

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, March 12, 2013 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, March 12, 2013 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Bradley Miller  
David Love  
Herb Landes  
Robert Moss  
Tom Dinger

**STAFF**

Manager Charles Gable  
Solicitor Jim Dennison  
Commissioner Terry O'Neill  
Engineer Mark Glenn  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter  
Matthew Triponey

**CALL TO ORDER:**

President Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Member Love moved to approve the minutes of the February 12<sup>th</sup> meeting as presented, seconded by Member Landes. Motion carried 5-0.

**FINANCIAL REPORTS:**

1. **Approval of Expenditures** - Member Love would like to see more reports regarding CRUMA and Revenue. Member Moss would like to see cash balances. President Miller deferred motion on the expenditures.
2. **Status of S&T Loan for meter purchase** – Solicitor Dennison stated that the loan is being processed.

**VISITORS: None**

**UNFINISHED BUSINESS:**

1. **RBC Status** – Commissioner O'Neill stated that there was a unit failure. Unit #7 is one of the original units. It was not rebuilt. One of the arms of unit #7 came off. The Authority repaired the unit. Commissioner O'Neill reported that all the media will be completed by March 15<sup>th</sup> and taken to Don Elzer from Josstech. Don Elzer should have the media finished by the end of March.
2. **Easement at Trailer Park** – Solicitor Dennison reported that Ken Berlin submitted a final plan for this project. Commissioner O'Neill reviewed their water line and sewer line. Plans for this project are being reviewed by Engineer Dan Slagle of Nichols & Slagle Engineering.
3. **Consent Order Status** – Mark Glenn from Gwin, Dobson and Foreman stated they haven't heard back yet regarding the letter they sent to DEP regarding a new schedule. Commissioner O'Neill stated from April 2012 to March 2013 the Authority paid out civil penalties of \$5,000.00.
4. **Hastings Street Project Timing** – Commissioner O'Neill reported they will open bids for this project at the next Authority Board meeting on April 9, 2013.

5. **Emerickville Line Extension Draft Questionnaire/ Income Survey** – Member Love reported that this questionnaire was being sent out to people April 1, 2013.
6. **Corsica Sewer and CRUMA** – Commissioner O’Neill stated that they completed the driveway/fence project to provide access. It cost \$6,000.00 to complete the project. Commissioner O’Neill reported that they only have around 60 more meters to install in Corsica, and should be done by the first of May, 2013. After that, they will focus on replacing meters in Brookville.
7. **Corrective Action Plan** – Commissioner O’Neill stated that we purchased \$46,584.80 worth of meters to this point. Josh James from Gwin, Dobson and Foreman was here and reviewed potential manhole locations for flow monitoring.
8. **WREN Community Watershed Education & Source Water Protection Collaborative Grants** – Manager Gable reported that no action has been taken since the last meeting. He will continue to work on this.

#### **NEW BUSINESS:**

1. **Gwin Dobson – Bid Materials for Water Line** – Commissioner O’Neill stated that there are three different bids. One is the base bid for materials (water lines and valves), another is for the backhoe materials, and the third is for the sidewalk project. The project costs are roughly \$40,000.00 - \$60,000 over the original \$112,000.00 available. Commissioner O’Neill stated we don’t have an exact number until we get the bids back. Member Love asked Commissioner O’Neill and our engineering firm to come up with some projects to tackle in the next few years.

#### **ENGINEER’S REPORT:**

Engineer Mark Glenn from Gwin, Dobson & Foreman reported that they completed the Chapter 94 Report, and they are compiling information on the Water Allocation Report for 2012.

#### **AUTHORITY BOARD/STAFF REPORTS & INFORMATION:**

1. **Industrial Appraisal** – Commissioner O’Neill stated that an Industrial Appraisal should be done every 7 years. The last one was done March 6, 2003. Member Love asked Commissioner O’Neill to get the quote for the full appraisal.
2. **Williams Sanitation/Sludge** – Commissioner O’Neill reported that Williams Sanitation Service will pick up our sludge for a flat rate of \$58.00 per ton of sludge. Solicitor Dennison said this should go out for bid. Member Landes moved to put solid waste hauling up for bid; seconded by Member Love. Motion carried 5-0.

#### **EXECUTIVE SESSION:**

President Miller called an Executive Session at 5:10 p.m. Executive Session ended at 5:45 p.m. with no action taken.

**CALL FOR ADJOURNMENT:**

At 5:46 p.m. Member Landes moved to adjourn; seconded by Member Love. Motion carried 5-0.

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Administrative Manager