

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, September 6, 2016 @ 7:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, September 6, 2016 at 7:00 P.M. with the following in attendance:

COUNCIL MEMBERS

John Blazosky
Bill Kutz
Karen Allgeier
Steve Hoak
Dave Ferringer
Clarinda R. Darr

STAFF

Manager Dana D. Shick
Public Works Director -
Dave Vallosio
Zoning/Code/Health Officer -
Emerson Turnbull
Recorder Christine Gunning

VISITOR/MEDIA

Matt Triponey
Randy Bartley
John Pozza
Scott Shindledecker
Jim Lipuma
Sandy Snyder

CALL TO ORDER:

President John Blazosky called the meeting to order at 7:00 P.M. and led the group in the Pledge of Allegiance to the American Flag.

CORRECTIONS/APPROVAL OF MINUTES (August 16, 2016):

Member Karen Allgeier moved to approve the minutes of the August 16th meeting as submitted; seconded by Member Steve Hoak. Motion carried 6-0.

FINANCIAL REPORTS:

- A. Approval of Expenditures** – The current bills were presented for approval. Member Dave Ferringer moved to approve the bills as submitted; seconded by Member Karen Allgeier. Motion carried 6-0.
- B. Fund Level Financial Statements** – President John Blazosky stated if anyone has any questions regarding the Fund Level Financial Statements, they can ask Manager Dana D. Shick.

PUBLIC COMMENT: None

REPORTS:

Chief of Police – President John Blazosky stated Police Chief Jason Brown is out of town, and stated his report is included in the agenda. (Report Attached)

Fire Chief – Fire Chief Steve Hoak read his report. (Report Attached)

Director of Public Works – Public Works Director Dave Vallosio stated flood control mowing is about ninety five percent complete. Public Works Director Dave Vallosio stated Bison Construction has repaved some of the trenches that have settled on Pickering Street last week. Public Works Director Dave Vallosio reported all work orders are current. Public Works Director Dave Vallosio stated his crew has been cleaning inlets

throughout the town, and making notes of the ones that will need repaired in the near future.

Zoning/Code/Health Officer – Zoning and Code Enforcement Officer Emerson Turnbull stated he has no report at this time.

Committee Reports

A. Finance Committee

1. **Budget Adjustments** – Manager Dana D. Shick stated, on behalf of Finance Committee Chairman Phil Hynes, the Finance Committee would like to recommend six budget adjustments, and they are as follows; moving \$500.00 from ‘Vehicle Lubricants’ to ‘Vehicle Parts’, \$4,000.00 from ‘New Snow Plow Truck’ to Maintenance Services/Buildings, \$2,592.50 from ‘New Snow Plow Truck’ to ‘Small Tools and Equipment’, \$2,592.50 from ‘New Snow Plow Truck’ to ‘Vehicle Parts’, \$731.00 from ‘Insurance – Pennsylvania Public Law’ to ‘Insurance – Public Officials’, \$645.00 from ‘Insurance – Workers Comp.’ to another ‘Insurance – Workers Comp.’ line. Member Karen Allgeier moved to approve the six budget adjustments as presented; seconded by Member Dave Ferringier. Motion carried 6-0.

B. Public Safety Committee

1. **Parking Ordinance** – Public Safety Committee Chairman Steve Hoak stated the long awaited Parking Ordinance has arrived, and it was distributed to Council Members. Public Safety Committee Chairman Steve Hoak asked if there were any questions or comments regarding this. President Pro-Tem Bill Kutz asked if the Parking Ordinance was sent in an email, and Public Safety Committee Chairman Steve Hoak stated yes. Member Dave Ferringier and President Pro-Tem Bill Kutz stated they did not receive that email. Manager Dana D. Shick stated she would print a copy of it for them before they leave tonight. Member Clarinda R. Darr stated she had some questions, and asked a question regarding parking on Graham Avenue. Public Safety Committee Chairman Steve Hoak stated there is no parking on Graham Avenue. Member Clarinda R. Darr stated there are two spots across from the nunnery. Public Safety Committee Chairman Steve Hoak stated that will have to be addressed. Member Clarinda R. Darr stated a yellow line means I should not be parking there. Public Safety Committee Chairman Steve Hoak stated yes. After more discussion, President John Blazosky stated he thinks we are entering some areas that would best be answered by Solicitor Jim Dennison, and he thinks it would behoove Council to wait until Solicitor Jim Dennison is here. Public Safety Committee Chairman Steve Hoak stated as a committee we will wait for everyone to receive the Parking Ordinance and read it.

Solicitor – No Report

Borough Manager

- A. PSAB Fall Conference** – Manager Dana D. Shick stated the Pennsylvania State Association of Borough's (PSAB) Fall Conference will take place October 14th through the 16th in Gettysburg. Manager Dana D. Shick stated she wants to attend this conference, and Vice-President Phil Hynes would also like to attend it. Member Clarinda R. Darr and Member Karen Allgeier stated they would also like to attend this conference. Manager Dana D. Shick asked for Council to make a motion allowing her to attend this conference. Member Karen Allgeier moved to allow Manager Dana D. Shick to attend the Pennsylvania State Association of Borough's Fall Conference October 14th through the 16th in Gettysburg; seconded by Member Steve Hoak. Motion carried 6-0.
- B. 2017 Minimum Municipal Obligation (MMO) – Police Pension** – Manager Dana D. Shick stated the 2017 Minimum Municipal Obligation for Police Pensions from Thomas J. Anderson that we will pay in 2017 is estimated to be \$49,959.00. Member Karen Allgeier moved to approve the 2017 Minimum Municipal Obligation for Police Pensions as presented; seconded by Member Steve Hoak. Motion carried 6-0.
- C. 2017 Minimum Municipal Obligation (MMO) – Non-Uniformed Pension** – Manager Dana D. Shick stated the 2017 Minimum Municipal Obligation for non-uniformed pensions for the Street Department employees is estimated to be \$72,829.00. Member Karen Allgeier moved to approve the 2017 Minimum Municipal Obligation for non-uniformed pensions for the Street Department employees as presented; seconded by Member Steve Hoak. Motion carried 6-0.
- D. Port-a-Potties** – Manager Dana D. Shick stated the hand sanitizers and locks of port-a-potties on Depot Street, Walter Dick Park, and Memorial Park were vandalized.
- E. Special Event Permit – Halloween Event** – Manager Dana D. Shick stated there are quite a few Special Event Permits to approve, and everyone signed off on these but Council. Manager Dana D. Shick stated there is a Special Event Permit for a Halloween Event being hosted by the Brookville Area Chamber of Commerce on October 29th. Manager Dana D. Shick stated this will include all of Brookville, and it is a community festival. Member Karen Allgeier moved to approve the Special Event Permit for the Halloween Event; seconded by Member Steve Hoak. Motion carried 6-0.
- F. Special Event Permit – Wine Walk** – Manager Dana D. Shick stated there is a Special Event Permit for a Wine Walk hosted by the Brookville Area Chamber of Commerce on December 3rd. Manager Dana D. Shick stated this is an annual Wine Walk that is held every year. Manager Dana D. Shick stated everyone has signed off, but the Chief of Police has asked that when the Brookville Area Chamber of Commerce advertises this event, it is noted that there should be no open alcohol containers out on public streets or on sidewalks. Manager Dana D. Shick stated when you do your tasting you must remain in the store with your open container. Member Karen Allgeier moved

to approve the Wine Walk on December 3rd with the Police Chief's note; seconded by Member Steve Hoak. Motion carried 6-0.

- G. Special Event Permit – Bicycle Poker Run** – Manager Dana D. Shick stated there is a Special Event Permit for a Bicycle Poker Run hosted by the Brookville Area Chamber of Commerce on October 9th. Manager Dana D. Shick stated this will start at Depot Street and run along the trail. Member Karen Allgeier moved to approve the Special Event Permit for the Bicycle Poker Run as submitted; seconded by Member Steve Hoak. Motion carried 6-0.
- H. Special Event Permit – Chili Cook-Off** – Manager Dana D. Shick stated there is a Special Event Permit for a Chili Cook-Off hosted by Create and Holy Trinity Episcopal Church on October 15th. Manager Dana D. Shick stated they will close down the alley behind Create. Member Karen Allgeier moved to approve the Special Event Permit for Create's Chili Cook-Off on October 15th as submitted; seconded by Member Steve Hoak. Motion carried 6-0.
- I. Special Event Permit – Color Run** – Manager Dana D. Shick stated there is a Special Event Permit for a Color Run hosted by the Brookville YMCA on Saturday, October 29th. Member Karen Allgeier moved to approve the Special Event Permit for the Color Run on Saturday, October 29th as submitted; seconded by Member Steve Hoak. Motion carried 6-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ELECTED OFFICIAL COMMENTS:

- A. Member Clarinda R. Darr** – Member Clarinda R. Darr stated she hopes everyone at the Beck household is better. Member Clarinda R. Darr congratulated Member Karen Allgeier on another wonderful season at Sawmill Theater. Member Clarinda R. Darr stated Junior Council Person Levi Roseman cannot attend the two Council meetings in September because he is at a golf outing, and he would like to be sworn in in October. Member Clarinda R. Darr stated she would like to give an update on the Community Resources Committee. Community Resources Committee Chair Clarinda R. Darr stated Erin Hammerstedt from Preservation Pennsylvania was here and they had a luncheon and a walk about with her and a few people from Historic Brookville and Kathy McCabe and Ken Burkett. Community Resources Committee Chair Clarinda R. Darr stated we received a review from Ms. Hammerstedt that said we could either rehabilitate or have a Historic District Ordinance made. President John Blazosky asked if her committee was involved in this, and Community Resources Committee Chair Clarinda R. Darr stated two committee members were in attendance at this lunch. Community Resources Committee Chair Clarinda R. Darr stated they will be coming back with more, as more investigations happen.

- B. **Member Dave Ferringer** – Member Dave Ferringer commended Officer Turnbull and the other fire departments who turned out for that young man’s birthday party. Member Dave Ferringer stated a few months back the lady from the DuBois Business College was here, and it is closing.
- C. **Member Steve Hoak** – Member Steve Hoak thanked Community Resources Committee Chair Clarinda R. Darr and her committee for bringing Erin Hammerstedt from Preservation Pennsylvania to Brookville. Member Steve Hoak thanked Manager Dana D. Shick for attending the Department of Community and Economic Development (DCED) meeting. Member Steve Hoak asked Council to review the Parking Ordinance between now and the next Council meeting so it can be passed as soon as possible.
- D. **Member Karen Allgeier** – Member Karen Allgeier commended Officer Turnbull and everyone who came out. Member Karen Allgeier thanked Member Clarinda R. Darr for getting Erin Hammerstedt from Preservation Pennsylvania to visit us. Member Karen Allgeier stated there is a Comcast channel they will give us for free that we can list community events and things on so people can see what is happening. Member Karen Allgeier stated it is something Comcast is giving us as part of our contract with them. Member Karen Allgeier stated we could put information about various events and walks on it as well as paving and leaf schedules. Member Steve Hoak stated this was brought up before, and he believes it also offers a \$10,000.00 grant to provide for the equipment to broadcast our meetings as well on that channel.
- E. **President Pro-Tem Bill Kutz** – President Pro-Tem Bill Kutz commended Reporter John Pozza for doing an excellent job singing about the Holy Spirit in church last week. President Pro-Tem Bill Kutz stated that took a lot of courage to stand up in front of a lot of people and sing.
- F. **President John Blazosky** – President John Blazosky commended the Brookville Volunteer Fire Company on all that they do, and asked the media if they had any questions.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **John Pozza** – Reporter John Pozza stated he has an event scheduled for October 8th and asked if he would need a Special Event Permit. Reporter John Pozza stated there is no cost to it, and it is called the Tour de Brookville. Reporter John Pozza stated a lot of people will be riding bicycles on the first part of the trail starting at the trail head. Reporter John Pozza stated the group he will be riding with will go off the trail, and onto the roads. Manager Dana D. Shick stated yes, you should do a Special Event Permit so the Fire Chief and the Police Chief are aware that all those bikes will be on the roads.

PUBLIC COMMENT:

- A. **Jim Lipuma** – Former Brookville Volunteer Fire Company Fire Chief Jim Lipuma asked President John Blazosky if he could ask a question, and President John Blazosky stated he could. Former Brookville Volunteer Fire Company Fire Chief Jim Lipuma stated, regarding the fire lane, he heard we are using common sense to write a ticket in a fire lane, is that right? Public

Safety Committee Chairman Steve Hoak stated there is no parking in a fire lane. Former Brookville Volunteer Fire Company Fire Chief Jim Lipuma asked how do you designate a fire lane? Jim Lipuma stated there is not a yellow line at Brookville schools, and that is the issue. Jim Lipuma stated no one knows it is a fire lane. Safety Committee Chairman Steve Hoak stated we will have to take a look at that. Safety Committee Chairman Steve Hoak stated the way Solicitor Jim Dennison described it is if it is posted as a fire lane then we would be able to enforce it. President John Blazosky stated that any questions that need further answered regarding this can be addressed to Solicitor Jim Dennison when he is present at a future meeting, because he has done all the research on this.

ADJOURNMENT:

Member Karen Allgeier moved to adjourn; seconded by Member Dave Ferringier.
Motion carried 6-0 at 7:34 P.M.

Borough Manager