

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, January 8, 2013 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, January 8, 2013 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Bradley Miller  
David Love  
Herb Landes  
Robert Moss  
Tom Dinger

**STAFF**

Manager Charles Gable  
Solicitor Jim Dennison  
Engineer Mark Glenn  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter  
Matthew Triponey

**CALL TO ORDER:**

President Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Member Dinger moved to approve the minutes of the December 11<sup>th</sup> meeting as presented, seconded by Member Love. Motion carried 5-0.

**FINANCIAL REPORTS:**

Member Love moved to approve the Financial Reports; seconded by Member Moss. Motion carried 5-0.

**UNFINISHED BUSINESS:**

- 1. Review Bids on 2000 GMC Pickup** – Manager Gable stated the Authority received four bids for the 2000 GMC Pickup truck. Member Love moved to accept the Charles Schrecengost bid of \$1,667.43; seconded by Member Dinger. Motion carried 5-0.
- 2. RBC Status** – Engineer Mark Glenn reported that Don Elzer will install the media as soon as it is available.
- 3. Easements and Pump Station at Trailer Park** – Solicitor Dennison reported that the preliminary plan was approved by the Planning Commission. Ken Berlin has surveyed the pump station, and identified where the sewer line is.
- 4. Cemetery Land Purchase** – Solicitor Dennison reported they are still working on it.
- 5. Release of Retainage** – Member Love received a letter from Chris Eckenrode of Gwin, Dobson & Foreman, Inc. recommending the release of the \$75,000.00 retainage check on receipt of the payment for the carbon system crane extension. Member Love moved to authorize Commissioner O'Neill to process the release of the \$75,000.00 retainage after the final condition is fulfilled; seconded by Member Landes. Motion carried 5-0.
- 6. Pinecreek Supervisor Meeting** – President Miller reported that the Authority had a meeting with the Pinecreek Supervisors last month at the Pinecreek Fire Hall. A couple dozen citizens were there. The Pinecreek Supervisors will do a survey of to find out what their constituents think before they make a final decision.

**7. Formally Hire Manager** – Member Love moved to formally hire Charles R. Gable on the terms of the agreement subject to a supplemental agreement with the Borough; seconded by Member Dinger. Motion carried 5-0.

**NEW BUSINESS:**

**1. Schedule of 2013 Regular Meetings** – Member Dinger moved to approve the Schedule of 2013 Regular Meetings as presented; seconded by Member Landes. Motion carried 5-0.

**2. Signature Cards for S&T Bank Accounts** – Member Love moved to authorize the signatures of David Love, Brad Miller, Robert Moss, Charles Gable on Signature Cards for S&T Bank and First Commonwealth Bank Accounts; seconded by Member Landes. Motion carried 5-0.

**3. S&T Bank Loan** – The Board authorized Chuck to respond to the S&T proposal. This loan would be used to purchase new water meters for the remainder of the Borough. Authority Board Members unanimously accepted the Finance Committee's recommendation on the loan with S&T Bank to purchase the new water meters. Motion carried 5-0.

**4. S&T Bank Certificate of Deposit Maturing on 1/19/13** – Manager Gable stated that the S&T Bank Certificate of Deposit will mature on 1/19/13. Member Dinger moved to renew the CD at S&T Bank for another year; seconded by Member Landes. Motion carried 5-0.

**ENGINEER'S REPORT:**

**1.** Engineer Mark Glenn from Gwin, Dobson & Foreman reported that the Authority installed the frame extension for the carbon feed system.

**2.** Chris Eckenrode has reported that he is working on the first year operational report. He also reviewed and wrote a letter of recommendation for the chemical bids.

**COMMUNICATIONS & ANNOUNCEMENTS:** None

**AUTHORITY BOARD/STAFF REPORTS & INFORMATION:**

**1. Executive Session** – Manager Gable said he would like a brief Executive Session.

**2. Industrial Park** – Member Love asked Commissioner O'Neill to ask Brad Leshinsky to attend the next Authority Board meeting on Tuesday, February 12, 2013.

**EXECUTIVE SESSION:**

President Miller called an Executive Session at 4:55 p.m. Executive Session ended at 5:32 p.m. with no action taken.

**CALL FOR ADJOURNMENT:**

At 5:33 p.m. Member Landes moved to adjourn; seconded by Member Love. Motion carried 5-0.

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Manager

