

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, January 11, 2022 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, January 11, 2022 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Brad Miller  
Roger Shaw  
Robert Moss  
Darren Hack -  
arrived @ 4:02 P.M.

**STAFF**

Manager Dana Rooney  
Accountant Kerry Swineford  
Commissioner Aaron Haines  
Engineer Steve Gibson  
Solicitor Jim Dennison  
Recorder Christine Gunning

**VISITORS**

Clyde Bullers  
Larry Pearsall  
Justin Felgar  
Alex Nelson

**CALL TO ORDER:**

Member Brad Miller called the meeting to order at 4:00 P.M.

**REORGANIZATION:**

- A. **Chairman** – Member Robert Moss nominated Brad Miller for Chairman of the Brookville Municipal Authority Board; seconded by Member Roger Shaw. Motion carried 3-0.
- B. **Vice-Chairman** – Member Robert Moss nominated Member Roger Shaw for Vice-Chairman of the Brookville Municipal Authority Board; seconded by Chairman Brad Miller. Motion carried 3-0.

**APPROVAL OF MINUTES:**

Vice-Chairman Roger Shaw moved to approve the minutes of the December 14<sup>th</sup> meeting as submitted; seconded by Member Robert Moss. Motion carried 3-0.

**FINANCIAL REPORTS:**

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated the reports he sent out are very preliminary for the end of the year. Accountant Kerry Swineford stated we hit our revenue goals for water. Accountant Kerry Swineford stated we came up a little bit short on Rose Township and Corsica by just a few thousand dollars, but we were over budget. Accountant Kerry Swineford stated we hit our target for sewer. Over the next few months, he will finish up the final statements and keep the Board updated. Vice-Chairman Roger Shaw moved to approve the financial statements as presented; seconded by Member Robert Moss. Motion carried 3-0.

**VISITORS:**

- A. **Larry Pearsall – Borough Issues** – Larry Pearsall stated the last time he was here he thanked everybody for their cooperation to finally get the Municipal thing

organized that we can finally close it. Larry Pearsall stated he got a check from the Brookville Municipal Authority and never cashed it. Larry Pearsall stated he figured he would wait until the end of the year to cash it. Larry Pearsall stated he got that at 4:00 P.M. and the next morning he received about eight hundred dollars of discrepancies by code violations. After some discussion, Solicitor Jim Dennison stated this is a Brookville Borough issue, not a Brookville Municipal Authority issue. Larry Pearsall stated he did not sign the check. Larry Pearsall stated he is breaking the agreement because he never cashed the check. Solicitor Jim Dennison stated your issue is with the Brookville Borough, not the Brookville Municipal Authority.

## **COMMITTEE REPORTS:**

### **A. Engineer's Report**

1. **Written Report** – Attached
2. **Main Street Waterline – Notice-of-Intent-to-Award** – Engineer Steve Gibson stated eleven bids were received, and the apparent low bidder is Terra Works. Engineer Steve Gibson stated we recommend that the Brookville Municipal Authority issue a Notice-of-Intent-to-Award to Terra Works, Incorporated at a total contract price of \$1,491,139.00. After some discussion, Vice-Chairman Roger Shaw made a motion to issue a Notice-of-Intent-to-Award to Terra Works at a total contract price of \$1,491,139.00 for the Main Street Waterline Replacement Project; seconded by Member Robert Moss. Motion carried 4-0.
3. **Sludge Transfer Bed Bids** – Engineer Steve Gibson stated due to the pricing of the three received quotes exceeding the Pennsylvania Municipality Authorities Act required bidding threshold, we recommend formal bidding of the wastewater treatment plant sludge transfer bed work. Member Robert Moss made a motion to authorize formal bidding of the wastewater treatment plant sludge transfer bed work; seconded by Member Darren Hack. Motion carried 4-0.
4. **Chemical Bids** – Engineer Steve Gibson stated we opened the annual chemical bids last month, and there is on average a thirty-five percent increase from the previous year of the cost of chemicals in general. Engineer Steve Gibson stated just estimated for 2022, based on the estimated quantities, we are looking at about thirty-five to forty thousand dollars in costs more for chemicals versus last year just based on those increases. Engineer Steve Gibson stated a lot of the chemicals doubled in price since last year.

**UNFINISHED BUSINESS:** None

## **NEW BUSINESS:**

- A. **Bank Signature Cards** – Manager Dana Rooney stated since we had a change in our Vice-Chairman, we need new bank signature cards. Manager Dana Rooney stated bank signature cards are basically the Chairman, the Vice-Chairman, and Member Robert Moss is our third signer. Manager Dana Rooney stated those are

the Board Members in addition to Accountant Kerry Swineford and herself from the office. Manager Dana Rooney stated she needs a motion to make those changes to the bank signature cards for 2022. Member Robert Moss made a motion to approve new bank signature cards; seconded by Member Darren Hack. Motion carried 4-0.

- B. Cash Transfer** – Manager Dana Rooney stated she needs to move some money. Manager Dana Rooney stated as you are aware, we have a PLGIT account and we kind of treat that as a savings account, so we cannot access that for checking purposes, so she would like to move \$348,200.00 from our PLGIT sewer fund into our S&T Bank sewer fund so we have access to write checks with that. Vice-Chairman Roger Shaw made a motion to move \$348,200.00 from our PLGIT sewer fund into our S&T Bank sewer fund; seconded by Member Robert Moss. Motion carried 4-0.

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

**BOARD/STAFF REPORTS & INFORMATION:**

**A. Commissioner Aaron Haines**

1. **New VAC Truck** – Commissioner Aaron Haines stated we got word from A and H Equipment that our new VAC truck is finally ready. Commissioner Aaron Haines stated it will be arriving in the next week or two. Commissioner Aaron Haines stated the old truck has been advertised on Municibid.
2. **Nine Star Jefferson County Business Park Development** – Commissioner Aaron Haines stated the Nine Star water and sewer that Engineer Steve Gibson touched on. Commissioner Aaron Haines stated the sewer line is complete, and the water line is about seventy-five percent complete.
3. **New Slaughterhouse** – Commissioner Aaron Haines stated he does not know if anyone is aware of the new slaughterhouse that is being built out on Route 36 North. Commissioner Aaron Haines stated they applied for new water and sewer service. Commissioner Aaron Haines stated they have to install a private pump station that they are having engineered for us to review and approve. Member Robert Moss asked where is that located? Commissioner Aaron Haines stated right before the tasty freeze.

**B. Solicitor Jim Dennison**

1. **Larry Pearsall** – Solicitor Jim Dennison stated he apologizes for the Larry Pearsall thing. Solicitor Jim Dennison stated Larry Pearsall needs to leave the Brookville Municipal Authority alone. Solicitor Jim Dennison stated Larry Pearsall has been treated very fairly by the Brookville Municipal Authority, and his issues are with the Brookville Borough.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**CALL FOR ADJOURNMENT:**

At 4:33 P.M. Member Robert Moss moved to adjourn; seconded by Vice-Chairman Roger Shaw. Motion carried 4-0.

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Administrative Manager