

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, July 11, 2023 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, July 11, 2023 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Roger Shaw  
Robert Moss  
Darren Hack  
Bruce Pierson

**STAFF**

Manager Dana Rooney  
Accountant Kerry Swineford  
Commissioner Aaron Haines  
Engineer Steve Gibson  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter  
Justin Felgar  
Sam McKinley  
Joe Selnekovic

**CALL TO ORDER:**

Chairman Roger Shaw called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Member Bruce Pierson moved to approve the minutes of the June 13<sup>th</sup> meeting as submitted; seconded by Member Darren Hack. Motion carried 4-0.

**VISITORS:**

- A. Sam McKinley – Years of Service Recognition** – Chairman Roger Shaw stated Sam, we are happy to have you with us. Mr. Shaw stated during your tenure on the Brookville Municipal Authority Board great things have happened, and we wanted to acknowledge those. Mr. Shaw stated you participated in the development of major infrastructure projects, such as the water and sewer plants. Mr. Shaw stated that has put our community in great standing moving forward. Mr. Shaw stated your role was very pivotal in assisting the Brookville Municipal Authority navigate through those complexities of both of those projects, and seeing them through to fruition. Mr. Shaw stated your leadership and guidance have helped guide the Authority through many of its annual financial operational endeavors as well. Mr. Shaw stated we thank you very much. Mr. Shaw stated on behalf of the Board and the staff of the Brookville Municipal Authority, please accept this plaque as our appreciation for your service on the Board, and the community. Mr. Shaw presented Mr. McKinley with the plaque, and Mr. McKinley stated thank you.
- B. Joe Selnekovic – Petition for Public Water on Maplevale Road** – Joe Selnekovic stated he lives on Pine Tree Road, and in 2007 Rose Township put a sewer line in. Mr. Selnekovic stated he asked if they could put a water line in at the same time since they had a trench dug, but they only had enough money to put the sewer line in, and they stopped at his property on top of the hill. Mr. Selnekovic stated he has problems with the water, and has had to replace an iron filter several times. Mr. Selnekovic stated he is trying to get a water line put in.

Mr. Selnekovic stated he talked to a lot of residents on Maplevale and Union Township, and they all have similar problems like he does. Mr. Selnekovic tried to get ahold of the Northcentral Planning Commission to see if there is any grant money, and they had him fill out a form. Mr. Selnekovic stated he has a copy of a petition he circulated for the water and sewer, to see if we can get a water line and maybe a sewer line put in for the residents there. Chairman Roger Shaw thanked Mr. Selnekovic and stated we understand your issue. Mr. Shaw stated our engineer and commissioner have a list of priorities for the Brookville Municipal Authority, and right now we are wrapping up the Main Street project. Mr. Shaw stated they keep a list of these priorities, and as grants become available, they select the project to undertake. Mr. Shaw stated we will include your concern to the list of our priorities, and take care of them as funding becomes available. Mr. Shaw stated we appreciate and understand your concern.

#### **FINANCIAL REPORTS:**

- A. Review of Financial Statements** – Accountant Kerry Swineford stated if you look at the budget, our water and sewer sales are right in line for where we should be for June. Mr. Swineford stated it was a slow month as far as projects go. Mr. Swineford stated the auditors will start doing their work the second and third of August. Member Darren Hack made a motion to approve the financial statements as presented; seconded by Member Bruce Pierson. Motion carried 4-0.

#### **COMMITTEE REPORTS:**

##### **A. Engineer's Report**

1. **Written Report** – Attached
2. **Main Street Waterline Replacement Project – Payment Request Number Eleven** – Engineer Steve Gibson stated we recommend payment of PENNVEST payment requisition number eleven in the amount of \$12,182.05 which includes; \$4,077.42 for Terra Works payment requisition number seven, \$7,306.73 for engineering costs in June, and \$797.90 for interest during construction for July. Member Bruce Pierson made a motion to approve PENNVEST payment requisition number eleven in the amount of \$12,182.05 as presented; seconded by Member Darren Hack. Motion carried 4-0.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

#### **COMMUNICATIONS AND ANNOUNCEMENTS:**

##### **A. Commissioner's Report**

1. **Water Treatment Plant - Department of Environmental Protection (DEP) Evaluation** – Commissioner Aaron Haines stated the Department of Environmental Protection (DEP) will be at the water treatment plant for a three-day filter plant performance evaluation next Tuesday, Wednesday, and Thursday. Mr. Haines stated we do not anticipate any problems.

2. **Rent the Old Water Plant Office Space** - Commissioner Aaron Haines stated a contractor approached him and asked if they could rent the old water plant office space. Mr. Haines stated he has been in contact with Accountant Kerry Swineford regarding the electric and gas bills, and Manager Dana Rooney mentioned they will need a certificate of insurance. Mr. Haines stated the average of the electric and water bills would be \$500.00 a month, so he thinks anything we could make over top of that would be a great income, so he is still pursuing that.

**BOARD/STAFF REPORTS & INFORMATION:** None

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**CALL FOR ADJOURNMENT:**

At 4:29 P.M. Member Bruce Pierson moved to adjourn; seconded by Vice-Chairman Robert Moss. Motion carried 4-0.

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Administrative Manager