

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, January 14, 2020 @ 4:00 P.M.

The Brookville Municipal Authority met in Council Chambers on Tuesday, January 14, 2020 at 4:00 P.M. with the following in attendance:

MEMBERS

Brad Miller
Tom Dinger
Roger Shaw
Robert Moss

STAFF

Manager Dana D. Schreckengost
Accountant Kerry Swineford
Commissioner Clyde Bullers
Engineer Josh Gunnett
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Nick LaBelle
Steve Gibson

CALL TO ORDER:

Member Brad Miller called the meeting to order at 4:00 P.M.

REORGANIZE:

- A. **Chairman** – Member Tom Dinger nominated Brad Miller for Chairman of the Brookville Municipal Authority Board; seconded by Member Bob Moss. Motion carried 4-0.
- B. **Vice-Chairman** – Member Robert Moss nominated Board Member Tom Dinger for Vice-Chairman of the Brookville Municipal Authority Board; seconded by Member Roger Shaw. Motion carried 4-0.

APPROVAL OF MINUTES:

Member Roger Shaw moved to approve the minutes of the December 10th meeting as submitted; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

FINANCIAL REPORTS:

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated the financials he sent out for this meeting are very early preliminary year-end numbers. Accountant Kerry Swineford stated he still has a lot left to do, but he will keep the Board updated at each meeting with each progress. Accountant Kerry Swineford stated they will get the final year-end numbers at the March or April meeting.

VISITORS: None

COMMITTEE REPORTS:

- A. **Engineer's Report** – Engineer Josh Gunnett stated Project Engineer Steve Gibson will be taking over moving forward as engineer for the Brookville Municipal Authority.
 - 1. **Written Report** – Attached

2. Payment Requisitions and Change Orders

a. Wastewater System Improvements Project

- 1. Global Heavy Corporation Application for Payment Number Thirty-Two** – Engineer Josh Gunnett stated we have application for payment number thirty-two from Global Heavy Corporation in the amount of \$49,896.25. Vice-Chairman Tom Dinger moved to approve payment requisition number thirty-two from Global Heavy Corporation in the amount of \$49,896.25; seconded by Member Roger Shaw. Motion carried 4-0.
- 2. Westmoreland Electric Application for Payment Number Twenty-Two** – Engineer Josh Gunnett stated we have application for payment number twenty-two from Westmoreland Electric in the amount of \$24,600.00. Vice-Chairman Tom Dinger moved to approve application for payment number twenty-two from Westmoreland Electric in the amount of \$24,600.00; seconded by Member Roger Shaw. Motion carried 4-0.
- 3. Brookville Municipal Authority Requisition** – Engineer Josh Gunnett stated we have a requisition for the Brookville Municipal Authority in the amount of \$136,240.42.
- 4. Total Requisition Number Forty-Four to USDA – Rural Development** – Engineer Josh Gunnett stated we have total requisition number forty-four to USDA in the amount of \$210,736.67. Vice-Chairman Tom Dinger moved to approve total requisition number forty-four to USDA in the amount of \$210,736.67; seconded by Member Robert Moss. Motion carried 4-0.
- 5. Global Heavy Corporation Change Order Number Twelve FINAL (Deduct)** – Engineer Josh Gunnett stated we have Global Heavy Corporation's final deduct change order number twelve in the amount of \$63,650.00. Member Roger Shaw moved to approve Global Heavy Corporation's final deduct change order number twelve in the amount of \$63,650.00; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

b. East Main Street Water and Sewer Lines (Department of Community and Economic Development Pennsylvania Small Water and Sewer)

- 1. Terra Works Application for Payment Number Three** – Engineer Josh Gunnett stated we have application for payment number three from Terra Works in the amount of \$32,667.93. Vice-Chairman Tom Dinger moved to approve application for payment number three from Terra Works in the amount of \$32,667.93; seconded by Member Roger Shaw. Motion carried 4-0.
- 2. Terra Works Change Order Number One FINAL (Deduct)** – Engineer Josh Gunnett stated we have final deduct change order number one from Terra Works in the amount of \$4,970.76. Vice-Chairman Tom Dinger moved to approve Terra Works change order number one in the amount of a deduct of \$4,970.76; seconded by Member Roger Shaw. Motion carried 4-0.

c. PennDOT (State Route 322 Rose Township Shed)

- 1. Dave Roman Excavating Change Order Number One FINAL (Deduct)** – Engineer Josh Gunnett stated we have final deduct change order number one from Dave Roman Excavating in the amount of \$26,344.00 for the work out on Route 322 for the PennDOT shed. Member Roger Shaw moved to approve change order number one from Dave Roman Excavating in the amount of a deduct of \$26,344.00; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

COMMUNICATIONS AND ANNOUNCEMENTS: None

BOARD/STAFF REPORTS & INFORMATION:

A. Clyde Bullers

- 1. New Customers** – Commissioner Clyde Bullers stated in 2019 we took on five new water customers, and five new sewer customers.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

CALL FOR ADJOURNMENT:

At 4:35 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Robert Moss. Motion carried 4-0.

Administrative Manager