

MINUTES
BROOKVILLE BOROUGH COUNCIL MEETING
Tuesday, May 21, 2019 @ 6:00 P.M.

The Brookville Borough Council met in the large conference room on Tuesday, May 21, 2019 at 6:00 P.M. for a special meeting with Ed Fosnaught from the Department of Community and Economic Development (DCED) with the following in attendance:

COUNCIL MEMBERS

Phil Hynes
Bill Kutz
Dave Ferringer –
Arrived @ 6:46 P.M.
Ken King
Rick Baughman

STAFF

Manager Dana D. Schreckengost
Solicitor Jim Dennison –
Arrived @ 6:40 P.M.

VISITOR/MEDIA

Ed Fosnaught
Rose James

CALL TO ORDER:

President Phil Hynes called the meeting to order at 6:05 P.M.

EARLY INTERVENTION PROGRAM (EIP):

- A. Introduction** – Ed Fosnaught, a Local Government Specialist from the Department of Community and Economic Development (DCED) stated he mostly works with local governments and deals with issues, problems, and sometimes successes. Ed Fosnaught stated they have a lot of good programs at DCED, and the one you will hear about tonight is the Early Intervention Program (EIP). Ed Fosnaught stated the EIP program was originally designed for municipalities that are in financial trouble. Ed Fosnaught stated we would like to change the name because we have expanded that to include municipalities that are not in trouble, but have good things they want to do, and we fund half of that. Ed Fosnaught stated you can get a lower match than fifty percent, however you really need to show that you are experiencing difficult financial issues and that it would be a stress on your finances to pay for it. Ed Fosnaught stated usually a study costs between sixty and seventy thousand dollars.
- B. Five Year Financial Study** – Ed Fosnaught stated a five year financial study is required by DCED. Ed Fosnaught stated it looks five years into the past at your finances, and it also looks five years into the future at what you can anticipate happening based on your revenues, expenditures, changes that are possibly going to occur, and things that are going to cost the Borough money. Ed Fosnaught stated the consultant would do the Borough's five year plan.
- C. Management Audit** – Ed Fosnaught stated they will also do a management audit. Ed Fosnaught stated the management audit means they will look at all the operations that the Borough provides. Ed Fosnaught stated they will look at the Brookville Volunteer Fire Department and talk to your Fire Chief, they will talk to your Police Chief and look at your police operations.

D. Phase Two EIP Grant – Ed Fosnaught stated sometimes they will come up with recommendations to the Borough regarding that which are eligible for a Phase Two EIP Grant. Ed Fosnaught stated phase two projects are funded fifty percent. Ed Fosnaught stated the study takes about six months to complete. Ed Fosnaught stated you would ask for proposals then apply for grants. Ed Fosnaught stated you need the dollar figures from the proposals. Ed Fosnaught stated the maximum grant amount is \$200,000.00. Ed Fosnaught stated they do not do anything on bricks and mortar or that kind of thing. Ed Fosnaught stated they can help fund more operational kinds of things like computers, IT upgrades, and getting your building wired if you need that.

E. Closing Comments - Ed Fosnaught stated he is retiring on July 12, 2019 and his replacement has been named.

MEDIA QUESTIONS/COMMENTS/CLARIFICATION:

None

ADJOURNMENT:

This special Borough Council meeting with Ed Fosnaught from DCED ended at 6:50 P.M.

Borough Manager