

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, September 12, 2023 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, September 12, 2023 at 4:00 P.M. with the following in attendance:

MEMBERS

Roger Shaw
Robert Moss
Bruce Pierson

STAFF

Accountant Kerry Swineford
Commissioner Aaron Haines
Engineer Steve Gibson
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar

CALL TO ORDER:

Chairman Roger Shaw called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Bruce Pierson moved to approve the minutes of the July 11th meeting as submitted; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

VISITORS: None

FINANCIAL REPORTS:

- A. Review of Financial Statements** – Accountant Kerry Swineford stated it was a pretty typical month. Mr. Swineford stated there were a few project payments. Mr. Swineford stated sales are right in line where we need to be in August. Member Bruce Pierson made a motion to approve the financial statements as presented; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Department of Community and Economic Development (DCED) 2023 Non-Entitlement Grant Application (Corsica Waterline Phase 4)** – Engineer Steve Gibson stated we submitted in May a grant application for the continued phased Corsica State Route 949 waterline replacement. Engineer Gibson stated the project is not eligible for Community Development Block Grant (CDBG) funds.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Pennsylvania Municipal Authorities Association (PMAA) Annual Meeting Voting Delegate** – Accountant Kerry Swineford stated he needs a motion to

make Manager Dana Rooney the voting delegate for the PMAA annual meeting. Member Bruce Pierson made a motion to make Manager Dana Rooney the voting delegate for the PMAA annual meeting; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

B. Brookville Municipal Authority (BMA) Pension Minimum Municipal

Obligation (MMO) for 2024 – Accountant Kerry Swineford stated the Brookville Municipal Authority pension MMO for 2024 is \$41,188.00. Member Bruce Pierson made a motion to approve the 2024 pension MMO for the Brookville Municipal Authority in the amount of \$41,188.00; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

C. Sewer CD Maturing – Accountant Kerry Swineford stated we have a sewer CD maturing on September 17th in the amount of one hundred thousand dollars. Mr. Swineford stated currently, S&T Bank is offering five percent interest for six or twelve months, Farmers National Bank is offering five percent interest for seven months, and the Pennsylvania Local Government Investment Trust (PLGIT) is offering five point four nine percent interest. Mr. Swineford stated he recommends putting it into PLGIT. Member Bruce Pierson made a motion to approve reinvesting the maturing sewer CD in the amount of one hundred thousand dollars into a PLGIT account; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

COMMUNICATIONS AND ANNOUNCEMENTS:

A. Commissioner's Report

1. **Fall Hydrant Flushing** – Commissioner Aaron Haines stated fall hydrant flushing will take place September 25th through the 29th.
2. **Bridge by Water Plant** – Commissioner Aaron Haines stated the bridge above the water plant was washed out in the last rainfall we had. Commissioner Haines stated this is our only access to well number one. Commissioner Haines stated he is checking with a contractor in regards to replacing it.
3. **Water Treatment Plant - Department of Environmental Protection (DEP) Evaluation** – Commissioner Aaron Haines stated the Department of Environmental Protection (DEP) was at the water treatment plant for a three-day filter plant performance evaluation. Commissioner Haines stated the Department of Environmental Protection (DEP) regarded our plant and crew with the highest rating for their findings, and this rating is given on a very rare occurrence. Commissioner Haines stated our crew are all highly skilled, and educated in their field, and they show nothing less than the highest regard for the public's health and safety, and should be further commended for it.
4. **Slip Lining** - Commissioner Aaron Haines stated on the sewer end, three sections of slip lining were completed last month, totaling 832 feet of eight-inch pipe. Commissioner Haines stated this included a section at the Brookville Area High School near the auditorium.

BOARD/STAFF REPORTS & INFORMATION: None

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

CALL FOR ADJOURNMENT:

At 4:30 P.M. Member Bruce Pierson moved to adjourn; seconded by Vice-Chairman Robert Moss. Motion carried 3-0.

Administrative Manager