

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, November 3, 2015 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, November 3, 2015 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Phil Hynes
Karen Allgeier
David Ferringier
Bill Kutz
Steve Hoak
Clarinda R. Darr
Levi Roseman

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Fire Chief Jim Lipuma
Public Works Director -
Dave Vallosio
Zoning/Code/Health Officer -
Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey
Jack DeMotte
William Littlefield
Russell Reynolds
David Deemer
Tracy Zents
Charles Turnbull
Richard Garner
Paul Turnbull
Bonnie Beck
Dave Duncan
Dave Neill

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (October 20, 2015)

President Pro-Tem Karen Allgeier moved to approve the minutes of the October 20th meeting as submitted; seconded by Member Bill Kutz. Motion carried 7-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Steve Hoak asked what ‘Amsterdam’ referred to. Manager Dana D. Shick stated we ordered employee file folders from that company. President Pro-Tem Karen Allgeier moved to approve the bills as submitted, seconded by Member Steve Hoak. Motion carried 7-0.
- B. Fund Level Financial Statements** – President John Blazosky stated anyone with questions regarding the Fund Level Financial Statements can ask Vice-President Phil Hynes or Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Brookville’s Best – William Littlefield - Commander VFW Post #204, Russell Reynolds - Commander American Legion Post #102, and David Deemer - Sergeant at Arms, American Legion Post # 102** – David Deemer, Sergeant at Arms at American Legion Post #102, stated he along with Russell Reynolds, Commander of American Legion Post #102, and William Littlefield, Commander

of VFW Post #204, want people in Brookville to know they are active, involved with community services, and take part in parades. Sergeant David Deemer stated they do two to three military honors for fallen comrades each month. Sergeant David Deemer stated they visit veterans at Christmastime. Sergeant David Deemer stated they visit bed-bound veterans and thank them for their service. Sergeant David Deemer stated they also put flags on veterans' graves in the spring, and take them off in the fall. Sergeant David Deemer reported there is a drop-off box in the courthouse for unserviceable flags, and Vickie Storey, the Tax Collector, also collects them. Sergeant David Deemer reported they have had up to 4,000 unserviceable flags returned at a time. Sergeant David Deemer stated they are going to Hickory Grove Elementary School on November 6th to see the kids there put on a show for veterans. Sergeant David Deemer stated on November 11th at 11:00 a.m. the veterans will put on a presentation at the high school. President John Blazosky thanked them for coming to the meeting, and for their service.

- B. Clarinda R. Darr – Light Up Brookville** – Clarinda R. Darr member of the Light Up Brookville Committee stated Light Up Night has been renamed Light Up Brookville, and will take place on Black Friday from 5:00 p.m. to 9:00 p.m. Clarinda R. Darr stated Light Up Brookville is sponsored by the Brookville Volunteer Fire Company. Clarinda R. Darr stated there will be celebrity readers in store windows from 5:00 p.m. to 7:00 p.m. Clarinda R. Darr stated there will be strolling carolers, and a huge ice sculpture will be carved on Main Street that will be made in such a way that kids can play with it. Clarinda R. Darr stated at 7:00 p.m. the street lights will go off and the tree lights will go on. Clarinda R. Darr reported the parade will start at 7:03 p.m. Clarinda R. Darr stated the downtown stores will be open, and food vendors will be in the town square. Clarinda R. Darr stated on the following day, which is Small Business Saturday, there will be a grand re-opening of the Moonlite All American Drive-In Theatre featuring their new digital projector. Fire Chief Jim Lipuma stated it will be a free night, and they are hoping to have the Grinch and the Christmas Story. Clarinda R. Darr stated there are five Veterans banners for the public to sign. Clarinda R. Darr stated there are five services, and those five services will be represented on each of the banners with a medallion. Clarinda R. Darr reported students from Jeff Tech made the five medallions that are on the Veteran banners.
- C. Paul Turnbull – Request for Street Donations** – Paul Turnbull asked Council for permission to stand on Main Street with a few friends asking for donations that would go to families that have kids with cancer. Fire Chief Jim Lipuma requested they wear safety vests. President Pro-Tem Karen Allgeier moved to allow them to have their donation drive before a date specified with Police Chief Jason Brown and Fire Chief Jim Lipuma; seconded by Member Bill Kutz. Motion carried 7-0.
- D. Jack DeMotte – Alley Next to the Courthouse** – Jack DeMotte of H.B.I. stated DCNR has stipulated that H.B.I. own or lease the alley next to the courthouse to ensure control of it in order to use DCNR money to work on the alley. Jack DeMotte stated since owning or leasing the alley is not possible, Solicitor Jim Dennison came up with a solution, he has given it to Dave Neill from the EADS

Group, and we will run it past DCNR. Jack DeMotte reported all the other hurdles have essentially been cleared. Jack DeMotte stated, once they get approval from DCNR, they can put the project out for bid. Jack DeMotte stated they are hoping to put the project out for bid around the first of the year. Solicitor Jim Dennison stated his solution is not a lease, and it is not a sale. Solicitor Dennison stated it is an agreement that makes it clear the Borough won't change the improvements in perpetuity, which would be the life of the grant which is 20 to 25 years. Solicitor Dennison stated this agreement is going to DCNR, and then it will be presented to Borough Council for final approval.

REPORTS:

Chief of Police

- A. Statistics** - Police Chief Jason Brown stated the Brookville Police Department responded to 1,483 calls for service in October. Police Chief Brown stated there were 81 complaints, 113 traffic contacts, 44 felony arrests, 50 misdemeanor arrests, 30 summary offenses, and 4 DUI's.
- B. Fire Drills** – Police Chief Jason Brown reported the Brookville Police Department assisted the Brookville Fire Company with fire drills at the three schools within the Borough.
- C. ILEE (International Law Enforcement Educators) Training** – Police Chief Jason Brown stated on October 27th the Brookville Police Department hosted training presented by the ILEE (International Law Enforcement Educators). Police Chief Brown stated the training class was entitled, 'Sharpen Your Edge: Improving Patrol Tactics'. Police Chief Brown reported the class was attended by all of our full time officers, as well as Jefferson County Probation, Indiana County Probation, and the Reynoldsville Police Department.
- D. Halloween** – Police Chief Jason Brown stated our officers assisted the Brookville Volunteer Fire Company with the Halloween Parade. Police Chief Brown stated, after the events at the Fire Company were completed, our officers, including himself, patrolled the neighborhoods of the Borough during the Trick or Treat times. Police Chief Brown stated, other than a massive amount of preparation for tooth decay, there were no incidents.

Fire Chief – Fire Chief Jim Lipuma reported the Brookville Volunteer Fire Company responded to 27 alarms in October, averaging 12 firefighters per call, investing 51 man hours for the emergency calls only, and averaging 18 members per drill night. Fire Chief Jim Lipuma reported their average response time in Brookville is 5:30 seconds. Fire Chief Jim Lipuma stated their summary of calls included 5 automatic fire alarms, 1 brush fire, 1 carbon monoxide alarm with one DOA that was not a result of carbon monoxide, 2 lines down, 2 QRS, 1 physical rescue of a man that was trapped in a dump truck by a load of concrete, 8 motor vehicle accidents, 1 stand by assignment at another fire station, 3 structure fires, and 3 vehicle fires. Fire Chief Lipuma stated on October 3rd the fire company participated in a Firemen's Jamboree at the Redbank Park, and on October 7th he participated in the "No Bully" school walk with the area children. Fire Chief Jim Lipuma reported that during Fire Prevention week October 5th through the 9th, members of the fire company met with over 400 children and presented them with fire prevention

training. Fire Chief Lipuma stated they also discussed fire prevention with over 25 older members of the community at the Heritage House. Fire Chief Lipuma stated on October 13th, officers of the fire company attended Haz Mat training with the employees of the Brookville Hospital. Fire Chief Lipuma reported on October 19th the members of the Brookville Fire Company and Corsica and Summerville Fire Companies participated in an active Haz Mat drill at the Brookville Hospital. Fire Chief Lipuma stated on October 20th he attended a county fire chiefs' meeting at the 911 center. Fire Chief Lipuma reported on October 31st the Brookville Volunteer Fire Company led the Halloween Parade, and gave each child who attended a treat. Fire Chief Lipuma stated each child also received an LED flashlight for their safety during Trick or Treating. Fire Chief Lipuma stated they did all of these things while preparing and running the Nightmare Lane Haunted Hayride and Walking Trail. Fire Chief Lipuma introduced Brookville Fire Company's President, Charles Turnbull, and Deputy Chief Tracy Zents. Deputy Chief Tracy Zents stated they try to promote the active use of smoke detectors in homes because they give an early warning. Deputy Chief Tracy Zents stated on October 10th Richard Garner heard the smoke alarm go off at a nearby house, called 911, then went across the street and rescued a wheelchair bound lady from her residence. Deputy Chief Tracy Zents presented Richard Garner with a Certificate of Valor from the Brookville Volunteer Fire Company.

Director of Public Works – Public Works Director Dave Vallosio reported the Borough's annual leaf pick up started Monday, October 26th, and the machinery and men are holding up well.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he can't beat Fire Chief Jim Lipuma's report, so he has nothing to report this month.

Committee Reports

A. Personnel Committee

1. **Laborer Position** – Personnel Committee Chairwoman Karen Allgeier stated the Borough received two applications for the laborer position. Personnel Committee Chairwoman Karen Allgeier stated the Personnel Committee recommends hiring Shawn Cieski full time. This motion coming from the Personnel Committee was carried 6-1 with Member Steve Hoak dissenting.

B. Finance Committee

1. **Budget Adjustments** – Finance Committee Chairman Phil Hynes reported the Committee recommends making the following transfers; moving \$7,830.00 from Salary – Part Time Staff (lifeguards) to Snow Removal Supplies, moving \$1,330.00 from Contracted Vehicle Repairs to Repair/Maintenance Supplies, moving \$1,100.00 from Vehicle Fuel – Gasoline to Sanitation Supplies, moving \$480.00 from Police Vehicle Cameras to Police – Travel Expense, moving \$690.00 from Police – New Patrol Vehicle to Police – Vehicle Parts and Maintenance, and moving \$130.00 from Miscellaneous Operating Supplies to Operating Supplies.

These transfer recommendations coming from the Finance Committee were approved unanimously 7-0. Finance Committee Chairman Phil Hynes stated Manager Dana D. Shick spent a lot of time on the budget. Finance Committee Chair Hynes asked Council to review what they put together, and hopefully we can vote on this at the next meeting.

C. Stormwater Committee

1. **Committee Update** – Stormwater Committee Chairman Dave Ferringer reported they looked at a problem on West Main Street earlier, and had the engineer look at it on October 22nd. Stormwater Committee Chairman Dave Ferringer stated the majority of the problem came from the property itself. Stormwater Committee Chairman Dave Ferringer stated the engineer gave the property owners some advice on how to handle the problem, and there is little, if anything, the Borough is responsible for in regards to this issue. President Pro-Tem Karen Allgeier stated the engineer's report was forwarded to the property owner, and we have another meeting on Thursday at 1:00 p.m.

Solicitor – No Report

Borough Manager

- A. **Sale of Public Works Pickup Truck** – Manager Dana D. Shick stated the Borough sold the old Public Works pickup truck for \$1,010.99.
- B. **Resolution 514-15** – Manager Dana D. Shick stated Resolution 514-15 is a Resolution authorizing the Borough Manager to participate in the PSAB Borough Management Caucus for an annual fee of \$25.00. Manager Shick stated this would open up great levels of training for her use. President Pro-Tem Karen Allgeier moved to approve Resolution 514-15 authorizing our Borough Manager to join the PSAB Pennsylvania State Association of Borough's Borough Management Caucus; seconded by Member Steve Hoak. Motion carried 7-0.
- C. **Christmas Collection/Brookville Area Food Pantry** – Manager Dana D. Shick reported the Municipal Authority is hosting a food drive for the Brookville Area Food Pantry November 16th through December 11th. Manager Dana D. Shick stated non-perishable food items can be dropped off at the Borough Complex lobby.

UNFINISHED BUSINESS:

- A. **Weight Limits on Roads/Garbage Trucks** – Mayor Richard Beck asked Council what action has been taken regarding the heavier garbage trucks that were mentioned at a previous meeting and weight limits on roads. Public Works Committee Chairman Bill Kutz stated he and Public Works Director Dave Vallosio have looked at the streets, and spoke with someone at the Municipal Authority. Public Works Committee Chairman Bill Kutz stated he is still working on this.

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. Alternate Junior Council Member Levi Roseman** – Alternate Junior Council Member Levi Roseman thanked President John Blazosky and Council, and stated it is always an honor to be here. Alternate Junior Council Member Levi Roseman stated Junior Council Member Danielle VanSteenberg is currently practicing for the lead in the school's musical entitled, 'How to Succeed in Business Without Really Trying', and he will take part in the production also by playing the trumpet in the pit orchestra. Alternate Junior Council Member Levi Roseman reported this production will take place Thursday, Friday and Saturday of next week. Alternate Junior Council Member Levi Roseman stated the fall sports season is pretty much complete, but there are three runners moving on to states from cross-country, and they will be running this Saturday at the state competition in Hershey. Alternate Junior Council Member Levi Roseman stated the band participated in the Halloween Parade last week. Alternate Junior Council Member Levi Roseman stated, as always, if there is anything he or Junior Council Member Danielle VanSteenberg can do to help Borough Council communicate and work with the youth in our community, to please let them know.
- B. Mayor Richard Beck** – Mayor Richard Beck thanked the American Legion for coming to the meeting, and congratulated Richard Garner on his plaque.
- C. Member Clarinda R. Darr** – Member Clarinda R. Darr stated she hoped everyone voted, thanked the Vets for attending the meeting, and stated she hopes everyone will sign the first banner after the meeting.
- D. Member Dave Ferringer** – Member Dave Ferringer congratulated Richard Garner, and thanked the Vets for attending the meeting.
- E. Member Steve Hoak** – Member Steve Hoak thanked the Veterans for their service and for attending the meeting, and congratulated Richard Garner on receiving his plaque. Member Steve Hoak stated his 'no' vote earlier wasn't so much for who was picked for the position, as for not waiting for the budget to be completed before filling the position.
- F. Member Bill Kutz** – Member Bill Kutz thanked the Veterans for their service. Member Bill Kutz stated they served in the war, and now they are serving their community.
- G. President Pro-Tem Karen Allgeier** – President Pro-Tem Karen Allgeier echoed everyone's comments, thanked Member Dave Ferringer for his service and anyone else on the Council who has served besides Member Ferringer and herself, and reminded everyone that Veterans eat free at several area restaurants next Wednesday. President Pro-Tem Karen Allgeier thanked everyone who voted today.
- H. Vice-President Phil Hynes** – Vice-President Phil Hynes stated he thinks it has all been said.
- I. President John Blazosky** – President John Blazosky thanked the Veterans for making the community better, and asked the media if they had any questions. There were no questions from the media.

ADJOURNMENT:

Member Steve Hoak moved to adjourn; seconded by Member Bill Kutz. Motion carried 7-0 at 7:57 p.m.

Borough Manager