

**MINUTES**  
**BROOKVILLE BOROUGH COUNCIL MEETING**  
**Tuesday, March 15, 2016 @ 7:00 P.M.**

The Brookville Borough Council met in the large conference room on Tuesday, March 15, 2016 at 7:00 P.M. with the following in attendance:

**COUNCIL MEMBERS**

John Blazosky  
Phil Hynes  
Bill Kutz  
Karen Allgeier  
Steve Hoak  
Dave Ferringier  
Clarinda R. Darr  
Danielle VanSteenberg

**STAFF**

Manager Dana D. Shick  
Police Chief Jason Brown  
Public Works Director -  
Dave Vallosio  
Zoning/Code/Health -  
Officer Emerson Turnbull  
Solicitor Jim Dennison  
Recorder Christine Gunning

**VISITOR/MEDIA**

Randy Bartley  
Matt Triponey  
John Pozza  
Barbara VanSteenberg  
Amanda Clark  
Kristen Drake  
Alyssa Drake  
Brandy Hergert  
Laken Hergert

**CALL TO ORDER:**

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

**CORRECTIONS/APPROVAL OF MINUTES (March 1, 2016):**

Member Karen Allgeier moved to approve the minutes of the March 1<sup>st</sup> meeting as submitted; seconded by President Pro-Tem Bill Kutz. Motion carried 7-0.

**FINANCIAL REPORTS:**

- A. Approval of Expenditures** – The current bills were presented for approval. Manager Dana D. Shick stated there was one bill to discuss. Manager Dana D. Shick stated every year the Borough gives a check to Tax Collector Vickie Storey to help cover her tax software costs. Manager Dana D. Shick stated last year the Borough paid \$150.00, and this year the total bill is \$318.00. Manager Dana D. Shick stated the Brookville Area School District is willing to pay \$100.00 towards this, and the cost remaining is \$218.00. Vice-President Phil Hynes moved to approve \$218.00 for the software; seconded by Member Karen Allgeier. Motion carried 7-0. Member Karen Allgeier moved to approve the bills as per the list they were provided, seconded by Member Steve Hoak. Motion carried 7-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, Vice-President Phil Hynes and Manager Dana D. Shick are here to answer them.

**PUBLIC COMMENT:**

- A. Kristen Drake – BASD Rachel's Challenge** – Kristen Drake, a guidance counselor at Hickory Grove Elementary School, stated she brought two students with her; her daughter Alyssa Drake and Laken Hergert. Ms. Drake stated Rachel was the first girl shot in the Columbine shooting. Ms. Drake stated Rachel wrote journals that had

messages of compassion and kindness in lieu of anger and violence. Ms. Drake stated there was a banner for Rachel, and all of the kids at the Brookville Area High School signed it. Ms. Drake stated students in the Friends of Rachel Club list their concerns for safety, and then work on solutions. Alyssa Drake, Kristen Drake's daughter, stated students are creating chain links that promote kindness in the school and the community. Alyssa Drake stated students write acts of kindness they performed on pieces of paper and link them together in a chain. Alyssa Drake stated the students hope to stretch their chain links from the Brookville Area High School to the Jefferson County Courthouse on Main Street. Kristen Drake stated the students created 178 chain links in one week. Kristen Drake stated throughout the assemblies and leadership training they were very fortunate to have some community leaders attend including Jefferson County Commissioner Jack Matson, District Attorney Jeff Burkett, and State Representative Cris Dush. Laken Hergert stated the media production staff at the school is making a television commercial with clips that will be used to promote the kindness and generosity Rachel had. Laken Hergert stated the clips will also be put on a website. Kristen Drake stated the five challenges Rachel made are; to look for the best in others, to be kind and show appreciation to others, to be a positive influence, to dream big, and to be the answer and start your own chain reaction. Member Karen Allgeier stated she attended the evening presentation of Rachel's Challenge and there wasn't a dry eye in the house. Member Clarinda R. Darr asked when they will try to stretch the chain links from the Brookville Area High School to the courthouse. Kristen Drake stated they are considering the last day of school or the last week of school, but they are not sure at this time.

## **REPORTS:**

### **Chief of Police**

- A. Cocoa Club/Hickory Grove Elementary School** - Police Chief Jason Brown stated on March 3<sup>rd</sup> he went to Hickory Grove Elementary School and spoke with students in the Cocoa Club about law enforcement careers.
- B. Draft and Mutual Aid Agreements** – Police Chief Jason Brown stated he has been in touch with Chief Terry Young of Brockway and Chief Troy Bell in Reynoldsville. Police Chief Jason Brown stated, due to the staffing in their departments, there are incidents that require assistance from other close departments due to their nature. Police Chief Brown stated to insulate the boroughs from liability, as well as give responding officers authority and jurisdiction, Mutual Aid Agreements need to be entered into by the respective police departments. Police Chief Jason Brown stated he discussed this with Solicitor Jim Dennison and Solicitor Dennison gave him a few changes to the draft Council Members have. Police Chief Jason Brown stated the draft Council has is the one for the Brockway Police Department. Police Chief Brown reported another agreement would be drafted for Reynoldsville. Police Chief Brown stated he is requesting authorization to finalize this agreement so it can be presented to the respective councils for their review as well as Council's. Police

Chief Jason Brown stated he plans on entering into a Mutual Aid Agreement with Punxsutawney.

**C. Part-time Officers** – Police Chief Jason Brown stated all the part-time police officers have been sworn in by Mayor Richard Beck. Police Chief Jason Brown stated he will introduce the part-time officers at the next Borough Council meeting.

**D. Executive Session** – Police Chief Jason Brown requested an executive session for personnel issues, and stated he wasn't sure if there will be action or not.

#### **Fire Chief – No Report**

**Director of Public Works** – Public Works Director Dave Vallosio stated last Thursday they received the second new yellow plow truck from Walsh Equipment. Public Works Director Dave Vallosio stated he will be meeting with Steve Gibson from Gwin, Dobson, and Foreman on Friday afternoon to field verify the aspects of the existing stormsewer on Pickering Street. Public Works Director Vallosio stated from there Steve Gibson can finalize his drawings and details to provide to the contractor so we can receive a change-order price. Public Works Director Dave Vallosio stated they are trying to eliminate some parts of Pickering Street that don't need to be repaired to keep the cost down. Public Works Director Dave Vallosio stated all work orders are current. Member Steve Hoak asked Public Works Director Dave Vallosio if that was the Borough's last shipment of salt, and Public Works Director Dave Vallosio stated it was.

**Zoning/Code/Health Officer** - Zoning and Code Enforcement Officer Emerson Turnbull reported he handled one letter regarding trash on West Main Street and made a site visit, one letter regarding a falling wall on Valley Street and made a site visit, made the agenda for a Planning Commission meeting and attended the meeting, made a site visit and handled an application regarding Craig Street, made a site visit and handled three calls regarding property on Dowling Street, handled a call and reviewed an application for a subdivision on Short Street, handled two calls and had a meeting with Mr. Paul Gray, handled two calls and a zoning review for 30 Pickering Street, and handled a Hallstrom Construction call and permit for Laurel Eye Clinic. Zoning and Code Enforcement Officer Emerson Turnbull stated he handled two Sheetz distribution center calls, and April 7<sup>th</sup> Sheetz will get their inspections done. Zoning and Code Enforcement Officer Emerson Turnbull stated he handled two calls regarding Motter contracting. Member Clarinda R. Darr asked Zoning and Code Enforcement Officer Emerson Turnbull for an update on the old Days Inn building. Zoning and Code Enforcement Officer Emerson Turnbull stated he went there with police because of break-ins, and the building has suffered water damage from a leaking roof. Zoning and Code Enforcement Officer Turnbull stated no new construction is planned there. Member Dave Ferringer asked when mold would make the old Days Inn building condemnable. Zoning and Code Enforcement Officer Turnbull stated mold would never make the building condemnable because concrete is in between the floors and the building is sound. Member Clarinda R. Darr asked about the roofs and collapsed buildings on the Pearsall property. Zoning and Code Enforcement Officer Turnbull stated they put new roofs on two-thirds of the buildings, and the collapsed buildings are down and will be disposed of this spring.

## **Committee Reports**

### **A. Finance Committee**

1. **Pickering Street Stormwater Project Funds** – Finance Committee Chairman Phil Hynes stated there is an unexpected stormwater issue that wasn't in the budget. Finance Committee Chairman Phil Hynes stated a CD is coming due on April 2<sup>nd</sup>, and he would like Council to hold off on renewing that CD until we find out the total cost of the Pickering Street Stormwater Project, and then at next month's meeting decide if we should renew that CD or use the money to finance the project. Finance Committee Chairman Phil Hynes made a motion coming from the Finance Committee recommending that Council not renew the CD that is coming due April 2, 2016. This motion coming from the Finance Committee was approved unanimously. Motion carried 7-0.

### **B. Community Resources Committee**

1. **DCNR Grant Interview Update** – Community Resources Committee Chair Clarinda R. Darr stated the committee interviewed four companies that submitted proposals for Walter Dick Park. Community Resources Committee Chair Clarinda R. Darr stated Member Dave Ferringer was unable to attend the interviews. Community Resources Committee Chair Clarinda R. Darr stated the committee is in the phase to select one proposal to bring to Council to vote on, and at the next Borough Council meeting the committee will have it.
2. **Special Event Permits** – Community Resources Committee Chair Clarinda R. Darr stated the five-page Special Event Permit the Borough currently has is right on the mark as long as everyone follows the timeline.

## **Solicitor**

- A. **Kocher Property on Jenks Street** – Solicitor Jim Dennison stated the bank that had the mortgage on the dilapidated Kocher property on Jenks Street released that mortgage last fall, and the property will be coming up for the first tax sale this fall. Solicitor Jim Dennison stated it will cost \$8,000.00 to \$10,000.00 if the Borough tears it down. Member Steve Hoak stated he is concerned about this property since it is on the route to school, and asked if the property is sealed up. Zoning and Code Enforcement Officer Emerson Turnbull stated this property is sealed up.
- B. **House at the Corner of George and Jenks Streets** – Member Karen Allgeier asked Solicitor Jim Dennison for the status of the house at the corner of George and Jenks Streets. Solicitor Jim Dennison stated there was no homeowner's insurance on it at the time of the fire. Member Steve Hoak stated he heard that house was sold.

## **Borough Manager**

- A. **Chamber Luncheon** – Manager Dana D. Shick stated the Brookville Area Chamber of Commerce is having their annual luncheon on Wednesday, April 6<sup>th</sup> at the Pinecrest Country Club. Manager Dana D. Shick stated the social begins at 11:00 A.M. and lunch is at 11:30 A.M. Manager Dana D. Shick

stated the cost is \$25.00 per person, and RSVP's are due by April 1<sup>st</sup>. Manager Dana D. Shick stated she along with Member Karen Allgeier, Member Clarinda R. Darr, and Police Chief Jason Brown will attend the luncheon. Manager Dana D. Shick stated Council needs to decide if the Borough will be paying for all of these members to attend, and if there are additional members that would like to attend. Member Steve Hoak asked what was done in the past, and Manager Dana D. Shick stated in the past the Borough paid for all attendees. Manager Dana D. Shick asked if anyone else wanted to attend the luncheon, and received no response. Vice-President Phil Hynes moved for the Borough to pay for the four attendees; seconded by Member Karen Allgeier. Motion carried 7-0.

- B. Act 98 Request – Sarvey's** – Manager Dana D. Shick stated due to the Sarvey house fire on Evans Street, the Sarvey's have requested that once the Borough receives the Act 98 funding we release it to them as soon as possible. Manager Dana D. Shick stated the Borough hasn't received the Act 98 check yet. Manager Dana D. Shick stated there are no outstanding delinquencies, and there are no other reasons to hold the check. Solicitor Jim Dennison stated the Borough can release the check. Member Steve Hoak moved to authorize the release of all the funds associated with this; seconded by Member Clarinda R. Darr. Motion carried 7-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. PSAB/Executive Sessions** – President John Blazosky stated some Council Members received an e-mail regarding legislative action from Representative Cris Dush. Member Karen Allgeier stated house bill 340 would like to have all executive sessions of Council taped verbatim and held for one year. President John Blazosky stated Representative Cris Dush is against it and is asking Council to send a letter on our letterhead that we are not in favor of it. Member Karen Allgeier moved to have Manager Dana D. Shick provide a letter from Council to Representative Cris Dush and Senator Scarnatti with regard to this matter, because if it does get out of the House it will go to the Senate, that we are not in favor of house bill 340; seconded by Member Steve Hoak. Motion carried 7-0.
- B. Depot Street** – Vice-President Phil Hynes stated a subcontractor from Penelec needs to trim some of the trees on the embankment above Depot Street, and asked permission to bring a large bucket truck down the trail in order to remove the debris off the embankments. Vice-President Phil Hynes stated he would recommend that Council not allow them to do that, because taking a big truck down there would tear up the surface. Vice-President Phil Hynes moved to not allow Penelec to bring a large bucket truck down the trail; seconded by Member Karen Allgeier. Motion carried 7-0.

- C. **Donation of a Memorial Bench** – Vice-President Phil Hynes stated he is asking Council's permission for him and his wife to donate a memorial bench along the Brookville spur of the Redbank Valley Trail. Member Karen Allgeier moved to allow Vice-President Phil Hynes and his wife to provide a memorial bench along the Brookville spur of the Redbank Valley Trail; seconded by President Pro-Tem Bill Kutz. Motion carried 7-0.

**ELECTED OFFICIAL COMMENTS:**

- A. **Junior Council Member Danielle VanSteenberg** – Junior Council Member Danielle VanSteenberg stated this week is Spirit Week at the Brookville Area High School. Junior Council Member Danielle VanSteenberg stated next Thursday is the end of the third nine weeks, so when the students come back to school after Easter it will be the last nine weeks of the school year.
- B. **Member Clarinda R. Darr** – Member Clarinda R. Darr stated she attended the Pinecrest Country Club Open House, and reminded everyone it is now open to the public. Member Clarinda R. Darr reminded everyone the Brookville Volunteer Fire Company's Easter Egg Hunt is Saturday, March 26<sup>th</sup> at 11:00 A.M. at the Memorial Park in Brookville, and if it is raining it will take place at the fire hall. Member Clarinda R. Darr stated spring is coming. Member Clarinda R. Darr reminded everyone to come to the next Borough Council meeting on Tuesday, April 5<sup>th</sup> and find out what it is possible for our Walter Dick Park to become.
- C. **Member Steve Hoak** – Member Steve Hoak apologized for his absence at the last meeting. Member Steve Hoak thanked everyone who supported the Brookville Volunteer Fire Company's Gun Raffle. Member Steve Hoak requested an executive session for personnel issues.
- D. **Member Karen Allgeier** – Member Karen Allgeier thanked Kristen Drake, Brandy Hergert and their girls for bringing Rachel's Challenge to us. Member Karen Allgeier reminded everyone the Ladies Auxiliary of the Brookville Volunteer Fire Company is having a Spring Craft Show at the Brookville fire hall on April 30<sup>th</sup> from 10:00 A.M. to 3:00 P.M. Member Karen Allgeier stated she was a member of the County Planning Commission, and she still has a copy of the county's 2005 comprehensive plan. Member Karen Allgeier stated she thinks Council should look at it. Member Karen Allgeier stated the Borough needs a plan for the next five years. Member Karen Allgeier suggested that an Ad-Hoc Committee work on this.
- E. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz stated the presentation of Rachel's Challenge was wonderful, and we can't have too much kindness.
- F. **Vice-President Phil Hynes** – Vice-President Phil Hynes stated they did a good job presenting Rachel's Challenge. Vice-President Phil Hynes stated he can't believe no one mentioned the state wrestling champion we had over the weekend, and that it's certainly a good thing that we have a state champion.

- G. President John Blazosky** – President John Blazosky stated he hopes Rachel’s chain links make it to the Courthouse. President John Blazosky asked the media if they had any questions.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:**

- A. John Pozza/Brookville Area High School Wrestling Team** – Reporter John Pozza stated it’s not very often that something like this happens to a community. Reporter John Pozza stated Brookville Area High School has a gold medalist and a coach of the year. Reporter John Pozza stated this team should be properly recognized for their accomplishments, and asked that the Borough and Borough Council do something for the team.
- B. Matt Triponey/Rally for Wrestlers** – Reporter Matt Triponey asked if the Rally for Wrestlers will be on April 8<sup>th</sup>. Member Karen Allgeier stated the rally will be on Friday, April 8<sup>th</sup> at 1:00 P.M.

**EXECUTIVE SESSION:**

Brookville Borough Council entered an executive session at 8:01 P.M. to discuss personnel issues with possible action. Executive session ended at 8:25 P.M. with the following action taken:

Member Karen Allgeier moved to approve a part-time position for the Police Department for a parking enforcement position to be hired by Police Chief Jason Brown and Manager Dana D. Shick, with a salary of \$10.00 per hour for 15 hours per week; seconded by Member Steve Hoak. Motion carried 7-0.

**ADJOURNMENT:**

Vice-President Phil Hynes moved to adjourn; seconded by Member Karen Allgeier. Motion carried 7-0 at 8:26 P.M.

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Borough Manager

