

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, April 5, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, April 5, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Bill Kutz
Karen Allgeier
Steve Hoak
Dave Ferringer
Clarinda R. Darr
Danielle VanSteenberg

STAFF

Manager Dana D. Shick
Mayor Richard Beck
Police Chief Jason Brown
Public Works Director -
Dave Vallosio
Zoning/Code/Health
Officer Emerson Turnbull
Solicitor Jim Dennison
Recorder Christine Gunning

VISITOR/MEDIA

Randy Bartley
Matt Triponey
John Pozza
Mike Johnstone
(see sign-in sheet attached)

CALL TO ORDER:

President John Blazosky called the meeting to order and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (March 15, 2016):

Member Karen Allgeier moved to approve the minutes of the March 15th meeting as submitted; seconded by Member Steve Hoak. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Karen Allgeier asked if the bill for Dunlap Lawn and Garden Equipment is for the new mower, and Manager Dana D. Shick stated it was. Member Karen Allgeier asked what the bill for Walsh Equipment was for, and Manager Dana D. Shick stated it was for repairs on the street sweeper. Member Steve Hoak moved to approve the bills as submitted, seconded by Member Dave Ferringer. Motion carried 6-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Manager Dana D. Shick.

PUBLIC COMMENT:

- A. Brad Lashinsky, Executive Director – Jefferson County Development Council** – Brad Lashinsky, Executive Director of the Jefferson County Development Council, stated he had an update on where we stand with the Jefferson County Business Park located off exit 81 of I-80. Brad Lashinsky stated there are two phases to that development. Brad Lashinsky stated Phase One is

the infrastructure, and it is complete. Brad Lashinsky stated the Department of Environmental Protection (DEP) has signed off on Phase One. Brad Lashinsky stated they are moving on to Phase Two which includes the roads, and water and sewer up through the park. Brad Lashinsky stated they will begin development by summer. Brad Lashinsky stated PennDOT's work on routes 28 and 322 near Hilltop will make it safer and the flow of traffic will be easier. Brad Lashinsky stated there are a lot of great things happening in Brookville including Scripture Rocks, H.B.I.'s Town Square, and Rails to Trails on Depot Street. Brad Lashinsky stated he would like to see a vision 20/25 with H.B.I., the Borough, Create Brookville, and the Historical Society so a vision can be created for what they want Brookville to look like in the next ten years. Member Clarinda R. Darr asked how manufacturing in Brookville Borough ranks with the other counties. Brad Lashinsky stated Brookville ranks 8th out of the 67 counties. Council thanked Brad Lashinsky for his presentation.

- B. Don Musgrave – Scouts – Project at Walter Dick Park** – Don Musgrave, representing the Boy Scouts, stated the Boy Scouts have enjoyed the dam very much over the years, and they have done many projects there. Don Musgrave stated there was severe flooding in the 1980's and the trout nursery was destroyed. Don Musgrave stated in 1992 an Eagle Scout tore down the trout nursery, fixed it, and got it up and running again. Don Musgrave stated in 1994 the Boy Scouts installed a bridge over Haugh Run. Don Musgrave stated in 1993 Phillip Kahle installed a shelter and picnic tables on the far side of the park, and a year later a chimney was installed. Don Musgrave stated there was another flooding event in 2003 and the trout nursery was destroyed again, and the Boy Scouts rebuilt it. Don Musgrave stated the Boy Scouts have had many years of involvement with the dam. Don Musgrave stated the Boy Scouts worked with Trout Unlimited in 2011. Don Musgrave stated Trout Unlimited is asking permission to use the old Fish for Fun cabin as an educational facility to teach courses. Member Karen Allgeier stated the Borough leased that building to the school, and they use it occasionally. Junior Council Member Danielle VanSteenberg stated she knows at the Elementary School they raise fish in the classroom and come and release it. Member Karen Allgeier stated Council would have to check with the school because we did enter into an agreement with them. Don Musgrave asked if the scouts could have permission to use the water supply inlet at the old water treatment plant. Member Dave Ferringier stated Don Musgrave would have to talk to the Municipal Authority Board regarding that. Don Musgrave stated the scouts would like permission to work on the handicapped area where they bring the veterans in for Trout Unlimited. Member Karen Allgeier moved to allow Boy Scout Troop 64 to work on the handicapped fishing area at Walter Dick Park; seconded by Member Steve Hoak. Motion carried 6-0. President John Blazosky thanked the scouts for coming to the meeting.

REPORTS:

Chief of Police

- A. Statistics for March** - Police Chief Jason Brown stated in the month of March the Brookville Police Department responded to 1,888 calls for service, our officers wrote 66 complaints, had 113 traffic contacts, filed 45 felony charges, 98 misdemeanor charges, and 22 summary charges.
- B. Training in DuBois** – Police Chief Jason Brown stated on March 31st all of the full-time officers attended alcohol and drug concealment trends and identifiers training in DuBois. Police Chief Jason Brown stated this free training was presented by the Clearfield/Jefferson Drug and Alcohol Commission.
- C. MPOETC Annual Updates** – Police Chief Jason Brown reported in conjunction with Indiana University of Pennsylvania (IUP) this week we will be hosting the Regional Municipal Police Officers' Education and Training Commission (MPOETC) Annual Updates Thursday and Friday in the conference room at the Borough Complex.
- D. Intelligence Sharing Network** - Police Chief Jason Brown reported one of the officers attended a three-day intelligence training in State College. Police Chief Jason Brown stated that officer is now our contact representative with the Nationwide Intelligence Network. Police Chief Jason Brown stated the Brookville Police Department is now integrated into the Pennsylvania State Police's (PSP) Intelligence Sharing Network, which allows us to send and receive regional, state, and national intelligence that could help us with our enforcement efforts in this area.
- E. Resolution 521-16/Motor Vehicle Speed-Timing Equipment** – Police Chief Jason Brown stated he is asking Council to approve Resolution 521-16. Police Chief Jason Brown stated this is being supported by the Traffic Safety Association, and all of the Police organizations in the commonwealth. Police Chief Jason Brown stated currently there is senate bill 535 and house bill 71 in committee right now that will enable all municipal police departments to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police. Police Chief Jason Brown stated Pennsylvania is the only state in the United States where municipal officers are not allowed to use radar. Member Karen Allgeier moved to send a letter of support, along with whatever Police Chief Jason Brown has already sent, in support of this resolution for senate bill 535 and house bill 71 enabling all police to use the same motor vehicle speed-timing equipment as the State Police; seconded by Member Steve Hoak. Motion carried 6-0.
- F. Update on Part-time Parking Enforcement Position** – Police Chief Jason Brown stated the Brookville Police Department received four applications for a part-time parking position. Police Chief Jason Brown stated hopefully we will begin the interviews in the next couple of weeks. Police Chief Jason Brown stated anyone interested in the part-time parking enforcement position that pays ten dollars an hour for fifteen hours per week should submit an application to the Brookville Police Department.
- G. Mutual Aid Agreement Update** – Police Chief Jason Brown stated the updates and changes that Solicitor Jim Dennison provided to him for the Mutual Aid

Agreements discussed at the last meeting were incorporated, and he forwarded copies to the Borough of Brockway and the Borough of Reynoldsville. Police Chief Jason Brown stated their solicitors will present them to their councils. Police Chief Jason Brown stated, once it gets to that point, he will bring it back to Brookville Borough Council for adoption if they so choose.

H. Part-time Police Officers – Police Chief Jason Brown introduced the new part-time Brookville Police Officers; Officer Eric Tosh, Officer Brandon Collett, Officer William Scheckler, and Officer Justin Beatty. Police Chief Jason Brown stated we are glad to have them as part of our Brookville Police Department family.

PUBLIC COMMENT:

C. Herb Landes/Walter Dick Park – Former Brookville Municipal Authority Board Member Herb Landes suggested in regards to Walter Dick Park, that Council contact schools like Penn State or Slippery Rock and sponsor a program for design and development of a park, and then give some money to the school that has the plan you choose instead of involving a consulting firm.

Fire Chief – Member Steve Hoak stated the Brookville Volunteer Fire Company responded to 18 alarms during the month of March, averaging 9 firefighters per call and 15 members per drill night. Member Steve Hoak reported they invested 480 man hours for the emergency calls only, and their average response time in Brookville was 5:45 seconds. Member Steve Hoak reported the summary of calls included 3 automatic fire alarms, 1 brush fire, 5 motor vehicle accidents, 1 natural gas leak, 1 QRS call, 3 structure fires, 1 traffic control incident, and 2 vehicle fires. Member Steve Hoak stated on March 9th, Fire Chief Jim Lipuma attended the Brookville School District security meeting with Police Chief Jason Brown. Member Steve Hoak reported on March 15th, Fire Chief Jim Lipuma attended the Jefferson County Local Emergency Planning Committee meeting. Member Steve Hoak stated on March 26th, the Brookville Volunteer Fire Company had their annual Easter Egg Hunt.

Director of Public Works – Public Works Director Dave Vallosio stated street sweeping began in the borough March 29th. Public Works Director Dave Vallosio stated last week his crew trimmed the shrubbery and re-mulched the courtyard area at the Borough Complex. Public Works Director Dave Vallosio stated his crew started repairing playground equipment in all of the parks. Public Works Director Vallosio stated all work orders are current.

Zoning/Code/Health Officer - Zoning and Code Enforcement Officer Emerson Turnbull stated he had no formal report.

Committee Reports

A. Community Resources Committee

- 1. DCNR Grant – Walter Dick Park** – Community Resources Committee Chair Clarinda R. Darr stated her committee applied for a \$30,000.00 DCNR matching grant for a Master Site Development Plan for Walter

Dick Park and was awarded that money. Community Resources Committee Chair Clarinda R. Darr stated DCNR asked that a Steering Committee be formed. Community Resources Committee Chair Darr stated the Steering Committee has twelve members, six male and six female, including Brynn Afton, Mable "Sis" Dunkle, Dave Gordon, Jon Guth, Darren Hack, Danielle Kahle, Brenda Milford, Levi Roseman, Meggan Matson, John Pozza, Ann Sarvey, and Bob Steiner. Community Resources Committee Chair Darr stated the Steering Committee's job would be to host the community members when they come to take a look after we receive the plan and ask the community members what they would like to see at Walter Dick Park. Community Resources Committee Chair Clarinda R. Darr stated the committee selected out of the five proposals they were given, four to interview, and three of those four have ties to this area and the dam. Community Resources Committee Chair Darr stated her committee chose the Civil and Environmental Consultants, the C&E Company. Community Resources Committee Chair Clarinda R. Darr stated they are design engineers and environmental engineers and will help us reach the fullest potential our park can reach. Clarinda R. Darr stated the C&E Company would like to work cooperatively and collaboratively with us, for \$29,738.00. Community Resources Committee Chair Clarinda R. Darr stated she would like to put that on the floor at this time, coming from committee. President John Blazosky asked if there was any discussion on this from anyone. President Pro-Tem Bill Kutz stated he would like to say something. President Pro-Tem Bill Kutz stated we raised taxes the last two years. President Pro-Tem Bill Kutz stated he is not against this, but if we want to do it, let's do it with private dollars. President Pro-Tem Bill Kutz stated he likes Herb Landes's idea, but he doesn't want to take money from the people because we raised taxes the last two years. President Pro-Tem Bill Kutz stated this project will cost \$300,000.00 and the Borough will have to come up with \$150,000.00 as a community. President Pro-Tem Bill Kutz stated he is having trouble as the head of the Street Committee paving Pennsylvania Avenue this year, so if you want to do this, let's do this with private dollars and donations. Member Karen Allgeier stated once we get the plan, then we will know approximately what the cost will be. Member Karen Allgeier stated we know there are two endangered species at the dam. Member Karen Allgeier stated we need to know what we can do, and this plan will tell us. Member Karen Allgeier stated she knows the Borough has limited money, but we need a plan first then ask people to donate to it. Member Karen Allgeier stated people want to see a plan before they will donate. President Pro-Tem Bill Kutz stated if Council spends \$15,000.00 of the people's money and don't go ahead with this, we will look fiscally stupid. President John Blazosky stated there is no security of any kind at Walter Dick Park, and whatever can be broken or taken will be. President John Blazosky stated we have streets in town that need paved and stormwater issues. President John Blazosky stated these are things that need to be addressed.

Member Clarinda R. Darr stated at this stage we are looking at planning, not development. Brookville resident April Crance asked if we don't do this, will it affect our ability in the future to get more grants? President Pro-Tem Bill Kutz stated they had a conference call with a lady from the state on doing this project and had asked her that question, and she said it wouldn't. President John Blazosky stated he won't put tax payer dollars someplace they can't secure. After some discussion, Member Steve Hoak stated there are financial issues, but that is nothing new to this Borough. Member Steve Hoak stated the decline of the Borough's population will take investments, and he looks at this grant as an investment. President Pro-Tem Bill Kutz stated if people donate and use their own money, they will protect it more. Reporter John Pozza stated he thinks we forget it is the Borough's responsibility to keep Walter Dick Park maintained. Reporter John Pozza stated he believes in the saying 'if you build it they will come', and with more eyes that are there – the less vandalism you will have. President John Blazosky asked if there was any more discussion on this. President Pro-Tem Bill Kutz stated they were told by the former Borough Manager there was a million and a half dollars in reserve, and some people told Council they should spend some money or the state would come in and force us to spend some money, so we spent money on the Rail Trail and we found out we don't have a million and a half dollars in reserve. President Pro-Tem Bill Kutz stated he cares that people want to fix up Walter Dick Park, but he thinks it should be paid for with private dollars. Member Steve Hoak recommended asking for a roll call vote. President John Blazosky asked Council for a roll call vote. President Pro-Tem Bill Kutz voted no, Member Dave Ferringer voted no, Member Karen Allgeier voted yes, Member Steve Hoak voted yes, Member Clarinda R. Darr voted yes, President John Blazosky voted no. President John Blazosky stated there was a 3-3 tie vote without Vice-President Phil Hynes here. President John Blazosky asked Mayor Richard Beck how he voted. Mayor Richard Beck stated if we go along with this, we have paving and stormwater. Mayor Richard Beck asked if the public would be o.k. with a raise in taxes. Mayor Richard Beck voted no, and recommended Former Brookville Municipal Authority Board Member Herb Landes's idea of raising private money. President John Blazosky stated the vote is 4-3 and the motion does not pass. President John Blazosky stated there is a committee that is assigned if they want to pursue something else. Member Karen Allgeier stated this Council signed a resolution stating that they would pay that other half when we submitted that grant, and we have now broken our promise. President John Blazosky stated we did not say it was designated for that. Member Karen Allgeier stated the resolution went to DCNR with the packet. President John Blazosky stated it may have been sent that way, but it was not passed that way. President John Blazosky asked Council to move on with the meeting.

B. Parks Committee

1. **Lifeguards** – Parks Committee Chair Karen Allgeier stated Walter Dick Park was only open 16 days for swimming last summer due to the E.coli levels. Member Karen Allgeier stated the Borough discussed hiring lifeguards, and called the insurance company to see how that would affect our liability. Member Karen Allgeier stated the insurance company said the Borough had to have lifeguards to maintain the liability insurance. Member Karen Allgeier made a motion coming from committee to authorize Manager Dana D. Shick to advertise for lifeguards for the 2016 swimming year. After some discussion regarding this, President John Blazosky deferred this to Solicitor Jim Dennison for review. Member Karen Allgeier asked Manager Dana D. Shick to put this topic on the agenda of the next Borough Council meeting.
2. **Possible Grant** – Parks Committee Chair Karen Allgeier reported there is a \$20,000.00 DCNR grant that requires no match that could be used to promote ADA accessibility at Longview Park. Parks Committee Chair Karen Allgeier asked Council if they would be interested in her committee applying for this grant. Manager Dana D. Shick stated it is due April 13, 2016. Parks Committee Chair Karen Allgeier made a motion coming from committee to authorize the Parks Committee to apply for a \$20,000.00 no match DCNR grant that could be used to promote ADA accessibility at Longview Park. This motion coming from committee was approved unanimously. Motion carried 6-0.

Solicitor

- A. **DCNR Grant/Lease with Adjoining Property Owners** – Solicitor Jim Dennison stated as part of the grant for the trail head DCNR requires a lease with the adjoining property owners. Solicitor Jim Dennison stated he worked out the basics of a lease, and he will forward it to Council Members so they are familiar with it.

Committee Reports

B. Community Resources Committee

1. **Clarification/DCNR Grant/Walter Dick Park** – Community Resources Committee Chair Clarinda R. Darr stated Mr. President, if we were able to come up with private funding for the \$15,000.00 which would be the Borough half of that, that it would be acceptable to continue on and receive a feasibility study for a Master Site Development Plan, am I correct? President John Blazosky stated he thought the big thing there was using tax dollars, does anyone have any additional comments? Member Bill Kutz stated he has no problem with the private funding idea. Member Bill Kutz stated if we get a matching grant after you get your \$15,000.00 and we have our study, and we get a matching grant, he is not going to spend the people's money unless we raise it through private dollars. President John Blazosky asked that all Council Members indicate if they are in favor of this by a show of hands. All Council Members were in

favor of this except for Member Karen Allgeier. Member Karen Allgeier stated she was opposed because she doesn't think private money should be used to fund a public park.

Borough Manager

- A. **Executive Session – Personnel Issues** – Manager Dana D. Shick requested an executive session for personnel issues with no action expected.
- B. **Library Board Representative** – Manager Dana D. Shick stated the Rebecca M. Arthurs Memorial Library approved a Library Board Representative at a recent board meeting. Manager Dana D. Shick stated the library is requesting Member Clarinda R. Darr to be the Library Board Representative. President John Blazosky asked that everyone in favor of Member Clarinda R. Darr becoming the Library Board Representative say 'aye'. Motion carried 6-0.
- C. **Resolution 522-16 – Brokerage Account Signatures** – Manager Dana D. Shick stated Resolution 522-16 is a resolution for account authorization for Edward Jones accounts. Manager Dana D. Shick reported the resolution states there must be two authorized signatures on the account in order to make changes to the account. Member Steve Hoak moved to approve Resolution 522-16; seconded by Member Karen Allgeier. Motion carried 6-0.
- D. **Approval of Maple Street Subdivision** – Manager Dana D. Shick stated back in December of 2015 Brookville Borough Council had talked about the Zoning Hearing Board granting a variance for a Maple Street subdivision, but Council never had a formal motion granting that subdivision on Maple Street. Member Karen Allgeier moved to approve the Maple Street subdivision as submitted; seconded by Member Dave Feringer. Motion carried 6-0.
- E. **Spring Hydrant Flushing** – Manager Dana D. Shick stated the Brookville Municipal Authority will begin spring hydrant flushing tomorrow. Manager Dana D. Shick stated the spring hydrant flushing schedule is on facebook, on our website, and in the newspaper.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **National Public Safety Telecommunications Week** – President John Blazosky stated this is National Public Safety Telecommunications Week, and he and Manager Dana D. Shick drafted a letter recognizing the hard work done by these dedicated professionals and all of the emergency responders. Member Karen Allgeier moved to authorize President John Blazosky to sign that letter; seconded by Member Clarinda R. Darr. Motion carried 6-0.
- B. **Open 2016 Paving Bids** – Public Works Committee Chairman Bill Kutz opened the 2016 paving bids, and stated there are three bids. Public Works Committee Chairman Bill Kutz stated HRI out of State College has an option 1 of \$139,686.00, their option 2 is \$145,901.00, and they have a bid bond. Public Works Committee Chairman Bill Kutz stated Glenn O. Hawbaker in Dubois has an option 1 of \$171,843.35, their option 2 is \$178,623.35, and they have a bid bond. Public Works Committee Chairman Bill Kutz stated

New Enterprise Stone and Lime Company out of New Enterprise has an option 1 of \$205,738.80, their option 2 is \$216,021.80, and they have a bid bond. Member Dave Ferringer moved to hire HRI out of State College, and asked what the difference is between option 1 and option 2. Manager Dana D. Shick stated option 2 includes Franklin Avenue. Public Works Committee Chairman Bill Kutz moved to accept the HRI bid, option 2, for \$145,901.00; seconded by Member Karen Allgeier. Motion carried 6-0.

ELECTED OFFICIAL COMMENTS:

- A. Junior Council Member Danielle VanSteenberg** – Junior Council Member Danielle VanSteenberg stated this past week the Art Club went to the Andy Warhol Museum in Pittsburgh, and this Thursday the German Club is leaving for Michigan.
- B. Mayor Richard Beck** – Mayor Richard Beck stated he is pleased the scouts came tonight.
- C. Member Clarinda R. Darr** – Member Clarinda R. Darr thanked all the visitors, and asked them to please come anytime. Member Darr congratulated Kerith Strano Taylor for being voted town advocate of the year. Member Darr told Member Karen Allgeier to ‘break a leg’ in the upcoming theatrical performance at the Heritage House. Member Darr asked everyone to remember the wrestlers who are being honored this Friday at 1:00 p.m. Member Clarinda R. Darr stated if anyone would like to contribute to the Master Site Development Plan, she is in the phone book.
- D. Member Dave Ferringer** – Member Dave Ferringer stated he had no comments, and that it was a full meeting.
- E. Member Steve Hoak** – Member Steve Hoak stated these budget problems haven’t arisen overnight. Member Steve Hoak stated we slowly are making adjustments to get us back on track. Member Steve Hoak stated without regaining more of a tax base and our population back to over 4,000 where we can regain that lost CDBG money, and without serious conversation about the future, this process won’t end, and we are going to continue to just scrape by. Member Steve Hoak stated if you aren’t moving forward and improving, you are moving backward. Member Steve Hoak stated he hopes we can all put our heads together and figure out how to make Brookville better. Member Steve Hoak thanked everyone who attended tonight, and thanked the scouts.
- F. Member Karen Allgeier** – Member Karen Allgeier stated bravo to Member Steve Hoak for his last statement, and stated she couldn’t agree more. Member Karen Allgeier welcomed the new part-time police officers, thanked everyone who came to the meeting, and thanked Members of Council for their hard work.
- G. President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz stated it is great to see the Boy Scouts here, and their scout leaders. President Pro-Tem Bill Kutz stated one of the things that happens when you take from person A and give to person B, you see what happens to person B and how wonderful it is, but what we don’t see is what happens to person A when they don’t get to have their money and do the things they would do with their own money.

H. President John Blazosky – President John Blazosky thanked everyone for coming to the meeting. President John Blazosky asked the media if they had any questions, and they had none.

EXECUTIVE SESSION:

Brookville Borough Council entered an executive session at 8:44 P.M. to discuss personnel issues with no action expected. Executive session ended at 9:00 P.M. with no action taken.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Dave Ferringier. Motion carried 6-0 at 9:00 P.M.

Borough Manager