

**MINUTES  
BROOKVILLE MUNICIPAL AUTHORITY  
Tuesday, March 10, 2020 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, March 10, 2020 at 4:00 P.M. with the following in attendance:

**MEMBERS**

Brad Miller  
Tom Dinger  
Roger Shaw  
Robert Moss

**STAFF**

Manager Dana D. Schreckengost  
Accountant Kerry Swineford  
Commissioner Clyde Bullers  
Engineer Steve Gibson  
Solicitor Jim Dennison  
Recorder Christine Gunning

**VISITORS**

Patti Slaughter  
Nick LaBelle

**CALL TO ORDER:**

Chairman Brad Miller called the meeting to order at 4:00 P.M.

**APPROVAL OF MINUTES:**

Vice-Chairman Tom Dinger moved to approve the minutes of the February 11<sup>th</sup> meeting as submitted; seconded by Member Robert Moss. Motion carried 4-0.

**FINANCIAL REPORTS:**

- A. Review of Financial Statements** – Accountant Kerry Swineford stated he is still working on 2019 year end, and he hopes by the end of this week to have water done. Accountant Kerry Swineford stated in utility billing sales we are hitting sixteen or seventeen percent of each line item for sales which is where we want to be. Member Roger Shaw moved to approve the financial statements as presented; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

**VISITORS:** None

**COMMITTEE REPORTS:**

**A. Engineer's Report**

- 1. Written Report** – Attached
- 2. Payment Requisitions and Change Orders** - None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Pennsylvania Municipal Retirement System (PMRS) Pension Documents** – Manager Dana D. Schreckengost stated we received new Pennsylvania Municipal Retirement System (PMRS) pension documents, and Member Sam McKinley is reviewing them in detail. Manager Dana D. Schreckengost stated they were mandated to reinvest the funds into 401k approved investments. Manager Dana

D. Schreckengost stated we are making the recommendation that we sit tight until Member Sam McKinley comes back. Manager Dana D. Schreckengost stated once we get to that point, we will have a resolution to approve but at this time there have been no other changes other than the type of investments that they are being invested in.

- B. Statement of Financial Interest Forms** – Manager Dana D. Schreckengost stated everyone received a copy of the Statement of Financial Interest form, and you will be filling those out for the year 2019. Manager Dana D. Schreckengost stated just return those to me whenever you get a chance.

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

**BOARD/STAFF REPORTS & INFORMATION:**

**A. Clyde Bullers**

1. **Chapter 109 Upgrades** – Commissioner Clyde Bullers stated in regards to Chapter 109 they are making upgrades in the system. Commissioner Clyde Bullers stated they put a circulation pump in the system south of Brookville in the Belgiumtown area and it is working.
2. **Water Plant – Meter Replacement** – Commissioner Clyde Bullers stated the crew continues to replace meters. Commissioner Clyde Bullers stated they replaced one of the main water meters at the water plant, and they noticed a difference in the gallons per minute. Commissioner Clyde Bullers stated they think the old meter was not reading correctly.
3. **Furnaces at the Water Plant** – Commissioner Clyde Bullers stated all the new furnaces at the water plant have been installed.

**MEDIA COMMENTS/QUESTIONS/CLARIFICATION:** None

**CALL FOR ADJOURNMENT:**

At 4:17 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Roger Shaw. Motion carried 4-0.

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Administrative Manager