

**MINUTES**  
**BROOKVILLE MUNICIPAL AUTHORITY**  
**Tuesday, May 2, 2017 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, May 2, 2017 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Brad Miller  
David Love  
Tom Dinger  
Sam McKinley

**STAFF**

Manager Dana D. Shick  
Accountant Kerry Swineford  
Commissioner Clyde Bullers  
Engineer Travis Long  
Solicitor Jim Dennison  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter

**CALL TO ORDER:**

Chairman Brad Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Member Tom Dinger moved to approve the minutes of the April 11<sup>th</sup> meeting as submitted; seconded by Vice-Chairman David Love. Motion carried 4-0.

**FINANCIAL REPORTS:**

- A. **Review of Financial Statements** – Vice-Chairman David Love moved to approve the financial statements as presented; seconded by Member Tom Dinger. Motion carried 4-0.

**VISITORS:** None

**COMMITTEE REPORTS:**

**A. Engineer's Report**

1. **Written Report** – Attached
2. **Payment Requisitions** –
  - a. **Terra Works Incorporated Payment Requisition Number Eleven** – Engineer Travis Long stated we have payment requisition number eleven from Terra Works Incorporated for the White Street pump station in the amount of \$29,925.00. Member Tom Dinger moved to approve payment requisition number eleven from Terra Works Incorporated in the amount of \$29,925.00; seconded by Vice-Chairman David Love. Motion carried 4-0. Engineer Travis Long reported of this total, \$19,951.00 will be paid through DCED and the remaining \$9,974.00 through USDA.
  - b. **Enertech Electrical Incorporated Payment Requisition Number Three** – Engineer Travis Long stated we have payment requisition number three from Enertech Electrical for White Street pump station electrical work in the amount of \$35,235.95. Member Sam McKinley moved to approve

payment of requisition number three from Enertech Electrical in the amount of \$35,235.95; seconded by Member Tom Dinger. Motion carried 4-0. Engineer Travis Long reported of this total, \$23,491.81 will be paid through DCED and the remaining \$11,744.14 through USDA.

- c. **Bison Construction Payment Requisition Number Nine** – Engineer Travis Long stated we have payment requisition number nine from Bison Construction in the amount of \$55,991.28. Member Sam McKinley moved to approve payment requisition number nine from Bison Construction in the amount of \$55,991.28; seconded by Vice-Chairman David Love. Motion carried 4-0. Engineer Travis Long reported of the total, \$37,329.39 will be paid through DCED and the remaining \$18,661.89 through USDA.
- d. **Global Heavy Corporation Payment Requisition Number One** – Engineer Travis Long stated we have payment requisition number one from Global Heavy Corporation in the amount of \$375,245.25 for Phase Two general-mechanical work. Vice-Chairman David Love moved to approve payment requisition number one from Global Heavy Corporation in the amount of \$375,245.25; seconded by Member Tom Dinger. Motion carried 4-0. Engineer Travis Long stated this will be paid through USDA.
- e. **Requisition Number Eleven to USDA** – Engineer Travis Long stated requisition number eleven to USDA is in the amount of \$415,625.28. Member Tom Dinger moved to approve requisition number eleven to USDA in the amount of \$415,625.28; seconded by Member Sam McKinley. Motion carried 4-0.
- f. **Requisition Number Twelve to DCED** – Engineer Travis Long stated we have requisition number twelve to DCED in the amount of \$80,772.20. Vice-Chairman David Love moved to approve requisition number twelve to DCED in the amount of \$80,772.20; seconded by Member Tom Dinger. Motion carried 4-0.
- g. **Potential Change Order** – Engineer Travis Long stated at the last meeting he mentioned a manufacturer that makes a mixing system that uses compressed air which can allow for a substantial amount of energy savings. After some discussion, Vice-Chairman David Love moved to pursue looking into this; seconded by Member Tom Dinger. Motion carried 4-0.

#### **UNFINISHED BUSINESS:**

- A. **Union Agreement** – Solicitor Jim Dennison stated the union agreement is complete, and we received a signed copy back from the union.
- B. **National Fuel Agreement – Corsica Property** – Solicitor Jim Dennison stated the National Fuel Agreement has been completed.

**NEW BUSINESS:**

- A. Internal Water and Sewer Projects** – Commissioner Clyde Bullers reported they have a list of internal water and sewer projects. Vice-Chairman David Love suggested that the Finance Committee meet and prioritize these projects along with the Phase 1B wastewater collection system improvements eight project areas listed in the Engineer's Report.

**COMMUNICATIONS AND ANNOUNCEMENTS:**

- A. COSTARS Meeting** – Manager Dana D. Shick stated we received an invitation from Representative Cris Dush's office to attend a COSTARS meeting on Thursday, May 18<sup>th</sup> at 10:00 A.M. at the Oliver Township Volunteer Fire Hall in Punxsutawney. Manager Dana D. Shick stated there is no fee to attend. Vice-Chairman David Love stated he will attend this meeting.
- B. Executive Session** – Manager Dana D. Shick requested an executive session for a personnel matter with no action expected.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**EXECUTIVE SESSION:**

The Brookville Municipal Authority Board entered an executive session at 5:04 P.M. to discuss a personnel matter with no action expected. Executive session ended at 5:50 P.M. with no action taken.

**CALL FOR ADJOURNMENT:**

At 5:50 P.M. Member Tom Dinger moved to adjourn; seconded by Vice-Chairman David Love. Motion carried 4-0.

---

Administrative Manager