10 firefighters per call and 18 members per drill night. Fire Chief Lipuma reported they invested 349 man hours for the emergency calls only. Fire Chief Lipuma reported their average response time in Brookville was 6:30 seconds. Fire Chief Lipuma stated in the month of September there were 2 activated automatic fire alarms, 3 lines down, 11 motor vehicle accidents, 1 stand by assignment at another fire station, 2 structure fires, and 1 vehicle fire. Fire Chief Lipuma stated on September 9th he attended the monthly Brookville schools security

meeting, and on September 15th he attended a planning meeting at the Brookville Hospital and the county LEPC (Local Emergency Planning Committee) meeting. Fire Chief Lipuma reported the Brookville Volunteer Fire Company is looking into purchasing a new ladder truck, but they are not planning to build a new fire hall. Fire Chief Lipuma stated it is Fire Prevention Week and they are teaching children fire safety. Fire Chief Lipuma stated back in February he asked Council to consider increasing the parking fines for fire lane tickets, and asked how that was coming along. Solicitor Dennison stated there is nothing in the ordinance that deals with fire lanes or handicap parking. Solicitor Dennison stated he is re-doing the parking regulations. Solicitor Dennison stated we need to talk to PennDOT. Solicitor Dennison stated two sections need to be created; one for fire lanes and one for handicap parking. Fire Chief Lipuma asked if we could write them, and Solicitor Dennison stated we can. Fire Chief Lipuma asked what we need to do to get it written. Solicitor Dennison stated we need Council's approval. President Pro-Tem Karen Allgeier moved to authorize Solicitor Dennison to proceed with regulations for fire lanes and handicap spaces; seconded by Member Steve Hoak. Motion carried 6-0. Member Clarinda R. Darr asked Fire Chief Jim Lipuma to commend our firemen who take a week of their vacation to take part in Fire Prevention Safety Week.

Director of Public Works – Public Works Director Dave Vallosio reported new hire Equipment Operator Jonathan Rhoades started working Monday, October 5, 2015. Public Works Director Dave Vallosio reported they finished mowing the flood control for the year, and removed sediment from the Ace Hardware area of Northfork Creek. Public Works Director Vallosio stated they are in the process of removing the numerous trees wedged against the Pickering Street bridge abutment, and they are continuing to repair deteriorated storm inlets. Mayor Richard Beck asked if we have an ordinance that does not allow leaves to be raked into the street. Code Enforcement Officer Emerson Turnbull stated leaves cannot block the stormwater drains. Member Clarinda R. Darr stated David Andrews commended the job Public Works Director Dave Vallosio and his crew are doing on our 322 Project. Member Steve Hoak asked Public Works Director Dave Vallosio when the last time the flood project was dredged, and Public Works Director Vallosio stated it has been quite a while since the Army Corps or a contractor came in. Vice-President Phil Hynes asked if this should be added to the budget next year. Member Steve Hoak reported they might work on getting this added to the County's Hazard Mitigation Plan.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull reported in September he responded to 2 subdivision calls, 4 calls regarding a Sheetz project and blueprint review, complaints regarding West Main Street, Western Avenue, Union Apartments, and East Main Street, wrote 1 letter denying a zoning subdivision, made 3 calls regarding a food business opening on Main Street and a follow up call regarding a Pearsall property, and made a call to the EADS Group regarding a Main Street project. Zoning and Code Enforcement Officer Turnbull reported he attended a meeting last week regarding floodplain management, and responded to a Right to Know request. Member Clarinda R. Darr asked Zoning and Code Enforcement Officer

Emerson Turnbull for an update on the old Holiday Inn property, and Zoning and Code Enforcement Officer Turnbull stated he heard it is for sale.

Committee Reports

A. Finance Committee

1. **Pickup Truck Financing** – Finance Committee Chairman Phil Hynes reported they planned on buying a new truck for the Street Department next year, but the truck they currently have cannot pass inspection, and it is not worth putting money into it to repair it at this point. Finance Committee Chairman Phil Hynes stated the Committee is looking for a motion from Council to approve getting a \$30,000.00 short-term loan from S&T Bank to purchase a new truck, and authorizing Manager Dana D. Shick to sign for that loan. President Pro-Tem Karen Allgeier stated she will make that motion. Member Bill Kutz asked what the interest rate on the loan is. Manager Dana D. Shick stated the interest rate is 3.25%. The motion coming from the Finance Committee to get a short-term loan at 3.25% interest from S&T Bank to purchase a new truck through the Costars Program for the Street Department, and authorizing Manager Dana D. Shick to sign for that loan, was approved unanimously. Motion carried 6-0.
2. **2016 Budget** - Finance Committee Chairman Phil Hynes reported the Finance Committee has been having budget meetings, and hopes to have a preliminary budget in November for review.

Solicitor – No Report

Borough Manager

- A. **DCNR Grant - RFP** – Manager Dana D. Shick stated she has been working on the DCNR Grant that we received. Manager Dana D. Shick stated part of the grant process is a requirement to put out an RFP (Request for Proposal), and she put an RFP together. Manager Dana D. Shick stated she talked to them to see if we have any different options with this. Manager Dana D. Shick stated the DCNR Grant that we were offered must stay within Walter Dick Park. Manager Shick stated, with this RFP, we can see what different engineers propose we do with that area. Manager Shick stated that might be updating the bathrooms, suggesting remedies for our geese problem at Walter Dick Memorial Park, or giving us information about a Splash Park. Manager Dana D. Shick stated this doesn't cost the Borough any money, it will just help us just to see what's out there.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Halloween Parade and Trick or Treat** – Mayor Richard Beck stated he proposes to have Halloween on Saturday, October 31st with the Halloween

Parade on Main Street at 5:00 p.m. and Trick or Treat starting after the parade and ending at 8:00 p.m.

- B. Storefronts on Main Street** – Vice-President Phil Hynes stated Borough Council has no jurisdiction on who gets on Main Street.

ELECTED OFFICIAL COMMENTS:

- A. Alternate Junior Council Member Levi Roseman** – Alternate Junior Council Member Levi Roseman thanked Council for letting him be a part of this process, and stated he is excited to be a part of it. Alternate Junior Council Member Levi Roseman thanked Member Clarinda R. Darr for sending correspondence through the school to him with contact information and well wishes. Alternate Junior Council Member Levi Roseman stated Junior Council Member Danielle VanSteenberg is on a field trip tonight for an Honors Choir at IUP. Alternate Junior Council Member Levi Roseman stated Homecoming went over very well. Alternate Junior Council Member Levi Roseman encouraged Council to get him and Junior Council Member Danielle VanSteenberg involved.
- B. Mayor Richard Beck** – Mayor Richard Beck thanked everyone for coming to the meeting tonight.

PUBLIC COMMENT:

Police Chief Jason Brown called Vice-President Phil Hynes attention to Ben Carrier. Brookville resident Ben Carrier stated he had a few questions, and asked Council what we can request of the jail as far as labor. Solicitor Dennison stated they can cut the grass at the cemetery. Mr. Carrier asked if inmates at the jail can help with snow removal. Vice-President Phil Hynes stated the inmates need to be supervised. Mayor Richard Beck suggested that Ben Carrier speak to the Sheriff regarding this. Ben Carrier asked Fire Chief Jim Lipuma why the DuBois Fire Department is called when there is smoke at the Brookville Post Office, but the Pinecreek Fire Department is not called. Fire Chief Jim Lipuma stated the DuBois Fire Department only comes to Brookville if there is smoke or a fire. Fire Chief Jim Lipuma stated we picked the DuBois Fire Department because they are trained in RIT (Rapid Intervention Team), and they just respond to Brookville for RIT, not to fight fires. Fire Chief Lipuma stated a Rapid Intervention Team (RIT) is trained to assist in situations such as getting a fireman who is trapped in a burning building out safely.

- C. Member Clarinda R. Darr** – Member Clarinda R. Darr reminded everyone that Meet the Candidate Night is October 14th from 6:00 p.m. to 8:00 p.m. at the Heritage House, and the Brookville High School window painting contest is October 13th. Member Clarinda R. Darr asked everyone to buy Gurly Bear gloves from Brookville Glove this month, and stated 20% of all Gurly Bear glove sales go to Hahne Cancer Center in DuBois. Clarinda R. Darr thanked the school for a great Homecoming, stated she attended the Jefferson County Development luncheon, and reminded everyone that the Haunted Hayride

begins next weekend. Member Clarinda R. Darr stated Light Up Night has been renamed Light Up Brookville.

- D. **Member Dave Ferringer** – Member Dave Ferringer stated he enjoyed the enthusiasm Alternate Junior Council Member Levi Roseman has brought to the table, and stated it is nice to see the interest.
- E. **Member Steve Hoak** – Member Steve Hoak stated he is impressed with Alternate Junior Council Member Levi Roseman's comments also. Member Steve Hoak stated this is National Fire Prevention month, and their slogan is 'hear the beep where you sleep'. Member Steve Hoak asked everyone to make sure they have fire alarms in all of their sleeping areas.
- F. **Member Bill Kutz** – Member Bill Kutz stated he had nothing to say, and would like to get rid of this part of the meeting.
- G. **President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier stated the State Conference for PSAB is coming up next week, beginning October 16th, and she plans on attending. President Pro-Tem Karen Allgeier stated the Shade Tree Commission is meeting tomorrow at 4:00 p.m. at the Borough Complex, and will be discussing ways Main Street can be street-scaped, the changes that might come about from the lovely new Town Square Park we will have, and how to acquire free grant money for work on Main Street. President Pro-Tem Allgeier stated Alternate Junior Council Member Levi Roseman's comments this evening show that he is a well-spoken and very intelligent young man.
- H. **Vice-President Phil Hynes** – Vice-President Phil Hynes stated he had nothing more to add, and he feels Member Bill Kutz's pain. Vice-President Phil Hynes asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

Reporter John Pozza welcomed Alternate Junior Council Member Levi Roseman and stated he will be a tremendous asset to Borough Council.

ADJOURNMENT:

President Pro-Tem Karen Allgeier moved to adjourn; seconded by Member Bill Kutz. Motion carried 6-0 at 8:05 p.m.

Borough Manager

