

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, March 12, 2019 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, March 12, 2019 at 4:00 P.M. with the following in attendance:

MEMBERS

Tom Dinger
Roger Shaw
Robert Moss

STAFF

Manager Dana D. Schreckengost
Accountant Kerry Swineford
Commissioner Clyde Bullers
Engineer Josh Gunnett
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Rose James
Jim Balliet

CALL TO ORDER:

Vice-Chairman Tom Dinger called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Roger Shaw moved to approve the minutes of the February 8th meeting as submitted; seconded by Member Robert Moss. Motion carried 3-0.

FINANCIAL REPORTS:

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated included with the regular monthly financial statements are the completed 2018 Water financials. Accountant Kerry Swineford stated he is still working through 2018 for the Sewer fund, which should be completed for the next meeting. Member Robert Moss moved to approve the financial reports as presented; seconded by Member Roger Shaw. Motion carried 3-0.

VISITORS: None

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Payment Requisitions** –
 - a. **USDA-Rural Development – Payment Number 35** - Engineer Josh Gunnett reported requisition number thirty-five to USDA has the following components:
 1. **Global Heavy Corporation Payment Requisition Number Twenty-Three** – Engineer Josh Gunnett stated we have payment requisition number twenty-three from Global Heavy Corporation in the amount of \$98,757.25 for phase two general-mechanical work for the wastewater treatment plant. Member Roger Shaw moved to approve

payment requisition number twenty-three from Global Heavy Corporation in the amount of \$98,757.25; seconded by Member Robert Moss. Motion carried 3-0.

2. **Westmoreland Electric Payment Requisition Number Sixteen** – Engineer Josh Gunnett stated we have payment requisition number sixteen from Westmoreland Electric in the amount of \$51,875.49. Member Roger Shaw moved to approve payment requisition number sixteen from Westmoreland Electric in the amount of \$51,875.49; seconded by Member Robert Moss. Motion carried 3-0.

3. **Requisition Number Thirty-Five to USDA-Rural Development** – Engineer Josh Gunnett stated requisition number thirty-five to USDA in the amount of \$172,362.74 includes Gwin, Dobson, and Foreman invoice number forty-seven in the amount of \$21,730.00 which was previously approved in the engineering agreement. Member Roger Shaw moved to approve requisition number thirty-five to USDA in the amount of \$172,362.74; seconded by Member Robert Moss. Motion carried 3-0.

- b. **Total Payment Requisitions** – Engineer Josh Gunnett reported total payment requisitions this month are \$172,362.74.

3. **Change Orders** – Engineer Josh Gunnett stated this month there are no change orders.
4. **Substantial Completion Date/Executive Session** – Engineer Josh Gunnett reported the project is behind schedule, and they have actually passed their substantial completion date. Solicitor Jim Dennison stated we have some issues with the contractor that we need to discuss in an executive session. Solicitor Jim Dennison stated there should not be any action.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

COMMUNICATIONS AND ANNOUNCEMENTS: None

BOARD/STAFF REPORTS & INFORMATION:

A. Commissioner Clyde Bullers

1. **American Resource Recovery - RBC Removal** – Commissioner Clyde Bullers stated he has one item he thinks he needs to bring to the board's attention. Commissioner Clyde Bullers stated we had an original agreement with American Resource Recovery to remove the RBC's for \$6,800.00. Commissioner Clyde Bullers stated they feel they have been delayed because of the weather, and have asked for an additional \$5,238.00. Commissioner Clyde Bullers stated he wanted the board to know they do have another invoice here. Commissioner Clyde Bullers stated this would be considered liquidated damages. Vice-Chairman Tom Dinger stated why don't you negotiate what you can with them and see what we end up with and we will take it from there.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

EXECUTIVE SESSION:

The Brookville Municipal Authority Board entered an executive session at 4:23 P.M. to discuss a legal matter with no action expected. Executive session ended at 4:55 P.M. with no action taken.

CALL FOR ADJOURNMENT:

At 4:55 P.M. Member Roger Shaw moved to adjourn; seconded by Member Robert Moss. Motion carried 3-0.

Administrative Manager