

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, December 12, 2023 @ 4:00 P.M.

The Brookville Municipal Authority met in Council Chambers on Tuesday, December 12, 2023 at 4:00 P.M. with the following in attendance:

MEMBERS

Roger Shaw
Robert Moss
Darren Hack
Bruce Pierson

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Aaron Haines
Engineer Steve Gibson
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar

CALL TO ORDER:

Chairman Roger Shaw called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Bruce Pierson moved to approve the minutes of the November 14th meeting as submitted; seconded by Member Darren Hack. Motion carried 4-0.

VISITORS: None

FINANCIAL REPORTS:

- A. Review of Financial Statements** - Accountant Kerry Swineford stated we continue to pay Terra Works for the Main Street Project. Mr. Swineford stated revenue is right on track. Vice-Chairman Robert Moss made a motion to approve the financial statements as presented; seconded by Member Bruce Pierson. Motion carried 4-0.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** - Attached
2. **Chemical Bid Tab** – Engineer Steve Gibson stated in general, compared to last year, the bid prices went down about eleven and a half percent, which is about ten thousand dollars less than last year. Engineer Gibson stated for 2024, prices are starting to stabilize and come back to normal. Member Bruce Pierson made a motion to approve the water and wastewater bids for 2024 per the engineer's recommendation; seconded by Vice-Chairman Robert Moss. Motion carried 4-0.

UNFINISHED BUSINESS:

- A. 2024 Budgets** – Manager Dana Rooney stated at the last meeting, we gave Board Members the proposed 2024 budgets, and we have not heard any questions.

Manager Rooney stated we are looking at a five percent rate increase on water only effective January 1st. Manager Rooney stated if there are no questions, she is looking for a motion to approve the budgets. Member Darren Hack made a motion to approve the 2024 Brookville Municipal Authority budgets as presented; seconded by Member Bruce Pierson. Motion carried 4-0.

NEW BUSINESS:

- A. Board Member Term** – Manager Dana Rooney stated it is that time of year when we have a term up on the Board. Manager Rooney stated this year it is Darren Hack's. Manager Rooney stated his term is up at the end of December. Manager Rooney stated we have five-year terms, so if Darren is willing, we would like to make a motion over to Brookville Borough Council to reappoint Darren Hack to the Brookville Municipal Authority Board. Member Bruce Pierson made a motion to submit to Borough Council to reappoint Darren Hack to a five-year term on the Brookville Municipal Authority Board; seconded by Vice-Chairman Robert Moss. Motion carried 4-0.
- B. Executive Session – Legal** – Manager Dana Rooney requested an executive session for a legal matter with no action expected.

COMMUNICATIONS AND ANNOUNCEMENTS:

A. Commissioner's Report

- 1. Fluoridation Equipment** - Commissioner Aaron Haines stated Manager Dana Rooney forwarded to Engineer Steve Gibson and himself an opportunity from State Representative Brian Smith for fifty thousand dollars worth of initiation or upgrading of fluoridation equipment. Mr. Haines stated they will pursue this.

BOARD/STAFF REPORTS & INFORMATION: None

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

EXECUTIVE SESSION:

The Brookville Municipal Authority Board entered an executive session at 4:18 P.M. to discuss a legal matter with no action expected. Executive session ended at 4:51 P.M. with no action taken.

CALL FOR ADJOURNMENT:

At 4:51 P.M. Member Darren Hack moved to adjourn; seconded by Member Bruce Pierson. Motion carried 4-0.

Administrative Manager

